

INTERSTATE COMMISSION FOR JUVENILES

Training, Education, and Public Relations Committee Meeting Minutes

February 6, 2025

2:00 p.m. EST

Via Zoom



Preliminary Business

Call to Order

Chair R. Heide (AK) called the meeting to order at 2:01 p.m. EST.

Roll Call

Director Underwood called the roll, and a quorum was established.

Voting Commissioners/Designees in Attendance:

1. Robert Heide (AK), Commissioner, Chair
2. Chanda Leshoure (AL), Designee, Vice Chair
3. Jean Hall (FL), Commissioner
4. Becki Moore (MA), Commissioner
5. Jessica Wald (ND), Designee

Non-Voting Members in Attendance:

1. Tracy Cassell (GA)
2. Shirleen Cadiz (HI)
3. Nataly Sevilla (IN)
4. Bridget Webb (SC)
5. Raymundo Gallardo (UT)

Members Not in Attendance:

1. Antonio DeJesus (CA), Commissioner
2. Lisa Bjergaard (ND), Commissioner
3. James Maloney (NY)
4. Nataki Brown, Victims Representative

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Amanee Cabbagestalk, Training and Administrative Specialist
3. Jenny Adkins, Operations and Policy Specialist
4. Joe Johnson, Systems Project Manager
5. Kirsten Wade, Logistics and Administrative Specialist

Check-In

Chair R. Heide (AK) asked members to share a fun fact about themselves.

Agenda

J. Wald (ND) made a motion to approve the agenda as presented. B. Moore (MA) seconded the motion. The motion passed.

Minutes

Vice Chair C. Leshoure (AL) made a motion to approve the minutes of the meeting on January 16, 2025. J. Wald (ND) seconded the motion. The motion passed.

Unfinished Business

2025 Annual Business Meeting (ABM)

- Recommend 2025 ABM Agenda
 - Chair R. Heide (AK) recall that the committee reviewed different proposed agendas at the last meeting. He stated that the biggest difference would be when the Welcome Reception and Public Hearing would be held.
 - Amanee Cabbagestalk, National Office, added that the welcome reception could be held earlier on Tuesday night, in the Rules Committee do elects to conduct the public hearing regarding proposed rule amendments via virtual meeting prior to the ABM.
 - **J. Wald (ND) made a motion to adopt Draft Agenda #2 for the 2025 Annual Business Meeting. C. Leshoure (AL) seconded. The motion passed.**
- Discuss Possible 2025 ABM Keynote Speakers
 - Chair R. Heide (AK) stated that the A. Cabbagestalk, National Office, identified potential keynote speakers for Training Day at the ABM.
 - Amanee Cabbagestalk, National Office, shared the following options.
 - Dr. Nicole Price speaks about a range of leadership topics. One is based on the Forbes Books titled *Spark the Heart*, which is designed to foster logical, empathetic and accountable, decision-making. More information is available on Dr. Price's [website](#).
 - The Coalition for Juvenile Justice's (CJJ) Emerging Leaders Committee is another option. The Emerging Leaders Committee (ELC) is a partnership between CJJ and young people (aged 16-27 years) in the field of youth justice, many of whom bring lived expertise to their work. ELC members may serve on their state advisory group, have previous or current youth justice involvement, and/or are interested in youth justice reform. She shared that Michael O'Key, who was the keynote speaker for the 2024 ABM, was a member of the CJJ ELC.
 - B. Moore (MA) stated she prefers giving young people the platform to have their voices heard.
 - Amanee Cabbagestalk, National Office, volunteered to reach out to both options for information, availability, and pricing.
 - Amanee Cabbagestalk, National Office, suggested the Work Group on Returning Non-Delinquent Juveniles could potentially collaborate with the members of the ELC for a training session.
 - Chair R. Heide (AK) summarized that the committee preferred a youth led panel and speaker(s) with lived expertise, and that Dr. Price could be an alternative if needed.
 - J. Wald (ND) suggested there should always be youth input at the ABM because young people are directly affected by ICJ and the supervision that occurs from probation and parole in other states. She recommended keeping Dr. Price in mind as a speaker for the 2026 ABM, along with another youth inspired keynote speaker.
 - Director Underwood stated it would be advantageous to get input from youths on other ICJ topics or to have an advisory group that involves youths.
 - Chair R. Heide (AK) suggested having a youth ex-officio member to involve youth in ICJ discussions. He asked members to send recommendations for keynote speakers to A. Cabbagestalk.

