

INTERSTATE COMMISSION FOR JUVENILES

Rules Committee Meeting Minutes

August 4, 2021
3:00 p.m. ET
Via WebEx



Voting Members in Attendance:

1. Tracy Hudrlik (MN), Commissioner
2. Judy Miller (AR), Designee
3. Caitlyn Bickford (NH), Commissioner
4. Mary Kay Hudson (IN), Commissioner
5. Roy Curtis (ME), Designee
6. Julie Hawkins (MO), Commissioner
7. Stephen Horton (NC), Commissioner
8. Daryl Liedecke (TX), Commissioner

Non-Voting Members in Attendance:

1. Matt Billinger (KS)
2. Kelly Palmateer (NY)
3. Raymundo Gallardo (UT)
4. Dawn Bailey (WA)

Members Not in Attendance:

1. Tomiko Frierson (IL), Commissioner
2. Galan Williamson (ME), Commissioner
3. Jennifer LeBaron (NJ), Commissioner
4. Edwin Lee, Jr. (NJ), Designee
5. Maureen Clifton (WY), Commissioner

Guest in Attendance:

None

National Office Staff & Legal Counsel in Attendance:

1. Emma Goode, Logistics and Administrative Specialist
2. Jenny Adkins, Operations and Policy Specialist
3. Amanee Cabbagestalk, Training and Administrative Specialist

Call to Order

Chair Hudrlik (MN) called the meeting to order at 3:00 p.m. ET.

Roll Call

Jenny Adkins called the roll and a quorum was established.

Agenda

**M. K. Hudson (IN) made a motion to approve the agenda as presented.
C. Bickford (NH) seconded. The motion carried.**

Minutes

J. Miller (AR) made a motion to approve the July 7, 2021 meeting minutes as presented. S. Horton (NC) seconded. The motion carried.

Discussion

Final Rule Proposals Review

Rule 4-103: Transfer of Supervision Procedures for Juveniles Sex Offenders

- K. Palmateer (NY) noted an oversight by the Rules Committee on the proposed amendment to Rule 4-103, paragraph 2. The intent of the Rules Committee was to mimic the language regarding furnishing a photo if available in both Rule 4-102 and 4-103.
- The Rules Committee reviewed and compared the two proposed amendments and concurred it was indeed an oversight.
- J. Miller (AR) recalled the importance of being clear that a photo was to be provided only if available.
- The Rules Committee modified the language and agreed the second sentence in Rule 4-103, paragraph 2 should read:
 - The sending state shall also provide (if available): Safety Plan, Specific Assessments, Legal and Social History information pertaining to the criminal behavior, Victim Information, i.e., sex, age, relationship to the juvenile, sending state's current or recommended Supervision and Treatment Plan, photograph, and all other pertinent materials (if available).
- **J. Hawkins (MO) made a motion to amend the proposed amendment to Rule 4-103, paragraph 2, as noted above, and to recommend for adoption. J. Miller (AR) seconded. The motion passed.**
- Jenny Adkins affirmed the amended proposal would be updated and all 15 proposals would be posted today, August 4. The Public Hearing is set for September 9 @ 3 pm ET via WebEx. The National Office will forward an email with the WebEx link to the Rules Committee members to have the appointment on their calendar for those who plan to attend.

2021 Annual Business Meeting Proposed Rule Amendments Presentation

- Chair Hudrlik noted the 2021 Proposed Rule Amendment Presentation is scheduled for October 4 @ 3:30 p.m. ET. To date, all the presenters have been confirmed and assigned rules to present.
- Amanee Cabbagestalk shared the Power Point presentation for the training session. The presenters reviewed and agreed to the presentation. However, they did prefer to show the slide with the proposal first followed by the slide with the justification.
- **M. K. Hudson (IN) made a motion that the rule proposal slide will be presented first and followed by the justification slide. J. Miller (AR) seconded. The motion passed.**
- Amanee Cabbagestalk made the changes to slide presentation. Each presenter's slides from the presentation for their section will be emailed to them along with a list of the rules and the order of the presenters. The full power point file may be uploaded to ICJ Google Drive should presenters wish to view in its entirety.

- Emma Goode provided information on the virtual presentation working with the outside vendor, M&IW. There will be rehearsals for all training sessions for the presenters prior to the Annual Business Meeting.

Old Business

There was no old business.

New Business

There was no new business.

Adjourn

- **M. K. Hudson (IN) made a motion to adjourn. J. Hawkins (MO) seconded. Chair Hudrlik adjourned the meeting by acclamation at 3:42 p.m. ET.**