



ANNUAL BUSINESS MEETING

SEPT 25 - 27, 2023 | SALT LAKE CITY, UTAH

2023 General Session Minutes

September 27, 2023

8:00 a.m. MST

Sheraton Salt Lake City Hotel
Salt Lake City, Utah

Call to Order and Presentation of the Flag

- The 2023 Annual Business Meeting of the Interstate Commission for Juveniles was called to order by Commission Chair Nina Belli (OR) at 8:00 a.m. MST, September 27, 2023.
- Chair N. Belli (OR) welcomed and introduced Utah's Junior Reserve Officers' Training Corps (JROTC), who presented the flags and led attendees in reciting the Pledge of Allegiance.

Roll Call

Executive Director MaryLee Underwood called roll. Forty-nine Member States were represented, along with six Ex Officio Members representing national organizations. Quorum was established.

Members in Attendance:

1. Alabama	Patrick J. Pendergast, Designee
2. Alaska	Robert Heide, Commissioner
3. Arizona	Howard Wykes, Designee
4. Arkansas	Judy Miller, Designee
5. California	Michael Farmer, Designee
6. Colorado	Brooke Montelongo, Commissioner
7. Connecticut	Tasha Hunt, Commissioner
8. Delaware	Francis "Mike" Casey, Commissioner
9. District of Columbia	Jefferson Regis, Commissioner
10. Florida	Jean Hall, Commissioner
11. Georgia	Rusty Rodgers, Commissioner
12. Hawaii	Kristin Davidson, Commissioner
13. Idaho	Jen Baer, Designee
14. Illinois	Tomiko Frierson, Commissioner
15. Indiana	Mary Kay Hudson, Commissioner
16. Iowa	Kellianne Torres, Designee
17. Kansas	Megan Milner, Commissioner
18. Louisiana	Angela Bridgewater, Commissioner
19. Maine	A. Roy Curtis, Commissioner
20. Maryland	Sherry Jones, Commissioner
21. Massachusetts	Rebecca Moore, Designee
22. Michigan	Michael Tymkew, Commissioner

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| 23. Minnesota | Tracy Hudrlik, Commissioner |
| 24. Mississippi | Maxine Baggett, Designee |
| 25. Missouri | Julie Hawkins, Commissioner |
| 26. Nebraska | Jacey Rader, Commissioner |
| 27. Nevada | David Laity, Commissioner |
| 28. New Hampshire | Caitlyn Bickford, Commissioner |
| 29. New Jersey | Edwin Lee, Jr., Designee |
| 30. New Mexico | Dale Dodd, Commissioner |
| 31. New York | Pam Weinman, Designee |
| 32. North Carolina | Stephen Horton, Commissioner |
| 33. North Dakota | Jessica Wald, Designee |
| 34. Ohio | Sasaun Lane, Commissioner |
| 35. Oklahoma | Robert Hendryx, Designee |
| 36. Oregon | Nina Belli, Commissioner |
| 37. Pennsylvania | Natalie Mwaniki, Designee |
| 38. Rhode Island | William Dolan, Designee |
| 39. South Carolina | Felicia Dauway, Designee |
| 40. South Dakota | Charles Frieberg, Commissioner |
| 41. Tennessee | Corrie Copeland, Commissioner |
| 42. Texas | Daryl Liedecke, Designee |
| 43. Utah | Raymundo Gallardo, Designee |
| 44. Vermont | Trissie Casanova, Designee |
| 45. Virgin Islands | Eavey-Monique James, Commissioner |
| 46. Washington | Dawn Bailey, Designee |
| 47. West Virginia | Lynn Fielder, Designee |
| 48. Wisconsin | Casey Gerber, Commissioner |
| 49. Wyoming | Maureen Clifton, Commissioner |
| 50. Association of Administrators of the Interstate Compact on the Placement of Children (ICPC), Karen Sparacino | |
| 51. Interstate Commission for Adult Offender Supervision (ICAOS), Mac Pevey | |
| 53. National Children's Advocacy Center (NCAC), Chris Newlin | |
| 55. National Council for Juvenile and Family Court Judges (NCJFCJ), Judge Robert Hofmann | |
| 52. National Partnership for Juvenile Services (NPJS), Juan Sepulveda | |
| 54. National Runaway Safeline (NRS), Susan Frankel | |

Members Not in Attendance

1. Kentucky
2. Montana
3. Virginia
4. American Probation and Parole Association
5. Conference of Chief Justices
6. Council of Juvenile Justice Administrators
7. Conference of State Court Administrators
8. International Association of Chiefs of Police
9. National Association of Attorneys General
10. National Conference of State Legislatures
11. National Governors Association

12. National Sheriffs' Association
13. Victims Representative

ICJ National Office and Legal Counsel in Attendance:

- | | | |
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| 1. | MaryLee Underwood | Executive Director |
| 2. | Emma Goode | Logistics and Administrative Specialist |
| 3. | Jennifer Adkins | Operations and Policy Specialist |
| 4. | Joe Johnson | Systems Project Manager |
| 5. | Amanee Cabbagestalk | Training and Administrative Specialist |
| 6. | Richard L. Masters | Legal Counsel |

ICJ Office Staff in Attendance:

- | | | |
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| 1. | Alabama | Latosha Mallory |
| 2. | Alaska | Nichel Saceda-Hurt |
| 3. | Connecticut | Nordia Napier |
| 4. | Delaware | Erin Breitigan |
| 5. | Florida | Terrance Clayton |
| 6. | Georgia | Tracy Cassell |
| 7. | Georgia | Shawanda Reynolds-Cobb |
| 8. | Hawaii | Shirleen Cadiz |
| 9. | Illinois | Holly Kassube |
| 10. | Indiana | April Simmons |
| 11. | Indiana | Sevilla Nataly |
| 12. | Kansas | Fareeda Washington |
| 13. | Louisiana | Stephen Jenkins |
| 14. | Louisiana | Yolanda Latimer |
| 15. | Minnesota | Rebecca Hillestead |
| 16. | Mississippi | Janet Self |
| 17. | Nebraska | Abbie Christian |
| 18. | New Hampshire | Erin Laskowski |
| 19. | New Jersey | Shyra Bland |
| 20. | New York | Shaina Kern |
| 21. | South Carolina | Mason Harrington |
| 22. | South Carolina | Bridget Webb |
| 23. | Utah | Sonia Sweeney |
| 24. | Utah | Kimberly Heywood |
| 25. | Virgin Islands | Vaughn Walwyn |
| 26. | Wisconsin | Jennifer McFadden |

