

## INTERSTATE COMMISSION FOR JUVENILES

*Training, Education, and Public Relations Committee Meeting Minutes*

May 2, 2024

2:00 p.m. ET

Via Zoom



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### Preliminary Business

#### Call to Order

Training Committee Chair C. Copeland (TN) called the meeting to order at 2:00 p.m. ET.

#### Roll Call

Executive Director Underwood called the roll, and a quorum was established.

#### Voting Commissioners/Designees in Attendance:

1. Corrie Copeland (TN), Commissioner, Chair
2. Brooke Montelongo (CO), Commissioner
3. Jessica Wald (ND), Designee
4. Felicia Dauway (SC), Designee

#### Non-Voting Members in Attendance:

1. Chanda Leshoure (AL)
2. Latosha Mallory (AL)
3. Shirleen Cadiz (HI)
4. Holly Kassube (IL)
5. Nataly Sevilla (IN)
6. Latoya Oliver (MD)
7. Daryl Liedecke (TX)

#### Members Not in Attendance:

1. Robert Heide (AK), Commissioner, Vice Chair
2. Jean Hall (FL), Commissioner
3. Lisa Bjergaard (ND), Commissioner
4. Cecily Rexach (CT)
5. Natalie Dalton (VA), Commissioner
6. Tracy Cassell (GA)
7. William Dolan (RI)
8. Susan Frankel, Ex Officio, National Runaway Safeline (NRS)

#### Guests in Attendance:

1. Pat Pendergast (AL)

#### National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Amanee Cabbagestalk, Training and Administrative Specialist
3. Jenny Adkins, Operations and Policy Specialist
4. Joe Johnson, Systems Project Manager

#### Agenda

F. Dauway (SC) made a motion to approve the agenda as presented. B. Montelongo (CO) seconded. The motion passed.

#### Minutes

**B. Montelongo (CO) made a motion to approve the April 4, 2024, meeting minutes. J. Wald (ND) seconded. The motion passed.**

### Check-ins

Training Committee Chair Copeland (TN) asked members and attendees to share something for which they are grateful as a check-in question.

### Unfinished Business

#### Review Training Resources

- Training Committee Chair Copeland (TN) asked committee members if they had any suggested edits to the Commission's bench cards or *Quick Reference Guide*.

#### Bench Card of Transfer of Supervision

- Executive Director Underwood (National Office) noted that a header on the *Bench Card for Transfers of Supervision* (TOS) contained duplicate headers on page 2. Suggestion to change second header to "Supervision Requirements."
- Chair Copeland (TN) suggested adding language about mandatory acceptance to the third bullet point under the first "Acceptance or Denial of Supervision" section that addresses Rule 4-104(5).
- D. Liedecke (TX) said that the first section addresses Rule 4-104 while the second section addresses Rule 5-101.
- H. Kassube (IL) commented that the resource could be easier for courts to understand if the information was divided into sending and receiving state sections.
- J. Wald (ND) agreed that juvenile sex offender information could be separated by each state's responsibilities.
- Chair Copeland (TN) agreed, but cautioned that if a juvenile sex offender fails to register, the judge would need to know the procedures to follow.
- H. Kassube (IL) asked about the focus of the resource to determine what should be included.
- Executive Director Underwood (National Office) suggested that the committee, or a subcommittee, could determine what is most important and provide edits to the National Office to amend the resource.
- Chair Copeland (TN) asked H. Kassube and J. Wald to review the resource and bring feedback to the next meeting.

#### Bench Card on Return of Runaways, Probation/Parole Absconders, Escapees, & Accused Delinquents

- Chair Copeland (TN) asked for feedback on the *Bench Card on Returns*.
- B. Montelongo (CO) suggested adding a definition of how a Compact defines "runaway," as staff in her state think that runaway must be entered into NCIC.
- Chair Copeland (TN) agreed that the distinction would help as she has had to educate the courts on the issue.
- B. Montelongo (CO) said that this resource would be a great place to add this information to clarify this for the courts.
- S. Cadiz (HI) indicated that Hawaii faces the same issue.
- D. Liedecke (TX) said that he struggles more with law enforcement, since 17-year-olds in Texas are considered missing persons and not runaways.
- H. Kassube (IL) said that the Bench Card could be formatted more like the Quick Reference Guide.

#### ICJ Quick Reference Guide

- H. Kassube (IL) suggested using this resource to educate law enforcement, potentially adding the ICJ Rule reference.
- Chair Copeland (TN) pointed out that this resource mentions law enforcement under the "Communication" section, so they are a primary audience. She suggested adding law enforcement information to the *Bench Card on Returns*.

- A. Cabbagestalk (National Office) suggested that these three resources could remain as they are, with minor tweaks, and a new resource for law enforcement could be created.
- Chair Copeland (TN) spoke in favor of that idea.
- Executive Director Underwood (National Office) asked how many people are disseminating these as printed resources versus forwarding the online versions. The committee expressed that both formats are used.
- J. Wald (ND) said that she focuses on educating attorneys who have more direct contact with judges.

