

# **INTERSTATE COMMISSION FOR JUVENILES**

## ***Training Committee Meeting Minutes***

May 5, 2022  
2:00 p.m. ET  
Via Zoom



### **Voting Members in Attendance:**

1. Nate Lawson (OH), Commissioner, Chair
2. Daryl Liedecke (TX), Commissioner, Vice Chair
3. Patrick Pendergast (AL), Designee
4. Nordia Napier (CT), Designee
5. Jessica Wald (ND), Designee

### **Non-Voting Members in Attendance:**

1. Chanda Leshoure (AL)
2. Tracy Cassell (GA)
3. Shirleen Cadiz (HI)
4. Latoya Oliver (MD)
5. Bridget Webb (SC)

### **Members Not in Attendance:**

1. Tasha Hunt (CT), Commissioner
2. Holly Kassube (IL)
3. Lisa Bjergaard (ND), Commissioner
4. Ron Quiros, NPJS Ex Officio

### **Guest:**

1. Rick Masters, Legal Counsel

### **National Office Staff & Legal Counsel in Attendance:**

1. Marylee Underwood, Executive Director
2. Emma Goode, Logistics and Administrative Specialist
3. Amanee Cabbagestalk, Training and Administrative Specialist
4. Joe Johnson Special Projects Manager

### **Call to Order**

Chair Lawson (OH) called the meeting to order at 2:00 p.m. ET.

### **Roll Call**

Director Underwood called the roll and a quorum was established.

### **Agenda**

**P. Pendergast (AL) made a motion to approve the agenda as presented. D. Liedecke (TX) seconded. The motion passed.**

### **Minutes**

**D. Liedecke (TX) made a motion to approve the April 7, 2022 meeting minutes as presented. J. Wald (ND) seconded. The motion passed.**

## Discussion

- Training Committee Chair Lawson (OH) updated that the ICJ Executive Committee approved the Training Committee's recommendation of Dr. Mark Nelson as a presenter for the 2022 ICJ Annual Business Meeting (ABM).

## Legal White Paper on Sex Offender Registration

- Training Committee Chair Lawson (OH) updated that he presented the request for a legal white paper on the topic of Sex Offender Registration to the Executive Committee. In the meeting, Rick Masters, Legal Counsel, requested clarity on the request. As a result, Rick Masters was invited to attend this meeting.
- P. Pendergast (AL) commented that the legal white paper would incorporate the sex offender registration requirements from state to state noting that a printed document would provide better education on the topic than a presentation at the ABM.
- D. Liedecke (TX) commented that a legal white paper could address the basic differences in state laws, whereby some states require sex offender registration and others do not. Further, he noted the resource should address what legal authority supports compliance with different sex offender registration laws and why juveniles in one state must comply with another state's law. The document would provide a better understand of the why and the expectations of sex offender registration.
- R. Masters, Legal Counsel, added that a legal white paper is helpful for disputes, and as a means to address confusion due to the lack of familiarity of a subject. He added that the Bench Book is currently under revision and additional annotations could possibly be incorporated.
- T. Cassell (GA) suggested something similar to a "best practice" resource to educate field staff.
- The Training Committee members discussed a few of the states' strict sex offender registration laws. Additionally, the Training Committee discussed the possibility of expanding the "Sex Offender Matrix" available on the Commission's website.
- P. Pendergast (AL) suggested issuing a survey asking states to share specific issues to better assess whether or not the topic warrants a legal white paper.
- **D. Liedecke (TX) made a motion to administer a survey to assess nationwide sex offender registration issues to develop the Training Committee's next step. P. Pendergast (AL) seconded.**

## ICJ Rules Presentation for In-State Trainings

- Chair Lawson (OH) shared that there has been a request for an updated ICJ Rules PowerPoint presentation to be used for in-state trainings. He shared in Ohio, he incorporates ICJ information into his PowerPoint presentations and adjusts depending on the audience and relative Commission revisions.
- The Training Committee discussed and supported the idea of developing a rules-based PowerPoint presentation that could be edited for in-state trainings. For a deeper dive into UNITY and applicability of the rules, the audience could be referred to the online ICJ.TalentLMS and applicable information linked on slides.
- **J. Wald (ND) made a motion that the National Office update the most recent ICJ Rules PowerPoint or create a new PowerPoint for individual states to use as a basis for their in-state training. N. Napier (CT) seconded. The motion passed.**

## **Human Trafficking ABM Training Session**

- Chair Lawson (OH) updated that the Executive Committee approved the Training Committee's recommendation of human trafficking as one of the ABM training sessions. The Training Committee is responsible for creating content for the session.
- Chair Lawson (OH) reflected on past meeting discussions of the topic being presented by outside panelists from North Dakota, Vermont, or another state.
- Director Underwood noted currently there are two outside presenters for the 2022 ABM. Several Commission members offer expertise on the subject matter and may serve on their state's task force. Further, the audience enjoys hearing from their peers and hearing about strategies that are working in ICJ offices.
- The Training Committee discussed and agreed to a peer-to-peer presentation panel. The panel will be comprised of one person from each of the four regions, plus a moderator.
- The consensus was that each region would discuss and update the Training Committee and National Office of the state to represent their region.
- Chair Lawson and Director Underwood agreed to discuss the request with each of the region representatives.

## **Old Business**

### **Monthly UNITY Workshop Presenters**

- Chair Lawson (OH) presented an opportunity to the Training Committee members regarding their interest and availability to participate in the May and/or June UNITY Workshops on "UNITY Tips and Tricks."
- Amanee Cabbagestalk asked that members email her if interested and as well as any UNITY Tips and Tricks they wish to share and request. Chanda Leshoure (AL) and J. Wald (ND) volunteered to present.

### **Educating Members about TTA and ICJ Resources**

- Last month Chair Lawson (OH) shared that the Executive Committee approved the recommended modifications to the [Training and Technical Assistance \(TTA\) Policy](#), and requested that the topic remain on the agenda for today's meeting to discuss strategies for educating stakeholders on ICJ resources and using the TTA Policy.
- D. Liedecke (TX) suggested mentioning TTA during the region meetings.
- Chair Lawson (OH) commented that sharing updated policies could be something that is routinely done during region meetings to bring more detailed attention to the policies, in addition to the emails and the *ICJ Updates* notices. Director Underwood affirmed nothing currently requires regions to do this, however could be a part of the [ICJ Executive Committee Handbook](#) and orientation training.
- Chair Lawson (OH) agreed to keep on the agenda for the next month should there be any further suggestions.

### **Review of a draft Best Practice ICJ Transfer of Supervision: Communication Guidelines for Local Authorities with Juvenile/Family Members**

Chair Lawson tabled the discussion regarding a draft "Best Practice: ICJ Transfer of Supervision: Communication Guidelines for Local Authorities with Juvenile/Family Members" for the next meeting agenda.

### **Review ICJ Mentoring Program**

- Chair Lawson (OH) tabled the review of the [ICJ Mentoring Program](#) for the next meeting due to the lack of time.

### **New Business**

### **Adjourn**

- **D. Liedecke (TX) made a motion to adjourn. J. Wald (ND) seconded. The motion passed without objection at 3:11 p.m. ET.**
- The next meeting is June 2, 2022 @ 2:00 p.m. ET.