Guests

1. Carla Fults (AAICPC)
2. Linda Nieves (TN)
3. Daniel Rich (UT)
4. Derick Veater (UT)
5. Deborah Wood (UT)

Opening Remarks

Commission Chair N. Belli (OR) welcomed everyone to 2023 Annual Business Meeting of the Interstate Commission for Juveniles, including those viewing via the live stream. She

noted that voting representatives from 49 of the 52 Compact Member States were in attendance, as well as six Ex Officio Members.

Welcome Address

- Commission Chair N. Belli (OR) welcomed guest speaker, Judge Susan H. Eisenman. Judge Eisenman currently serves as a member of the Utah ICJ State Council on Interstate Juvenile Supervision and has a long history of distinguished public service.
- Judge Eisenman welcomed the attendees to Utah. She referred to the Commission as an “unsung hero,” noted the focus on racial justice, and applauded the important work of ICJ offices throughout the nation.
- Commission Chair N. Belli (OR) thanked Judge Eisenman for the warm welcome, and acknowledged Utah’s ICJ Commissioner Sonia Sweeney and Designee Raymundo Gallardo for hosting the 2023 Annual Business Meeting in Utah.

Agenda

S. Jones (MD) made a motion to approve the agenda as presented. T. Hunt (CT) seconded. The motion passed.

Minutes

C. Frieberg (SD) made a motion to approve the minutes as presented of the 2022 Annual Business Meeting General Session held October 5, 2022, in Burlington, Vermont. M. Clifton (WY) seconded the motion. The motion passed.

Youth Speaker

- Commission Chair N. Belli (OR) introduced Maygan Martinez, guest speaker. Ms. Martinez is the Past President of the Youth Action Board; Co-Chair of the Client Focused Core Function Group CoC; Chair of the Lived Expert Task Group; Co-Chair of the Youth Experiencing Homelessness Task Group; and Director of the 1999 Collective. She is working towards her bachelor’s degree in political science.
- Maygan Martinez briefed on her experience with the Salt Lake County Youth Services and the Utah Division of Child and Family Services between the ages of 12 and 18. She shared her long-term goal of becoming an attorney and opening her own law firm. Her work remains focused on supporting others coming out of the system with pertinent available resources. She closed with a resonating statement: “Do not let labels define who you are, there is more to life.”

{Meeting was recessed at 8:30 a.m. and reconvened at 9:00 a.m. MST}

Committee Reports

Executive Committee Report by Commission Chair Nina Belli (OR)

- Commission Chair N. Belli (OR) expressed her appreciation to Executive Committee members, say it was an honor to serving as the Commission Chair and working alongside amazing colleagues that allowed her to see things from different perspectives.
- The Executive Committee worked diligently to advance strategic plan initiatives. The theme for 2023 was collaboration between committees. She highlighted numerous accomplishments and provided updates on plans to advance each of the four priorities in 2025.

PRIORITY 1: Improve Data Systems for Better Outcomes

- The Commission continued to advance the use of UNITY data management system, particularly in relation to:
 - UNITY National Data Assessment
 - Proactive Monitoring Program
 - UNITY enhancements

PRIORITY 2: Promote Leadership Development and Racial Justice

- The new Racial Diversity, Equity, and Inclusion (RDEI) Committee was created, as recommended by the 2022 Ad Hoc Committee on Racial Justice. The RDEI Committee developed a new *Best Practice: Home Evaluation Considerations for Unconventional Families*.
- Implementation leadership training was provided to members of the Executive Committee.
- A new “Legacy Award” was initiated to recognize members who have worked in an ICJ Office for 15 or more years.
- A new “Rising Star Award” was created to recognize a Commissioner, Compact Administrator, Designee, Deputy Compact Administrator, or ICJ office staff member who exhibited outstanding leadership skills within their first two years.
- The ICJ nominations and elections process was updated to promote inclusion and equity.

PRIORITY 3: Address Gaps in ICJ Rules and Resources

- The Commission continually looks for opportunities to improve its operations by addressing gaps in the ICJ Rules and resources, evidenced by the list of accomplishments:
 - ICJ Rule Amendment Proposals
 - [ICJ Bench Book for Judges and Court Personnel](#) – 10th edition
 - New [Training Bulletin on Violation Reports Requesting Discharge](#) & updated [Best Practice on Intrastate Relocations](#)
 - New [Toolkit on Returns and Child Welfare](#)
 - New [After-Hours Contact Information Matrix](#)
 - Updated [ICJ Administrative Policy 06-2009: Travel Reimbursement](#)

PRIORITY 4: Leverage Relationships to Promote Awareness & Improve Outcomes

- New avenues of collaborations with justice system partnerships were established while maintaining established relationships with ICJ stakeholders.
- Collaborations were shared that occurred over the year with the following ICJ affiliates:
 - National Council of Juvenile and Family Court Judges (NCJFCJ)
 - Interstate Commission for Adult Offender Supervision (ICAOS)
 - National Partnership for Juvenile Services (NPJS)
 - American Probation and Parole Association (APPA)
 - Council of Juvenile Justice Administrators (CJJA)
- Commission Chair N. Belli (OR) thanked Rick Masters for the legal advice and the National Office staff for their continual support to the Executive Committee throughout the year.
- **P. Pendergast (AL) made a motion to approve the Executive Committee Report as presented. S. Jones (MD) seconded. The motion carried.**
- Commission Chair N. Belli (OR) recognized the ICJ Officers with a token of appreciation for their leadership and contributions: Vice Chair, Julie Hawkins (MO); Treasurer Sherry Jones (MD); and Past Chair Tasha Hunt (CT).
- Past Chair T. Hunt (CT) presented Commission Chair N. Belli (OR) with a crystal gavel for her outstanding leadership, dedication, and enthusiasm leading the Commission in 2023.