Select members for subcommittee on home evaluation strategies to ensure safety of young people whose supervision is transferred via ICJ

- Vice Chair C. Leshoure (AL) asked members volunteer to participate in a subcommittee to discuss home evaluation strategies.
- J. Wald (ND) volunteered to join the subcommittee. She shared that she wrote the best practices for North Dakota on how to complete home evaluations.
- Chair R. Heide (AK) indicated individuals from other committees could be invited to join. He also stated having field-based officers' input would be valuable.
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Discuss ICJ and Medicaid Justice-Involve Youth Training and Resources

- Chair R. Heide (AK) recalled a previous discussion of presenting a *Wednesday Workshop* about Medicaid for justice-involved youth in March. However, he indicated many the state Medicaid plan amendments for many states have not been finalized. Therefore, this idea for a *Wednesday Workshop* should be postponed until a later date.
- Amanee Cabbagestalk, National Office, shared that the Racial Diversity, Equity, and Inclusion Committee Chair M. Casey (DE) recommended offering a session presented by Laura Carothers Graham, Deputy Director at the Community Legal Aid Society, Inc. She is willing to present a *Wednesday Workshop* on non-citizen youth, focusing on concerns related to immigration status and resources.
- Chair R. Heide (AK) stated he approved of having Ms. Carothers Graham present at the March 26, 2025, *Wednesday Workshop* training.
- Amanee Cabbagestalk, National Office, asked members to submit their questions for Ms. Carothers Graham to her (A. Cabbagestalk).

New Business

Review 2024 In-State Training Report Data

- Chair R. Heide (AK) shared that the Commission's policy 09-2009: Training Requirements requires the National Office to present training data to the Training Committee on a quarterly basis.
- Amanee Cabbagestalk, National Office, shared statistics from TalentLMS Online Training from calendar year 2024.
 - 1,029 new users
 - 4,200 log ins
 - 8,174 course completions
- Amanee Cabbagestalk, National Office, shared that in 2024, the Commission held the following *Wednesday Workshops*:
 - National Runaway Safeline Information Session
 - Wednesday Workshop on absconders presented by the Training Committee
 - Four Rule Amendment training sessions presented by the Rules Committee
 - Information Session on the new Best Practice presented by the RDEI Committee
 - Office of Refugee Resettlement Information Session
 - Tableau Return Reports presented by the Technology Committee
 - Travel Plan Detail session presented by the Technology Committee
 - Youth HOPE Month Information Session presented by the National Runaway Safeline
- Amanee Cabbagestalk, National Office, shared the following conferences that members attended and presented at in 2024:
 - Presented at the National Council of Juvenile and Family Court Judges (NCJFCJ) National Conference in Ohio
 - Attended the National Partnership for Juvenile Services (NPJS) Juvenile Justice Technology Forum in Maryland

- Presented a virtual judicial training session in Hawaii
- Presented at the American Probation and Parole Association's (APPA) 49th Annual Training Institute in Indiana
- Presented at the NPJS' National Symposium on Juvenile Services in Utah
- Attended the Office of Juvenile Justice and Delinquency Prevention (OJJDP) conference on Youth Justice in Washington, DC
- Amanee Cabbagestalk, National Office, shared the following statistics for online training reports:
 - 156 reports submitted
 - 37 states submitted reports
 - 212 trainings conducted
 - 3,943 people trained
- Amanee Cabbagestalk, National Office, shared her observations from the statistics.
 - There could be duplicate training reports since multiple people submit reports from the same state.
 - Some states responded that they do not keep track of dates or attendees for trainings.
 - A majority of states submit reports at the end of the fiscal year.
 - States could be sending people to the LMS to receive training instead of holding individual training sessions.
- Chair R. Heide (AK) asked members if states should be required to submit training hours and if the national office should be required to provide quarterly statistics to the Training Committee.
- The committee discussed options for improving the reporting process. The National Office agreed to work on process improvements and report back to the committee.

Next Steps

- J. Wald (ND) shared that she and T. Casanova (VT) will provide a breakout session at North Dakota's 5th Annual Bakken Human Trafficking Summit on ICJ and returns. They expect approximately 400 attendees comprised of law enforcement, judges, attorneys, service providers, probation officers, and parole officers.
- The next Training Committee meeting was scheduled for Thursday, March 6, 2025, at 2:00 pm EST.

Adjourn

Training Committee Chair Heide (AK) adjourned the meeting by acclamation without objection at 3:03 p.m. EST.