## Discuss 2024 Annual Business Meeting (ABM) Training Sessions

### Returns of Non-Delinquent Juveniles

- Chair Copeland (TN) asked all members to submit suggestions for returns scenarios and to volunteer for the work group who will be developing the curriculum.
- A. Cabbagestalk (National Office) informed the group that the first meeting is scheduled for May 13, 2024. The group will work to define how the scenarios will be presented and discussed.

### ICJ vs. ICPC

- Chair Copeland (TN) said that the committee needs to identify presenters, such as ICJ Executive Director Underwood and ICPC Executive Director Fults, and format, such as table discussions or a panel for the ICJ vs. ICPC training session. She opened the floor for discussion.
- B. Montelongo (CO) supported asking Commission members who work in an office that processes cases for both Compacts.
- Chair Copeland (TN) asked for clarification on the goals for the training such as how child welfare agencies can assist with returns, especially in dual-jurisdiction cases.
- D. Liedecke (TX) asked for clarification on dual-jurisdiction cases. Chair Copeland (TN) provided a scenario to explain the difference.
- Chair Copeland (TN) brought up the [AAICPC/ICJ Memorandum of Understanding](#) and wondered if that resource needs to be revisited.
- Executive Director Underwood (National Office) said that perhaps a basic overview of ICPC, to include highlighting the MOU and [Best Practice: Guide for ICJ and ICPC Dual Jurisdiction Cases](#) which includes scenarios, would be a good approach.
- Chair Copeland (TN) and D. Liedecke (TX) agreed. Chair Copeland added that a subcommittee could be utilized to prepare the training session materials.
- Executive Director Underwood (National Office) said that it may be simpler for the National Office to work on the curriculum and present it to the committee.
- J. Wald (ND) suggested the session should cover strategies for working on these dual-jurisdiction cases.
- Executive Director Underwood (National Office) added that scenario-based table discussions might be utilized after a general discussion about ICPC and the Best Practice Guide.
- D. Liedecke (TX) voiced support for small group discussions.
- Chair Copeland (TN) said that one scenario could include a juvenile subject to the ICPC who is detained as a result of assaulting someone in a residential treatment program, while another could review the return of a youth who ran away from a residential treatment center.
- D. Liedecke (TX) shared a scenario whereby a youth was detained after running away from a residential treatment center but did not leave the state.
- J. Wald (ND) said if home state doesn't seek the youth's return, the ICJ would not apply. A runaway who is found in the same state is not an ICJ return. These are examples of the complicated cases that states face, and many times the issue is really related to which agency will pay for the return: ICJ or ICPC.
- P. Pendergast (AL) added that the scenarios should be clarified, and the applicable Compact identified prior to presenting the scenarios at the ABM.
- Chair Copeland (TN) and Executive Director Underwood (National Office) agreed.

- Executive Director Underwood (National Office) said that it appears the group wants to focus on returns specifically, which is the topic of the other training session.
- B. Montelongo (CO) shared a complex transfer of supervision scenario that she encountered in Colorado, where child welfare decisions are made at the county-level. She said that issues between the two Compacts were related to the sequence of events of each Compact and clarity regarding who would provide services.
- Executive Director Underwood (National Office) requested that B. Montelongo write up that scenario for the session.
- Chair Copeland (TN) brought up the MOU and said that if Compact chooses to not take responsibility, it's unclear how the decisions are ultimately made.
- Executive Director Underwood (National Office) asked the committee members to identify if they are responsible for handling both ICPC and ICJ cases.

## **New Business**

### **Annual Business Meeting (ABM) Dinner Cruise**

- Chair Copeland (TN) asked a representative from the Alabama ICJ Office to update the committee on the ABM dinner cruise.
- C. Leshoure (AL) updated that the cost of the cruise increased to \$80 + gratuity, for a total of \$100, rather than the previously advertised price of \$69. The dinner cruise would occur on Tuesday, September 24, from 7:00-9:00pm, with boarding starting at 6:30 pm. The cost includes a cruise around Mobile Bay, a live band, dinner, and dessert. The reservation requires at least 25 people to secure, and they must pay within 30 days of the date the reservation is made.
- J. Wald (ND) said that the reservation link could be shared at the time that ABM registration email is sent.
- Executive Director Underwood (National Office) said that the National Office would advertise the cruise after the ABM registration closes, so we would have a targeted list of attendees.
- The group voiced support to continue with the plan to ask the dinner cruise company to add a cruise for Tuesday, September 24.

### **American Probation and Parole Association (APPA) Summer Training Institute**

- Chair Copeland (TN) updated that APPA accepted the Commission's proposal for a training session on home evaluations for their summer training institute.
- Executive Director Underwood (National Office) said that the event is in Indianapolis in June and thanked H. Kassube and N. Sevilla for agreeing to be presenters on behalf of the Commission.
- A previously prepared presentation on home evaluations will be used, including information from the Wednesday Workshop on considerations for non-conventional families.
- Chair Copeland (TN) thanked the trainers.

### **Next Steps**

- The next Training Committee meeting is Thursday, June 6 at 2:00 p.m. ET.

### **Adjourn**

**D. Liedecke (TX) made a motion to adjourn. Training Committee Chair Copeland (TN) adjourned the meeting by acclamation without objection at 3:10 p.m. ET.**