Compliance Committee Report by Committee Chair Jacey Rader (NE)

- Compliance Committee Chair J. Rader (NE) acknowledged the Compliance Committee members and their service. In 2022, the Compliance Committee purposely shifted the committee's approach from adversarial to advisory. The Compliance Committee focused on a nationwide-trend review called the UNITY National Data Assessment, rather than state-focused Performance Measurement Assessments.
- The UNITY National Data Assessment reviewed three standards related to violation reports and/or returns in transfer of supervision cases. From the findings, areas of improvement were discovered, and three recommendations were made.
 1. Amend ICJ Rules to extend return timeframe for failed supervision cases.
 2. Develop and amend best practices and training bulletins to provide guidance.
 3. Enhance UNITY functionality for failed supervision and violation reports.
- The Proactive Monitoring Program was launched. Results included an increase in nationwide performance, particularly in timely submission of home evaluations. Compliance Committee Chair Rader (NE) shared charts depicting the positive results.
- Other compliance measures reviewed during the year were related to state council formation and payment of dues. All issues were addressed without formal intervention by the Compliance Committee.
- Compliance Chair J. Rader (NE) expressed her appreciation to Technology Committee Chair Kellianne Torres (IA) and National Office staff member Jenny Adkins and Joe Johnson, thanking them for their support and collaboration throughout the year.
- **S. Horton (NC) made a motion to approve the Compliance Committee Report as presented. K. Torres (IA) seconded. The motion carried.**
- Commission Chair N. Belli (OR) presented J. Rader (NE) with a token of appreciation for her leadership and contributions as the Compliance Committee Chair.

Finance Committee Report by Committee Chair Dale Dodd (NM)

- Finance Committee Chair D. Dodd (NM) recognized the ICJ Finance Committee members for their commitment and fiscal responsibility. The ICJ Finance Committee met 4 times this past year. Results of the work were:
 - [*ICJ Administrative Policy 01-2023: Investment Policy*](#) was recommended and adopted by the Executive Committee.
 - [*ICJ Administrative Policy 06-2009: Travel Reimbursement*](#) was revised to address the increase in travel costs.
 - The fiscal year (FY) 2024 budget was amended to reflect updated cost projections.
 - The FY 2025 budget was developed.
- Both the Finance Committee and the Executive Committee recommend the proposed FY 2025 budget as presented and included in the *2023 Annual Business Meeting ICJ Docket Book*.
- Finance Committee Chair D. Dodd (NM) presented a chart highlighting the total income and expenses for recommended budget.
- **D. Dodd (NM) made a motion to adopt the recommended FY 2025 budget as presented. P. Pendergast (AL) seconded the motion. The motion passed by a 47-0-1 vote.**
- **S. Jones (MD) made a motion to approve the Finance Committee Report as presented. A. Bridgewater (LA) seconded the motion. The motion passed.**
- Commission Chair N. Belli (OR) presented D. Dodd (NM) with a token of appreciation for his leadership and contributions as the Finance Committee Chair.

Information Technology Committee Report by Committee Chair Kellianne Torres (IA)

- Information Technology Committee Chair K. Torres (IA) recognized Information Technology Committee (Technology Committee) members and commended their work throughout the year. The Technology Committee met nine times between October 2022 and August 2023. The Technology Committee accomplishments resulted from the work of the four work teams: Enhancements Team; Reporting and Data Visualization Team; Workflow Diagram Team; and UNITY Maintenance Team. In collaboration with other committees, the Technology Committee focused on implementing UNITY enhancements, reviewing rule amendment proposals for technical impacts, and supporting implementation of the Proactive Monitoring Program.
- Technology Committee Chair Torres (IA) briefed on several accomplishments.
 - Created UNITY Testing site dedicated to testing enhancements prior to release to the training and production sites.
 - Reviewed all rule proposals for any impact to UNITY and ICJ Forms, and requested cost estimates for necessary changes from the UNITY vendor.
 - Collaborated with the Compliance Committee to propose amendment of Rule 5-103 to clarify the failed supervision process.
 - Partnered with the Compliance Committee to develop the Proactive Monitoring Program. Reports from UNITY were used to promote maintenance practices that help keep UNITY updated and accurate.
 - Reviewed UNITY data maintenance results related to maximum expiration dates, duplicate juveniles, home evaluations, and quarterly progress reports.
 - Completed user testing and successfully released 23 complex enhancements to the UNITY data system.
 - Collaborated with the Training Committee on to provide user training regarding UNITY enhancements as part of the *Wednesday Workshops* series.
 - Participated in several workgroups that helped in the creation of best practices and training updates surrounding violation reports and intrastate relocations.
- Technology Committee Chair K. Torres (IA) expressed her appreciation for the work of Vice Chair R. Curtis (ME), Committee Chair J. Rader (NE), and Joe Johnson, Systems Project Manager.
- **J. Rader (NE) made a motion to approve the Information Technology Committee Report as presented. J. Regis (DC) seconded. The motion carried.**
- Commission Chair N. Belli (OR) presented K. Torres (IA) with a token of appreciation for her leadership and contributions as the Technology Committee Chair.

