



**INTERSTATE COMMISSION FOR JUVENILES
2016 ANNUAL BUSINESS MEETING**

August 24, 2016

General Session Minutes

The Boston Sheraton Hotel – Boston, Massachusetts

Call to Order

The Interstate Commission for Juveniles 9th Annual Business Meeting was called to order by Chair Traci Marchand at 8:30 a.m. EDT. The Boy Scout Troop #126 of the St. Thomas Villanova Church of Wilmington Massachusetts presented the flags and led the attendees in reciting the pledge of allegiance.

Roll Call

A. Lippert, Executive Director, called the roll. Fifty of the fifty-two member states and territories were in attendance, establishing a quorum.

Members:

- | | |
|-------------------------|----------------------------------|
| 1. Alabama | Patrick J. Pendergast, Designee |
| 2. Alaska | Barbara Murray, Commissioner |
| 3. Arizona | John Crabtree, Designee |
| 4. Arkansas | Judy Miller, Designee |
| 5. California | Michael Farmer, Designee |
| 6. Colorado | Summer Foxworth, Commissioner |
| 7. Connecticut | Maria Genca, Designee |
| 8. Delaware | Damian Seymour, Designee |
| 9. District of Columbia | Bruce Wright, Commissioner |
| 10. Florida | Agnes Denson, Commissioner |
| 11. Georgia | Avery Niles, Commissioner |
| 12. Hawaii | Linda Kiyotoki, Designee |
| 13. Idaho | Alicia Ehlers, Designee |
| 14. Illinois | Tomiko Frierson, Commissioner |
| 15. Indiana | Jane Seigel, Commissioner |
| 16. Iowa | Tracy Fliger, Designee |
| 17. Kansas | Jeff Cowger, Commissioner |
| 18. Kentucky | Karen King-Jones, Commissioner |
| 19. Louisiana | Angela Bridgewater, Commissioner |
| 20. Maine | David Barrett, Commissioner |
| 21. Maryland | Sherry Jones, Commissioner |
| 22. Massachusetts | Rebecca Moore, Designee |

23. Michigan	Roy Yaple, Designee
24. Minnesota	<i>Not in attendance</i>
25. Mississippi	John Davis, Commissioner
26. Missouri	Julie Hawkins, Commissioner
27. Montana	Cindy McKenzie, Commissioner
28. Nebraska	Jacey Nordmeyer, Commissioner
29. Nevada	Anne Connor, Commissioner
30. New Hampshire	Thomas O'Connor, Designee
31. New Jersey	Edwin Lee, Jr., Designee
32. New Mexico	Dale Dodd, Commissioner
33. New York	Paul Ottati
34. North Carolina	Traci Marchand, Commissioner
35. North Dakota	Lisa Bjergaard, Commissioner
36. Ohio	Nina Belli, Commissioner
37. Oklahoma	Robert Hendryx, Designee
38. Oregon	Phil Cox, Commissioner
39. Pennsylvania	Dori Bernard
40. Rhode Island	JoAnn Niksa, Designee
41. South Carolina	Mia Pressley, Commissioner
42. South Dakota	Nancy Allard, Commissioner
43. Tennessee	Cathlyn Smith, Commissioner
44. Texas	Daryl Liedecke, Commissioner
45. Utah	Dawn Marie Rubio, Commissioner
46. Vermont	Barbara Joyal, Commissioner
47. Virginia	Natalie Dalton, Commissioner
48. Virgin Islands	<i>Not in attendance</i>
49. Washington	Dawn Bailey
50. West Virginia	Michael Lacy, Commissioner
51. Wisconsin	Shelley Hagan, Commissioner
52. Wyoming	Gary Hartman, Commissioner

Ex-officios:

1. Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) – Bruce Rudberg
2. Interstate Commission for Adult Offender Supervision (ICAOS) – Dale Crook
3. National Conference of State Legislatures (NCSL) – Diane Larson
4. National Council of Juvenile and Family Court Judges (NCJFCJ) – Judge Chandlee J. Kuhn
5. National Juvenile Detention Association (NJDA) – Steven Jett
6. National Runaway Safeline (NRS) – Maureen Blaha
7. National Association for Crime Victims [Justice Solutions] - Trudy Gregorie

Compact Office Staff and Others in Attendance:

- | | |
|-------------------------|------------------------|
| 1. California | Tony DeJesus |
| 2. Connecticut | Francis J. Carino |
| 3. District of Columbia | Carla Fults (AAICPC) |
| 4. District of Columbia | Vivian Fulbright-Brock |
| 5. District of Columbia | Kathy Holiday-Crawford |
| 6. District of Columbia | Jefferson Regis |
| 7. Florida | Onome Edukore |
| 8. Georgia | Tracy Cassell |

9. Georgia	Catina Martin-Fenner
10. Idaho	Brian Dean
11. Idaho	Roberto Coronado
12. Illinois	Eva Moore
13. Indiana	Laura Hausladen
14. Kentucky	John Fitzpatrick
15. Louisiana	Yolanda Latimer
16. Maryland	Yolanda Kennard
17. Massachusetts	Peter J. Forbes
18. Massachusetts	Maritza Davila
19. Massachusetts	Sarah Joss
20. Massachusetts	Donna Reed
21. Mississippi	Maxine Baggett
22. Mississippi	Mack Reeves
23. Mississippi	Earl Scales
24. Montana	Jeff Christofferson
25. Nebraska	Abbie Christian
26. Nevada	Linda Bowmer
27. New York	Kelly Palmateer
28. Oregon	Gloria Soja
29. South Dakota	Kathy Christenson
30. Utah	Jessica Eldredge
31. Vermont	Patricia Casanova
32. West Virginia	Randall Wagner

Agenda

P. Cox (OR) made a motion to approve the agenda. M. Pressley (SC) seconded. The motion passed by a majority vote.

Minutes

A. Niles (GA) made a motion to approve the August 26, 2015 Annual Business Meeting minutes. N. Belli (OH) seconded. The motion passed by a majority vote.

Opening Remarks

- Chair Marchand welcomed the attendees to the 2016 Annual Business Meeting of the Interstate Commission for Juveniles.
- Chair Marchand introduced Peter J. Forbes, Commissioner for the Commonwealth of Massachusetts to deliver the welcome address.

Welcome Address

Peter J. Forbes welcomed the attendees to the Commonwealth of Massachusetts and recognized the ICJ National Office and the Commission for organizing the 2016 ICJ Annual Business Meeting in Boston. Commissioner Forbes commended ICJ's Mission and acknowledged the daily operations to be crucial for youth and the public yet often go unnoticed. Massachusetts Commissioner Forbes closed by presenting the Boy Scout Troop #126 of Wilmington Massachusetts a plaque of appreciation for their participation in today's meeting.

Executive Committee Report by Traci Marchand (NC)

- Chair Marchand reported and highlighted the Commission’s accomplishments over the past year as follows:
 - Approved two Advisory Opinions: (1) Approving ‘placement’ or ‘supervision’ and ICJ authority in cases where placement may violate court orders and (2) ICJ authority to conduct records checks for another state on juveniles not subject to ICJ.
 - Approved becoming an affiliate member of the Coalition for Juvenile Justice (CJJ)
 - Published the fiscal year 2016 Annual Report
 - Approved ICJ to begin the process of de-affiliating with the Council of State Governments.
- Chair Marchand presented the ICJ Leadership Award to Mia R. Pressley, South Carolina Commissioner, for her outstanding leadership skills through exemplary service.
- Chair Marchand presented and highlighted the proposed 2016-2019 Strategic Plan. The updated 2013-2016 strategic plan includes the following five core values and four new goals/strategies:

VALUES

1. We honor the Compact’s spirit of communication, collaboration and mutual respect among all parties in the Compact.
2. We hold ourselves accountable to our compact agreements.
3. We expect and support continuous knowledge and skill development.
4. We seek sustainability of ICJ via leadership development and national visibility.
5. We ensure that everything we do supports the outcomes stated in our mission

GOALS/STRATEGIES

1. Utilize and promote the State Council to increase national awareness/visibility at the state level.
2. Enhance communications and collaboration to foster better outcomes for juveniles.
3. Using data to analyze and evaluate performance and enforce/monitor compliance.
4. Develop sustaining leadership via training and professional development

