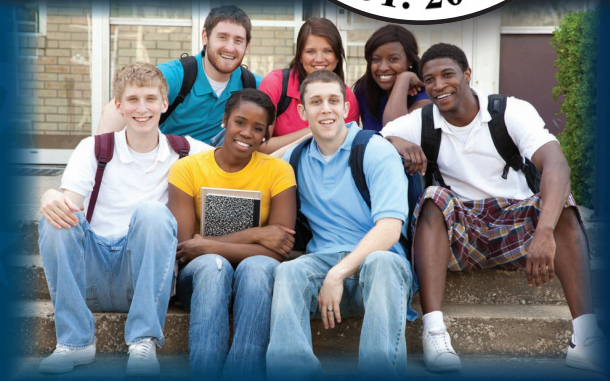


# Operating the State Council

## Ongoing Tips & Tactics



**1 Communicate** – Communicate frequently with external stakeholders such as law enforcement, judicial and victim's advocacy groups. Consider hosting an event to educate these groups on the compact and your state's compact-related activities.

**2 Expectations** – Set clear expectations from the start as to the role, duties and responsibilities of State Council members.

**3 Compliance** – Become an expert on your state's public meeting notice and open meeting requirements and ensure that all compact business conducted in your state meets these requirements. Ensure that your state is meeting all ICJ compact obligations within your own state and ensure that your state is in compliance with all ICJ National Commission rules.

**4 Train** – Create training for your ICJ compact office staff as well as State Council members and other key stakeholder groups. Such training may be available from the ICJ National Office or may be tailored for the unique ICJ situation in your state.

**5 Engage** – Engage with your State Council members and leaders frequently and ensure that no surprises exist – operationally or politically.

**6 Evaluate** – Constantly evaluate the performance of the State Council and ICJ compact office operations informally and develop more formal performance evaluations based on adopted mission, vision and goal statements – as well as defined strategic plans.

**7 Plan** – Engage State Council members and ICJ office staff in strategic planning and the identification of current challenges and potential solutions. Such activities may result in short- and long-term plans for ICJ adjustment and improvement locally, regionally and nationally.

**8 Assess** – Maintain up-to-date knowledge on legislative, regulatory and judicial developments as they directly and indirectly impact the activities of the ICJ in your state and how such developments may also impact the ICJ regionally and nationally.

**9 Help** – Seek assistance when necessary from the ICJ National Office and from other member jurisdictions on process, procedures, enforcement, data and information sharing, the seeking of advisory opinions, etc.

**10 Report** – Provide information up the chain in your state to key governmental stakeholders and appointing authorities as to the success of the ICJ; provide required reporting information and data to the ICJ National Office in a timely manner.