Racial Diversity, Equity, and Inclusion Committee Report by Chair Sherry Jones (MD)

- Racial Diversity, Equity, and Inclusion (DEI) Committee Chair S. Jones (MD) recognized the members. The new standing committee was created to develop strategies to promote diversity and increase equity and inclusion through active learning, collaboration, community engagement, and partnerships. The Racial DEI Committee reviews the Commission's data, rules, policies, operations, and resources and makes specific recommendations to promote equity and procedural justice. The Racial DEI Committee also facilitates the Commission's continuing efforts to cultivate a culture of mutual respect that educates, advocates, and empowers members to be productive and socially responsible global citizens.
- The Racial DEI Committee met seven times and the Work Team on Mandatory Reporting met three times.
- Racial DEI Committee Chair S. Jones (MD) and Vice Chair M. Casey (DE) proposed an amendment to ICJ Rule 4-104, on behalf of the committee. The proposal promotes the rights of parents and the well-being of juveniles by clarifying the "mandatory acceptance rule." The proposal is also intended to increase equity by requiring a detailed justification when a transfer of supervision is not recommended.

- The Racial DEI Committee also developed a best practice titled [Home Evaluation Considerations for Unconventional Families](#).
- Next year, the Racial DEI Committee plans to focus on promoting equity in relation to violation reports and responses. Also, the committee will consider how to engage with Native American/tribal communities to ensure that all juvenile and communities are safe.
- **T. Hunt (CT) made a motion to approve the Racial Diversity, Equity and Inclusion Committee Report as presented. E. James (VI) seconded. The motion carried.**
- Commission Chair N. Belli (OR) presented S. Jones (MD) with a token of appreciation for her leadership and contributions as the Racial DEI Committee Chair.

Training, Education, & Public Relations Committee Report by Committee Chair Corrie Copeland (TN)

- The Training, Education, and Public Relations Committee (Training Committee) develops educational resources and training materials for use by the Commission.
- Training Committee Chair C. Copeland (TN) recognized Information Technology Committee members, National Office staff, and other committees for their contributions and collaborations throughout the year.
- The Training Committee met seven times during the fiscal year. The Training Committee developed goals, priorities, and a training plan utilizing the 2022 Annual Business Meeting survey results. Training goals included:
 - Ensure ICJ OFFICE staff understand the basics of ICJ Rules, how they apply, and how to use UNITY.
 - Provide/update resources for onboarding new ICJ office staff.
 - Provide/update resources for training state probation/parole staff and judges.
 - Educate ICJ office staff about how to access and utilize the resources.
- The Training Committee provided feedback on the *ICJ Website Resources Overview* and *Frequently Asked Questions* webpages. A banner featuring these resources was added to the Commission’s homepage to assist navigation of the site.
- The *Wednesday Workshops* live training series was introduced, and states were encouraged to invite field and ICJ office staff to attend. Because the attendance at the first *Wednesday Workshop* on May 29 so robust, the Commission’s Zoom plan was upgraded to allow 300 participants simultaneously. The Training Committee also collaborated with the Technology Committee to present *Wednesday Workshops* in June and July regarding UNITY enhancements.
- The 2023 Annual Business Meeting training sessions were determined after conducting a survey, which led to developing the keynote address presented by Dr. LaMarr Shields and other training sessions.
- **J. Hall (FL) made a motion to approve the Training, Education, and Public Relations Committee Report as presented. R. Heide (AK) seconded. The motion carried.**
- Commission Chair N. Belli (OR) presented C. Copeland (TN) with a token of appreciation for her leadership and contributions as the Training Committee Chair.

{Meeting was recessed at 10:10 a.m. and reconvened at 10:25 a.m. MST}

Legacy Award

- Commission Chair N. Belli (OR) announced that this year marks the 15th anniversary of the Commission. To commemorate the 15th anniversary, the Executive Committee initiated a “Legacy Award.” The Legacy Award recognizes all commissioners, compact administrators, deputy compact administrators, designees, and ICJ office staff who have worked in a state ICJ office for 15 or more years.
- Commission Chair N. Belli (OR) presented the Legacy Awards to the recipients listed, noting that not all were in attendance.

- Jovay Jackson – Arizona
- Debra Devine Holcomb – Arkansas
- Judy Miller – Arkansas
- Jennifer Baer – Idaho
- Holly Kassube – Illinois
- Nita Wright – Indiana
- Sherry Jones – Maryland
- Maxine Baggett – Mississippi
- Julie Hawkins – Missouri
- Dale Dodd - New Mexico
- Lisa Bjergaard - North Dakota
- Amanda Behe – Pennsylvania
- Natalie (Primak) Mwaniki – Pennsylvania
- Kathy Christenson – South Dakota
- Cheryl Frost – South Dakota

Region Reports

- Commission Chair N. Belli (OR) reported regional representatives decided to utilize region meetings as opportunities for the discussion of hot topics, share resources, and updates from committee ambassadors. The regional meetings provide an opportunity for members to provide feedback on prominent issues. This feedback is critical for ensuring effective implementation of important initiatives.

East Region Report by Regional Representative Caitlyn Bickford (NH)

- East Regional Representative C. Bickford (NH) reported since the 2022 Annual Business Meeting, the East Region met five times. This year, the East Region said farewell to Francesco Bianco (NY) and Joann Niksa (RI), who retired after years of service to their states. Additionally, the East Region welcomed Designees Pam Weinman (NY) and William Dolan (RI).
- During the East Region meetings, the members regularly received updates regarding all ICJ committee meetings, discussed individual state updates, and ongoing UNITY enhancement updates. The “Hot topics” agenda item was introduced in April, which provided consistent discussion topics amongst the regions that included: proactive monitoring, collaboration with child welfare agencies, and new training and best practices resources available on the Commission’s website.
- The East Region discussed and proposed 2 ICJ Rule amendments for consideration this year:
 - The East Region’s proposed amendment to Rule 8-101 will be presented for vote under the Rules Committee Report.
 - A proposed amendment to Rule 6-102 related to posting after-hours protocols related to runaways was submitted, then withdrawn. The Executive Committee approved the After-Hours Contact Information Matrix, which is available on the Commission’s website.
- The East Region continues to discuss challenges regarding non-delinquent runaways, including challenges in cases where there is not entry in the NCIC system and when law enforcement officers are unwilling to search for or hold non-delinquent youths.
- **T. Casanova (VT) made a motion to accept the East Regional Report as presented. E. James (VI) seconded. The motion passed.**
- Commission Chair N. Belli (OR) presented C. Bickford (NH) with a token of appreciation for her leadership and contributions as the East Regional Representative.