- Chair Marchand reported the following ex officio participation during the past year:
 - Interstate Compact on the Placement of Children (AAICPC)
Attended 2016 Annual Conference
 - American Probation and Parole Association (APPA)
Presented at the 2016 winter and summer institutes
 - Interstate Commission for Adult Offender Supervision (ICAOS)
Continued resource sharing and plan to attend the 2016 Annual Business Meeting in September
 - National Conference for Juvenile and Family Court Judges (NCJFCJ)
Presented at the 2016 Annual Juvenile Justice Conference
 - Coalition for Juvenile Justice (CJJ)
Attended the 2016 Annual Conference, drafted white paper, and plan to develop a webinar
- **P. Pendergast (AL) made a motion to approve the Executive Committee Report which includes the 2016-2019 Strategic Plan as presented. S. Hagan (WI) seconded. The motion passed by a majority vote.**

Finance Committee Report by Avery Niles (GA)

- Chair Niles reported the fiscal year 2016 budget finished nine percent under budget. The investment account sponsored by the Council of State Governments sustained growth over FY 2016 with an average of 2.58 percent gain.
- Chair Niles reported that the fiscal year 2018 budget primarily mirrors the fiscal year 2017 budget. Chair Niles reported the Commission's financial stability highlighting the primary difference from the previous year in expenditures and revenue. The Kentucky Employee Retirement System (KERS) benefits increased 10.5 percent in FY17 and FY18. In 2014, the Commission voted to revise the dues formula using the 2010 census numbers and an average of the compact transactions for fiscal years 2014, 2015, and 2016 resulting in eight states moving up a tier and four states moving down a tier.
- **P. Cox (OR) made a motion to approve the Fiscal Year 2018 Budget as presented. S. Jones (MD) seconded. The motion passed by a by a 45 - 0 vote.**
- R. Masters, Legal Counsel, clarified there to be 47 qualified voters in attendance. A simple majority requires 24 votes and a supermajority requires 31 votes.
- **A. Connor (NV) made a motion to approve the Finance Committee Report as presented. S. Foxworth (CO) seconded. The motion passed by a majority vote.**

Compliance Committee Report by Mike Farmer (CA)

- Chair Farmer recognized the Compliance Committee members and reported that the Compliance Committee met six times with no actions taken for non-compliance. The meeting discussion items included: commissioner appointments, dues payments, compliance policies, a compliance sanctions guideline, and the Performance Measurement Assessments (PMA). Chair Farmer reported that the recommendation for a compliance sanctions guideline failed. After reviewing the 2015 PMA results, a best practice was developed on the completion of quarterly progress reports (QPR). The 2016 PMA consisted of a cleanup of JIDS files and inactive users. The upcoming 2017 Performance Measurement Assessment (PMA) standards for all states were presented in the 2016 ABM Docket Book.
- **A. Niles (GA) made a motion to approve the Compliance Committee Report as presented. G. Hartman (WY) seconded. The motion passed by a majority vote.**

Information Technology Committee

- Chair Marchand acknowledged the leadership of the Information Technology Chair Lea Quam (ND) over the year and wished her well in her new position in North Dakota. Chair Marchand provided the Information Technology Report by first recognizing the members. The IT Committee addressed all JIDS enhancements in two bundles. Chair Marchand highlighted the approved JIDS enhancements some of which are currently live and the others that will go live in the fall in addition to the JIDS upgrade which will offer a modern sleek appearance, increased functionality, and improved performance. JIDS Training is continually available and reported over 550 persons completed the online self-paced training and 360 completed the live training during the past year.
- **A. Connor (NV) made a motion to approve the Information Technology Committee Report as presented. T. O'Connor (NH) seconded. The motion passed by a majority vote.**

Training, Education and Public Relations Committee Report and the Human Trafficking Ad Hoc Committee Report by Anne Connor (NV)

