

Interstate Commission for Juveniles

Finance Committee Agenda

January 16, 2025, 2:00 – 3:00 pm EDT

Virtual Meeting Via Zoom**



Purpose Statement: *The Finance Committee monitors the Commission’s budget and financial practices, including the collection and expenditure of Commission revenues and developing recommendations for the Commission’s consideration. Committee members review the Commission’s budgets and requests in preparation for the discussion during the quarterly online meetings.*

- **Preliminary Business** [10 mins] – *Chair Dodd*
 - Call to Order
 - Roll Call – *MaryLee Underwood*
 - *Approve Agenda
 - *Approve Minutes (July 18, 2024)
 - Check-in: What ICJ finance issues are of greatest interest to you?

- **Chairperson Report** [5 minutes] – *Chair Dodd*
 - Fiscal Year 2024 Audit
 - Fiscal Year 2025 Action Plan

- **Unfinished Business** - *none*

- **New Business** [30 minutes] – *Chair Dodd*
 - Introduction to ICJ accounts
 - Provide feedback about 2024 Annual Business Meeting reimbursement practices
 - Member education about direct deposit option through Bill.com
 - E-submission process
 - Other
 - * Determine whether to recommend changes to reimbursement practices
 - Identify Region Ambassadors (to report committee work at regions)

- **Next Steps** [5 minutes] – *Chair Dodd*
 - Action items, assignments, and timeframes
 - New business suggestions for future meetings

- **Adjourn**

* Indicates vote will be taken

** Meeting is recorded and summarized by Zoom “AI Companion”