Midwest Region Report by Regional Representative Chuck Frieberg (SD)

- Midwest Regional Representative C. Frieberg (SD) reported the Midwest Region met five (5) times since the 2022 ICJ Annual Business Meeting. Newly appointed Ohio Commissioner Sasau Lane quickly stepped up to serve as the Midwest Region Alternate Representative. The Midwest Region welcomed this year Commissioner Megan Milner (KS) and Fareeda Washington (KS).
- The Midwest Region received updates from committee ambassadors each month.
- In January, the Midwest Region submitted a proposed amendment to Rule 4-102: Sending and Receiving Referrals. The Rules Committee did not recommend the initial proposal for adoption, but recommended edits to the proposal. After recommended edits were approved, the Rules Committee agreed to support adoption.
- The Midwest Region's proposed amendment to Rule 4-102: Sending and Receiving Referrals will be presented for vote under the Rules Committee Report.
- **T. Frierson (IL) made a motion to approve the Midwest Regional Report as presented. J. Wald (ND) seconded. The motion passed.**
- Commission Chair Belli (OR) presented C. Frieberg (SD) with a token of appreciation for his leadership and contributions as the Midwest Regional Representative.

South Region Report by Regional Representative Felicia Dauway (SC)

- South Regional Representative F. Dauway (SC) reported the South Region met five (5) times since the last Annual Business Meeting in October 2022.
- The year began with the election of Commissioner Felicia Dauway (SC) as the Regional Representative and the appointment of Jean Hall, Florida Commissioner, as the Alternate Regional Representative.
- Each meeting, the South Region received updates from the National Office related to the business of the Commission. A new agenda format was implemented, and the new action-oriented format has proven to be successful.
- The South Region's proposed amendment to Rule 7-107 will be presented for vote under the Rules Committee Report. The South Region welcomed new appointments and hires to ICJ positions in several states.
- **C. Bickford (NH) made a motion to accept the South Regional Report as presented. D. Dodd (NM) seconded. The motion passed.**
- Commission Chair N. Belli (OR) presented F. Dauway (SC) with a token of appreciation for her leadership and contributions as the South Regional Representative.

West Region Report by Regional Representative Howard Wykes (AZ)

- West Regional Representative H. Wykes (AZ) reported the West Region met six times since the last Annual Business Meeting. He recognized Maureen Clifton (WY) who has served as the Alternate West Regional Representative.
- The West Region received regular updates from the ICJ Executive Committee and the National Office related to the business of the Commission. The West Region regularly learned of the work within the various ICJ committees.
- There were regular discussions and updates related to: the 2023 proposed rule amendments; UNITY enhancements; the Proactive Monitoring Program; trainings; *Wednesday Workshops*; the updated ICJ website; and the revised *ICJ Bench Book for Judges and Court Personnel*.
- Two West Region states experienced significant law changes regarding juvenile sex offenders.
- The West Region discussed the development of a best practice regarding engaging child welfare agencies when returning juveniles and developed a small work group to develop this best practice on the matter. After the work group met, a recommendation was presented to the Executive Committee requesting the assistance of the National Office in compiling best practices.

Due to the volume of information, the *ICJ Toolkit on Returns and Child Welfare* was produced and a training session was developed.

- The West Region submitted two proposed rule amendments for consideration, withdrawing one for additional work after the comment period ended. The West Region’s proposed amendment to Rule 4-104 will be presented for vote under the Rules Committee Report.
- The West Region experienced several changes in state personnel. Marvin Speed was appointed Commissioner for California, Brooke Montelongo was appointed Commissioner for Colorado, and Sonia Sweeny was appointed Commissioner for Utah.
- **B. Montelongo (CO) made a motion to approve the West Regional Report as presented. R. Heide (AK) seconded. The motion passed.**
- Commission Chair N. Belli (OR) presented H. Wykes (AZ) with a token of appreciation for his leadership and contributions as the West Regional Representative.

Recognition

- Commission Vice Chair J. Hawkins (MO) briefed on the leadership development initiative in the ICJ Strategic Plan. In fiscal year 2020, the Executive Committee implemented a new strategy for expanding leadership opportunities within its committees and regional members. As a result, the Commission has benefited from these emerging leaders that have served as vice chairs and alternate regional representatives.
- Commission Vice Chair J. Hawkins (MO) recognized these 2023 leaders and presented each with the perpetual wall plaque and/or plate. She noted that not all vice chairs and alternate regional representatives were in attendance.
 - Compliance Committee, Cathy Gordon (MT)
 - Finance Committee, Pat Pendergast (AL)
 - Information Technology Committee, Roy Curtis (ME)
 - Racial DEI Committee, Mike Casey (DE)
 - Rules Committee, Caitlyn Bickford (NH)
 - Training, Education, and Public Relations Committee, Natalie Dalton (VA)
 - Alternate regional representatives are:
 - East Region, Trissie Casanova (VT)
 - Midwest Region, Sasaun Lane (OH)
 - South Region, Jean Hall (FL)
 - West Region, Maureen Clifton (WY)

Legal Counsel Report

- Richard L. Masters report the responsibilities of the ICJ Legal Counsel include providing legal guidance to the Interstate Commission and its committees with respect to legal issues which arise in the conduct of their respective duties and responsibilities under the terms of the Compact, its Bylaws, and administrative rules.
- The provisions of the Compact specifically authorize formal legal opinions concerning the meaning or interpretation of the actions of the Interstate Commission which are issued through the Executive Director’s Office in consultation with the Office of General Counsel. These advisory opinions are made available to state officials who administer the compact for guidance.
- Legal Counsel also works with the Commission and its member states to promote consistent application of and compliance with its requirements.
- Mr. Masters reported that no advisory opinions were issued since the 2022 Annual Business Meeting. He provided legal advice used in the preparation of *ICJ Toolkit on Returns and Child Welfare*. Legal Counsel also participated in the review and revision of *ICJ Bench Book for Judges and Court Personnel*.