- Chair Connor recognized the work of the Training Committee and the trainers throughout the year. Over the course of ten meetings, the Committee:
 - updated the training curriculum and resources to reflect the 2015 ABM Rule amendments;
 - implemented Commissioner and Designee On Demand Training;
 - developed and created six new on demand ICJ Rules Training Modules using the new Storyline software;
 - developed a new website resource entitled, the “Return for the Month”;
 - established an ICJ Mentorship Program and a new staff listing, available on the Commission’s website; and
 - approved the training curriculums for the 2016 Annual Business Meeting.
- Chair Connor updated that ICJ attended or presented at the following conferences:
 - American Probation and Parole Association Institutes;
 - 40th Annual Juvenile Justice Symposium in Biloxi, Mississippi;
 - Interstate Compact on the Placement of Children Annual Meeting; and the
 - National Council of Juvenile and Family Court Judges.
- Chair Connor reported the following training statistics for the year:
 - Total number of individuals trained: 1,940
 - Total number of training sessions conducted: 95
 - Total number of On Demand Courses completed: 2,343
 - Technical and Training Assistance: 67 trainings, 406 individuals trained
- Chair Connor recognized the members of the Human Trafficking Ad Hoc Committee. The Committee was designed to examine the overall issue of human trafficking across the nation and the impact to ICJ Compact offices. The Human Trafficking Ad Hoc Committee held six teleconferences to share resources and processes among states and a Human Trafficking Matrix was developed and implemented based on the 2014 Polaris Project data. Chair Connor recognized the four leaders from each region that assisted in the collection of the update materials reporting that the matrix is now available on the Commission’s website and in the 2016 ABM Docket Book.
- **J. Nordmeyer (NE) made a motion to approve the Training, Education and Public Relations Committee Report and the Human Trafficking Ad Hoc Committee Report as presented. S. Hagan (WI) seconded. The motion passed by a majority vote.**

Rules Committee by Julie Hawkins (MO)

- Chair Hawkins acknowledged the Rules Committee members and reported 2016 as the first annual business meeting without rule amendments. The Rules Committee met bi-monthly throughout 2016. First, reviewing the new Rules effective February 2016 for any inconsistencies and secondly working through a list of recommendations. To date, a total of 12 proposals have been recommended. Additionally, a legal advisory opinion on pre-adjudicated home evaluation requests was requested and is now available on the Commission’s website and a copy in the Docket Book. The Rules Committee will begin meeting monthly starting October 5, 2016. February 28, 2017 is the deadline for submitting proposals to the Rules Committee.
- **A. Connor (NV) made a motion to approve the Rules Committee Report as presented. D. Dodd (NM) seconded. The motion passed by a majority vote.**

Legal Report by Richard Masters, Legal Counsel

- R. Masters commended the efforts of the Commissioners and their collaboration to successfully resolve disputes without any legal action taken during the year. R. Masters

briefed on two resolved cases. The first involved the states of New Jersey and Virginia and the second involved Tennessee and Texas. Additionally, he briefed on the Advisory Opinion #01-2016 Pre-Adjudicated Home Evaluation Requests issued during the year and included in the 2016 ABM Docket Book. Legal Counsel emphasized that advisory opinions are a legal interpretation and do not preempt the ICJ Rules.

- R. Masters updated on his attendance at the Interstate Compact on the Placement of Children (AAICPC) Annual Meeting in White Plains, New York. Additionally, he commended the Commission on their work during Tuesday's Training Session I which outlined the ICJ Strategic Initiatives.
- **P. Pendergast (AL) made a motion to approve the Legal Counsel Report as presented. S. Jones (MD) seconded. The motion passed by a majority vote.**

AAICPC ICJ Workgroup and East Region Report by Maria Genca (CT)

- ICJ Workgroup Co-Chair Genca acknowledged the ICPC Workgroup Co-Chair, Bruce Rudberg, and the ICJ workgroup members. During the year the workgroup reviewed challenging ICPC-ICJ case scenarios; distribution of the ICJ - AAICPC Dual Jurisdiction Cases Best Practice Guide; and a potential Q&A Section for the Best Practice Guide.
- Co-Chair Genca attend the 2016 Interstate Compact on the Placement of Children (AAICPC) Annual Meeting in White Plains, New York AAICPC noting that the Best Practice Guide was distributed in hard copy. The Workgroup has completed the assigned goal(s) with the development and implementation of the Memorandum of Understanding (MOU) between ICJ and AAICPC and the development and distribution of the Best Practice Guide.
- East Region Representative Genca reported that the ICJ East Region met quarterly throughout the year. Items discussed were regional, state, and national issues; specific challenges identified in the areas of juvenile returns and runaways; increasing the development of the State Councils; the human trafficking matrix information; and elected her the East Regional Representative for 2017-2018.
- **R. Hendryx (OK) made a motion to approve the AAICPC ICJ Workgroup Report and the ICJ East Region Report as presented. J. Niksa (RI) seconded. The motion passed by a majority vote.**

Midwest Region by Nina Belli (OH)

