

 <b>Interstate Commission for Juveniles</b>	<b>Policy Number:</b> 02-2011	<b>Page Number:</b> 1
<b>ICJ Administrative Policy</b>  Media Requests	<b>Dated:</b> April 28, 2011	

## I. Objectives

The Interstate Commission for Juveniles is committed to informing the community and the news media of events within the public domain that involve the Compact. By providing the news media and the community with information on the Compact, the Commission hopes to foster a relationship of mutual trust, cooperation and respect. This policy ensures that communications with members of the public or the news media are handled equally, devoid of judgment, and are consistent with the business objectives of the Interstate Commission for Juveniles.

## II. Applicability

This policy applies to all Commissioners engaged in the business of the Compact who are solicited regarding matters in other states.

## III. Policy

- A. To ensure consistency of information disseminated to the public, Commissioners are encouraged to coordinate communications through the National Office. The ICJ Executive Director shall serve as the official Commission spokesperson and convey the Commission's position on issues of significance or situations that are of a particularly controversial or sensitive nature.
- B. Confidential, investigative, or personnel information will not be disclosed except with the expressed written consent of the Commission's General Counsel.
- C. Depending on the circumstances, the Commission Chair may designate another individual to serve as spokesperson on a particular issue.
- D. In cases of critical significance, the Executive Director will work with the Executive Committee to develop "media releases" to detail the known facts of a situation and summarize the Commission's position.
- E. In the event of a crisis or emergency situation, the Executive Director will handle contacts with the media and coordinate the flow of information from the Commission to the public.