- Mr. Masters advised both the Executive and Compliance Committees in several matters pertaining to compliance and enforcement with the provisions of the Compact and the ICJ Rules. While exercising necessary oversight responsibility, recourse to litigation was not required during the period from the 2022 ICJ Annual Business Meeting through today.
- **P. Pendergast (AL) made a motion to approve the Legal Counsel Report as presented. F. Dauway (SC) seconded. The motion passed.**
- Commission Chair Belli (OR) recognized Mr. Masters for his contributions as Legal Counsel, noting that he is a leading national expert on compact law. He was instrumental in establishment of the Interstate Commission for Juveniles and has consistently provided legal guidance since. She presented Rick Masters with an engraved compass as a token of appreciation for his legal guidance over the last 15 years.

Recognition

- Commission Chair Belli (OR) welcomed Executive Director Underwood to the podium to present a special award.
- Executive Director Underwood recognized Emma Goode, ICJ National Office Logistics and Administrative Specialist, for her unique role in the Commission's history. Ms. Goode joined the ICJ National Office staff as temporary employee in the early years of the Commission's development. She has been a full-time employee since April 2010.
- Ms. Goode has shown dedication and commitment behind the scenes planning meetings, taking minutes, and providing logistical support. Her attention to details sets the stage for the Commission's success.
- Ms. Goode shared her appreciation for the recognition, noting it to be an honor to work for the Interstate Commission and to be a part of the Commission's growth.
- Executive Director Underwood presented an engraved award commemorating her longevity. Attendees expressed their appreciation to Ms. Goode with a standing ovation.

{Meeting was recessed at 11:20 a.m. and reconvened at 1:15 p.m. MST}

Rules Committee Report by Committee Chair Stephen Horton (NC)

- Rules Committee Chair S. Horton (NC) acknowledged the members of the Rules Committee for their experience and insightful conversations regarding the ICJ Rules. The Rules Committee met six times to review, debate, and discuss topics and proposals pertaining to the ICJ Rules.
- The Rules Committee requested the assistance of Legal Counsel and the National Office regarding whether a holding state judge has authority to issue bail/bond for a juvenile "wanted" on another state's order/warrant. The request resulted in a revision to the [ICJ Advisory Opinion 01-2002: ICJ Limits on Issuance of Bail by Holding State](#).
- Rules Committee Chair S. Horton (NC) reported that the Rules Committee invested a great deal of time and effort to review, analyze, and vet all the proposed rule amendments through the lens of the full Commission, rather than a couple states.
- Rules Committee Chair S. Horton (NC) explained the voting process and presented 13 proposed rule amendments for vote. For ICJ Rules 8-101, 4-104, and 7-106 there are two proposals. The two proposed amendments in each rule instance are not in conflict; therefore, all are voted upon independently.
- Rules Committee Chair S. Horton (NC) presented the proposals for vote in the same order as the *ICJ Rule Amendments Training* presented the previous day.

Rule 1-101: Relocate; Rule 4-101: Eligibility Requirements for the Transfer of Supervision; and Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders *(submitted by the Rules Committee)*

- Rules Committee Chair S. Horton (NC) explained that the proposed amendments to Rule 1-101: Relocate; Rule 4-101: Eligibility Requirements for the Transfer of Supervision; and Rule 4-103: Transfer of Supervision Procedures for Juvenile Sex Offenders are related to proposed deletion of the definition of “relocate.” Therefore, the three proposals are presented as a bundle.
- **S. Horton (NC) made a motion to adopt the proposed “relocate” bundled amendments to Rules 1-101, 4- 101, and 4-103 as presented. K. Torres (IA) seconded. The motion passed by a 47-1-0 vote.**

Rule 8--101: Travel Permits *(submitted by the Rules Committee)*

- Rules Committee Chair S. Horton (NC) explained that the proposed amendment to Rule 8-101: Travel Permits would be considered next, as it relates to the bundled proposals above that passed for adoption.
- The Rules Committee took no position on the matter. The Rules Committee submitted the proposal to provide the Commission the opportunity to determine the outcome of this prominent issue with an "up or down" vote. **K. Torres (IA) made a motion to adopt the proposed amendments to Rule 8-101: Travel Permits submitted by the Rules Committee as presented. D. Dodd (NM) seconded. The motion passed by a 29-20-0 vote.**

Rule 4--102: Sending and Receiving Referrals *(submitted by the Midwest Region)*

- Rules Committee Chair S. Horton (NC) presented the proposed amendment to Rule 4-102: Sending and Receiving Referrals as submitted by the Midwest Region.
- **S. Horton (NC) made a motion to adopt the proposed amendments to Rule 4-102: Sending and Receiving Referrals as presented. C. Frieberg (SD) seconded.**
- P. Pendergast (AL) suggested the issue could be better addressed an ICJ best practice rather than by an amendment to the ICJ Rules.
- **P. Pendergast (AL) made a motion that the proposed amendment to Rule 4-102 submitted by the Midwest Region be referred back to the Rules Committee for reconsideration.**
- Commission Chair Belli (OR) asked parliamentarian and Legal Counsel, Rick Masters, to advise on the proper procedure according to *Robert’s Rules of Order* to address the two motions on the floor. R. Masters, Legal Counsel, advised that the second motion would take priority over the first motion because it would have an impact on the first motion.