- Representative Belli acknowledged the Commonwealth of Massachusetts as host to the annual meeting, the ICJ National Office, the Commission members, and welcomed the new Commissioner and Designee appointments in the Midwest Region.
- Representative Belli reported that the Midwest Region met quarterly and updated on the relative trainings and seminars attended and conducted by states. Representative Belli reported the Midwest States that provided updates on their state councils; assisted in drafting legislation; updated on human trafficking information for the matrix; and announced staff changes. Additionally, the Midwest Region agreed to recommend the assignment of a mentor to states in transition.
- **D. Liedecke (TX) made a motion to approve the Midwest Region Report as presented. A. Niles (GA) seconded. The motion passed by a majority vote.**

South Region by Mia Pressley (SC)

- Representative Pressley acknowledged the 17 South Region States and reported that the South Region met four times since the last annual meeting. Meetings items discussed included updates on state councils, trainings, and personnel; and a request for clarity

regarding home evaluations for pre-adjudicated youth which resulted in issuance of Legal Advisory Opinion #01-2016.

- Representative Pressley acknowledged the new Commissioners and Designees in the South Region and thanked the region for their support throughout the year and the vote of confidence to lead in the upcoming years.
- **J. Niksa (RI) made a motion to accept the South Region Report as presented. J. Nordmeyer (NE) seconded. The motion passed by a majority vote.**

West Region by Dale Dodd (NM)

- Representative Dodd noted that the West Region is comprised of 13 states and spans across four time zones. Representative Dodd reported that the West Region met quarterly over the year and elected Jessica Eldredge (UT) as the West Region Representative for the next two-year term. During the quarterly meetings states provided state council and Compact office staffing updates and received updates from the Human Trafficking Ad Hoc Committee regarding the matrix. The West Region made a recommendation to the mentoring program and forwarded a proposed rule amendment to Rule 4-104 to the Rules Committee.
- **N. Belli (OH) made a motion to approve the West Region Report as presented. P. Cox (OR) seconded. The motion passed by a majority vote.**
- Chair Marchand suggested that the agenda be amended to move Old Business, New Business, and the call to the public prior to lunch.
- **M. Farmer (CA) made a motion to amend the agenda as suggested. S. Foxworth (CO) seconded. P. Cox (OR) objected. The motion passed by a majority vote.**

Old Business

JJDPDA Update

- R. Masters updated that the United States Congress has not passed any legislation regarding the JJDPDA amendment known as the Reauthorization of the Juvenile Justice Delinquency Prevention Act 2015 which will impact ICJ's exemption to hold juveniles in secure detention.

New Business

ICJ By-laws

- Vice Chair Lacy suggested the Commission consider amending the ICJ By-laws Article III to allow the Immediate Past-Chairperson to continue as an officer of ICJ and serve on the ICJ Executive Committee until a new immediate past-chairperson automatically succeeds to that position rather than limiting to a one year term.
- P. Cox (OR) recalled that the language was added to the By-laws to provide continual knowledge and experience during the transition to the newly elected chair. Vice Chair Lacy proposed that there was an oversight in the original language. M. Farmer (CA) recalled the Commission's intent to be one year when the vote passed at the annual business meeting under Chair Terry Clark.
- R. Masters clarified that a proposal to amend to the By-laws was not presented for review and comment 30 days prior to the vote and therefore would require two separate votes. The first vote would require a two-thirds passage to consider the motion. The second vote would require a simple majority passage in favor of the motion.

- **M. Lacy (WV) made a motion to consider an amendment to the ICJ By-laws Article III. Officers, Section 2. Duties, paragraph (e) Immediate Past-Chairperson to delete a term of one year and insert a term of two years or until a new immediate past-chairperson automatically succeeds to that position, whichever first occurs. A. Niles (GA) seconded. The motion failed by 28 – 19 vote.**

Massachusetts

- B. Moore (MA) welcomed the attendees to the Commonwealth of Massachusetts by presenting each attendee with a unique tote bag. She recognized the youth at the local Massachusetts Residential Treatment Center who designed and produced the tote bag as a part of the center's silk screening program. Attendees interested in knowing more about the program and products may contact Becki Moore.