{Meeting was recessed at 1:38 p.m. and reconvened at 1:42 p.m. MST}

- R. Masters reported that his initial response was confirmed by *Robert’s Rules of Order*. When motions are in conflict, the secondary motion is considered first if it will affect the first motion. He explained that in this instance, the second motion by P. Pendergast (AL) would be considered first. If passed, the proposed amendment be referred to the Rules Committee; therefore, there would be no proposed amendment to Rule 4-102 for which to vote. He explained that if the second motion fails, then the first motion would be voted upon.
- Commission Chair N. Belli (OR) asked that the second motion be restated and opened the floor for a second to the motion.
- **P. Pendergast (AL) restated his motion that the proposed amendment to Rule 4-102 submitted by the Midwest Region be referred back to the Rules Committee for reconsideration. J. Miller (AR) seconded. The motion passed by a 26-21-2 vote.**

Rule 4-104: Authority to Accept/Deny Supervision *(submitted by Delaware and Maryland)*

- Rules Committee Chair S. Horton (NC) presented the proposed amendment to Rule 4-104: Authority to Accept/Deny Supervision. The proposal was submitted by the commissioners from Delaware and Maryland, who serve as Chair and Vice Chair of the Racial DEI Committee.
- **S. Horton (NC) made a motion to adopt the proposed amendments to Rule 4-104: Authority to Accept/Deny Supervision submitted by Delaware and Maryland as presented. J. Hall (FL) seconded. The motion passed by a 46-2-1 vote.**

Rule 4-104: Authority to Accept/Deny Supervision *(submitted by the West Region)*

- Rules Committee Chair S. Horton (NC) presented the proposed amendment to Rule 4-104: Authority to Accept/Deny Supervision as submitted by the West Region.
- **S. Horton (NC) made a motion to adopt the proposed amendments to Rule 4-104: Authority to Accept/Deny Supervision submitted by the West Region as presented. D. Bailey (WA) seconded. The motion passed by a 49-0-0 vote.**

Rule 5-103: Reporting Juvenile Non- Compliance, Failed Supervision and Retaking and New Rule 5-103A: Failed Supervision Determined by Sending State *(submitted by the Technology Committee)*

- Rules Committee Chair S. Horton (NC) presented the proposed amendment to Rule 5-103: Reporting Juvenile Non- Compliance, Failed Supervision and Retaking and new Rule 5-103A: Failed Supervision Determined by Sending State as submitted by the Technology Committee. The two rules are presented for voting as a bundle.
- **S. Horton (NC) made a motion to adopt the “bundled” proposed amendment to Rule 5-103: Reporting Juvenile Non-Compliance, Failed Supervision and Retaking and new Rule 5-103A: Failed Supervision Determined by Sending State as presented. R. Curtis (ME) seconded. The motion passed by a 40-8-1 vote.**

Rule 7-106: Transportation *(submitted by the Rules Committee)*

- Rules Committee Chair S. Horton (NC) presented the proposed amendment to Rule 7-106: Transportation as submitted by the Rules Committee.
- **S. Horton (NC) made a motion to adopt the proposed amendment to Rule 7-106: Transportation submitted by the Rules Committee as presented. J. Wald (ND) seconded. The motion passed by a 42-6-2 vote.**

Rule 7-106: Transportation *(submitted by Arkansas and Missouri)*

- Rules Committee Chair S. Horton (NC) presented the proposed amendment to Rule 7-106: Transportation as submitted by the commissioners from Arkansas and Missouri.
- **S. Horton (NC) made a motion to adopt the proposed amendment to Rule 7-106: Transportation submitted by Arkansas and Missouri as presented. D. Bailey (WA) seconded. The motion passed by a 43-6-0 vote.**

Rule 7-107: Airport Supervision *(submitted by the South Region)*

- Rules Committee Chair S. Horton (NC) presented the proposed amendment to Rule 7-107: Airport Supervision as submitted by the South Region.
- **S. Horton (NC) made a motion to adopt the proposed amendment to Rule 7-107: Airport Supervision submitted as presented. F. Dauway (SC) seconded. The motion passed by a 47-2-0 vote.**

Rule 8-101: Travel Permits *(submitted by the East Region)*

- Rules Committee Chair S. Horton (NC) presented the proposed amendment to Rule 8-101: Travel Permits as submitted by the East Region.

- **S. Horton (NC) made a motion to adopt the proposed amendment to Rule 8-101: Travel Permits submitted by the East Region as presented. S. Jones (MD) seconded. The motion passed by a 49-0-0 vote.**
- Rules Committee Chair S. Horton (NC) explained there are over 100 documents, resources, and training materials to be reviewed for updates, as well as the changes to UNITY, and the Rule Amendment training before the adopted rule amendments go into effect.
- **S. Horton (NC) made a motion to approve April 1, 2024, as the effective date of the adopted rule amendments. B. Montelongo (CO) seconded. The motion passed.**
- **S. Jones (MD) made a motion to approve the Rules Committee Report as presented. R. Heide (AK) seconded. The motion passed.**
- Commission Chair N. Belli (OR) presented S. Horton (NC) with a token of appreciation for his leadership and contributions as the Rules Committee Chair.

Compact Staff Recognition

- Commission Chair N. Belli (OR) shared that Commission members are invited to recognize individuals who go beyond the general call of duty to reach solutions that serve public safety. Since the last Annual Business Meeting, the following individuals were recognized by their peers for outstanding service to the ICJ:
 - Debra Devine-Holcomb, Arkansas ICJ Office;
 - Gladys Olivares Altamarino, Nevada ICJ Office; and
 - Raymond “Chip” Tashjian, New York ICJ Office (Probation).

Rising Star Award

- Commission Chair N. Belli (OR) presented a new award initiated to recognize up-and-coming ICJ staff who have worked in a ICJ office for less than two years and have demonstrated excellent leadership skills. Six individuals were nominated, which speaks highly of the Commission’s future leaders.
- Commission Chair N. Belli (OR) presented the 2023 ICJ Rising Star Award to Brooke Montelongo, ICJ Commissioner for the state of Colorado. She noted that Commissioner Montelongo quickly became an active member of ICJ committees and played a key role in the development of the new *Toolkit on Returns and Child Welfare*.

Leadership Award

- Commission Chair N. Belli (OR) shared that the ICJ Leadership Award was established in 2015 to recognize outstanding leadership skills and dedication to the Interstate Commission for Juveniles through extraordinary service. Five outstanding Commission members were nominated, which speaks highly of dedication and commitment to the work of the Compact.
- Commission Chair N. Belli (OR) presented the 2023 ICJ Leadership Award to Michael Farmer, ICJ Designee for the state of California. She noted that Mr. Farmer has been actively engaged with the Commission for many years. He has displayed remarkable leadership serving as Compliance Committee Chair, West Regional Representative, and a member of the Rules Committee. He is a helpful listener who provides recommendations and feedback with a voice of reason.
- M. Farmer (CA) thanked the Executive Committee and the Commission for the honored recognition.

{Meeting was recessed at 2:08 p.m. and reconvened at 2:23 p.m. MST}

ICJ and Child Welfare: A Collaborative Effort

- Commission Chair N. Belli (OR) welcomed Raymundo Gallardo, Deputy Compact Administrator and Designee from Utah, to introduce the panelists and moderate the afternoon discussion entitled: *ICJ & Child Welfare: A Collaborative Effort*.
- R. Gallardo (UT) briefed on the background that led to the development of the [Toolkit on Returns and Child Welfare, recently](#) posted on the Commission's website.
- R. Gallardo (UT) introduced the panelists for the discussion:
 - Daniel Rich, Utah Child Protective Services Program Administrator, Utah Division of Child and Family Services (DCFS)
 - Deborah Wood, Deputy Director, Child Protection Division, Utah Attorney General's Office
 - Roy Curtis (ME) – Commissioner, East Region
 - Abbie Christian (NE) – Deputy Compact Administrator, Midwest Region
 - Julie Hawkins (MO) – Commissioner, South Region
 - Brooke Montelongo (CO) – Commissioner, West Region
- R. Gallardo (UT) presented questions submitted by Commission members prior to the meeting for the panelists' responses. Panel members responded to a variety of questions related to child abuse reporting, investigations, and collaborations.
- R. Gallardo (UT) concluded the session with two suggestions. He encouraged participants to review and share the newly released [ICJ Toolkit on Returns and Child Welfare](#). He also encouraged ICJ office personnel to identify and build collaborations with state child welfare agency contacts.
- Commission Chair N. Belli (OR) thanked R. Gallardo (UT) and all the panelists. Each presenter was provided with a token of appreciation.

{Meeting was recessed at 3:37 p.m. and reconvened at 3:47 p.m. MST}

Old Business

There was no old business.

New Business

S. Jones (MD) commented that she neglected to thank the ICJ National Office staff during the Racial DEI Committee Report. She also remarked on the many strong collaborations working together to support all juveniles regardless of race, ethnicity, and gender.

Call to the Public

Commission Chair N. Belli (OR) opened the meeting for comments from the public. There were none.

2024 Officer Elections

- Commission Chair N. Belli (OR) invited Judge Robert Hofmann to the podium to conduct elections. Judge Hofmann currently serves as the President-Elect of the NCJFCJ and the District Judge in the 452nd Judicial District in Mason County, Texas.
- Judge Hofmann read Article III of the ICJ Bylaws which outlines the election and succession of Commission officers which reads:

Officers shall be elected annually by the Commission at any meeting at which a quorum is present and shall serve for one year or until their successors are elected by the Commission. The officers so elected shall serve without compensation or remuneration, except as provided by the Compact. The 2024 term begins immediately after the Annual Business Meeting and runs until the next election.

2024 Commission Treasurer

- Judge Hofmann presented the nominees for the position of Commission Treasurer:
 - Dale Dodd, Commissioner from New Mexico
 - Sherry Jones, Commissioner from Maryland
- Judge Hofmann opened the floor for further nominations. There were none.
- **H. Wykes (AZ) made a motion to close nominations for the position of Commission Treasurer. S. Horton (NC) seconded. The motion passed.**
- Each candidate addressed the Commission with their qualifications and experience to serve as Treasurer.
- The Commission’s audience response system (ARS) electronic device was used to vote.
- Judge Hofmann announced that Sherry Jones (MD) was elected as the ICJ Treasurer for 2024.

2024 Commission Vice Chair

- Judge Hofmann presented the nominee for the position of Commission Vice Chair:
 - Julie Hawkins, Commissioner from Missouri
- Judge Hofman opened the floor for further nominations. There were none.
- **T. Frierson (IL) made a motion to close nominations for the position of Commission Vice Chair. J. Hall (FL) seconded. The motion passed.**
- Julie Hawkins (MO) addressed the Commission sharing her qualifications and experience.
- Judge Hofmann announced that no voting was required because there was only one nominee.
- Judge Hofmann announced that Julie Hawkins (MO) was elected by acclamation for the position of Vice Chair for 2024.

2024 Commission Chair

- Judge Hofmann presented the nominee for the position of Commission Chair:
 - Nina Belli, Commissioner from Oregon
- Judge Hofman opened the floor for further nominations. There were none.
- **P. Pendergast (AL) made a motion to close nominations for the position of Commission Chair. J. Rader (NE) seconded. The motion passed.**
- Nina Belli (OR) addressed the Commission sharing her qualifications and experience.
- Judge Hofmann announced that no voting was required because there was only one nominee.
- Judge Hofmann announced that Nina Belli (OR) was elected by acclamation for the position of Commission Chair for 2024.

Oath of Office

- The newly elected 2024 ICJ Officers were asked to stand to receive the oath of office administered by Judge Hofmann.
- Commission Chair N. Belli (OR) thanked Judge Hofmann for leading the 2024 officer elections and administering the oath of office.

2024 Annual Business Meeting

The 2024 ICJ Annual Business Meeting will be held in Mobile, Alabama, September 23-25, 2024.

Adjourn

T. Hunt (CT) made a motion to adjourn. R. Heide (AK) seconded. Chair N. Belli (OR) adjourned the 2023 General Session of the Interstate Commission for Juveniles by acclamation without objection @ 4:20 p.m. ET.