Recognition

- Chair Marchand expressed her gratitude to each of the 2016 ICJ Officers, Committee Chairs, and Region Representative for their leadership throughout the year:
 - Immediate Past-Chairperson – Patrick Pendergast (AL)
 - Vice Chair – Mike Lacy (WV)
 - Treasurer – Jeff Cowger (KS)
 - Finance Committee Chair – Avery Niles (GA)
 - Compliance Committee Chair – Mike Farmer (CA)
 - Rules Committee Chair – Julie Hawkins (MO)
 - Training, Education and Public Relations Committee Chair and Human Trafficking Ad Hoc Committee Chair – Anne Connor (NV)
 - Technology Committee Chair – Lea Quam (ND)
 - AAICPC ICJ MOU Workgroup Co-Chair – Maria Genca (CT)
 - East Region Representative - Patricia Welcome (VI)
 - Midwest Region Representative – Nina Belli (OH)
 - South Region Representative – Mia R. Pressley (SC)
 - West Region Representative – Dale Dodd (NM)
- Chair Marchand announced the Staff Recognition for the following individuals who were nominated by their peers for going above and beyond the general call of duty: Derrick Nedved (SD) and Joy Swantz (WI).
- Chair Marchand recognized the ICJ National Office Staff Shawn Robinson, Jenny Adkins, and Emma Goode, and Executive Director Ashley Lippert.
- Vice Chair Lacy recognized Traci Marchand for her outstanding leadership, dedication, and vision for ICJ as the Commission Chair.

Public Comments

Chair Marchand opened the floor for any public comments. There were none.

Establishing and Utilizing the State Council: A Collaborative Panel Discussion

- Training Committee Chair Connor introduced the Trudy Gregorie, ICJ Victims Ex Officio to moderate the panel discussion.
- Moderator Gregorie introduced the following panelists and state council members who participated in the discussion on establishing and utilizing a state council:
 - Michael Farmer (California)
 - Francis J. Carino (Connecticut)

Steven Jett (Idaho)
Linda Bowmer (Nevada)
Diane Larson (North Dakota)

- Moderator Gregorie led the discussion and directed questions to the panelists who shared their experiences and answered questions regarding the establishing membership, maintaining, and utilizing a state council. Additionally, attendees received a brochure entitled *State Council Orientation Guide*.

2017 Officer Elections

- Chair Marchand turned the floor over to the South Region Representative Mia R. Pressley to lead the 2017 Officers Election.

Treasurer –

- Representative Pressley presented Avery Niles (GA) and Jeff Cowger (KS) as nominees for Treasurer and asked for nominations from the floor. There were none.
- Representative Pressley closed the nominations by acclamation.
 - Avery Niles (GA) accepted the nomination and addressed the Commission.
 - Jeff Cowger (KS) accepted the nomination and addressed the Commission
- The Commission voted privately by electronic ballot. Representative Pressley announced the Commission elected Jeff Cowger (KS) as Treasurer.

Vice Chair –

- Representative Pressley presented Mike Lacy (WV) and Shelley Hagan (WI) as nominees for Vice Chair and asked for nominations from the floor. There were none.
- Representative Pressley closed nominations by acclamation.
 - Shelley Hagan (WI) declined the nomination.
 - Mike Lacy (WV) accepted the nomination and addressed the Commission.
- The Commission elected Mike Lacy (WV) as Vice Chair without objection for a second term.

Chair –

- Representative Pressley presented Traci Marchand (NC) as the nominee for Chair and asked for nominations from the floor. There were none.
- Representative Pressley closed nominations by acclamation.
 - T. Marchand (NC) accepted the nomination and addressed the Commission.
- The Commission elected Traci Marchand (NC) as Chair without objection for a second term.

Oath of Office

Judge Chandlee Johnson Kuhn, National Council of Juvenile and Family Court Judges (NCJFCJ) Ex-officio, delivered the oath of office to the elected 2017 Commission Officers and the 2017-2018 Regional Representatives:

Chair: Traci Marchand (NC)
Vice Chair: Mike Lacy (WV)
Treasurer: Jeff Cowger (KS)

East: Maria Genca (CT)
Midwest: Nina Belli (OH)
South: Mia R. Pressley (SC)
West: Jessica Eldredge (UT)

Closing Remarks by Chair Marchand

- Chair Marchand recognized the dedication and contributions of two former ICJ Commissioners who passed away since the last annual business meeting Paul Gibson (KY) and Mike Reddish (NE).
- Chair Marchand announced the ICJ 2017 Annual Business Meeting location to be San Diego, California, September 25-27, 2017.
- Chair Marchand requested that the newly elected 2017 officers and 2017-2018 region representatives meet briefly at the close the general session meeting, immediately following a group photo.

Adjourn

Chair Marchand adjourned the meeting by acclamation at 2:50 p.m. EDT.