



INTERSTATE COMMISSION FOR JUVENILES
EXECUTIVE COMMITTEE

Minutes
December 20, 2016
11:30 a.m. EST

Committee Members in Attendance:

1. Traci Marchand (NC) Chair
2. Michael Lacy (WV) Vice Chair
3. Jeff Cowger (KS) Treasurer
4. David Barrett (ME) Finance Committee Chair
5. Julie Hawkins (MO) Rules Committee Chair
6. Shelley Hagan (WI) Technology Committee Chair
7. Maria Genca (CT) East Region Representative
8. Nina Belli (OH) Midwest Region Representative
9. Mia Pressley (SC) South Region Representative
10. Jessica Eldredge (UT) West Region Representative
11. Rick Masters, Legal Counsel
12. Trudy Gregorie, Victims Representative

Committee Members Not in Attendance:

1. Michael Farmer (CA) Compliance Committee Chair
2. Anne Connor (NV) Training and Human Trafficking Ad Hoc Committees Chair

Guests in Attendance:

None

ICJ National Office Staff in Attendance:

1. Ashley Lippert, Executive Director
 2. Emma Goode, Administrative and Logistics Coordinator
 3. Shawn Robinson, Administrative and Training Coordinator
 4. Jenny Adkins, Project Manager
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Call to Order

Chair Marchand called the meeting to order at 11:33 a.m. EST.

Roll Call

A. Lippert called the roll and a quorum was established.

Agenda

S. Hagan (WI) made a motion to approve the agenda. N. Belli (OH) seconded. The motion passed.

Executive Director Search

- Chair Marchand reported that Director Lippert has accepted another position and will be vacating the position of ICJ Executive Director in January. The ICJ Executive Director Job Posting was presented for consideration to begin the process of hiring a new ICJ Executive Director.
- A. Lippert expressed her sincere gratitude considering it an honor having been the first Executive Director and expressed her willingness to assist in the transition. The Executive Committee acknowledged Director Lippert's exceptional leadership and wished her well in her new job as the ICAOS Executive Director.
- **J. Eldredge (UT) made a motion to approve the ICJ Executive Director Job Posting as presented. S. Hagan (WI) seconded. The motion passed.**
- A. Lippert proposed posting a national search for 30 days in January; reviewing applications and conducting first round interviews in February; conducting face-to-face interviews and making the selection the first of March with a goal of the new Executive Director attending the face- to-face Executive Committee Meeting in March.
- A. Lippert presented four options for consideration to conduct the search: Paycor, a recruiting firm, pool postings, and zip recruiters. The Executive Committee discussed the benefits and costs for each and reached a consensus to use the recruiting firm in Louisville, Kentucky, due to their association connections, experience placing executive directors, and assessment tools.
- **M. Lacy (WV) made a motion to approve contracting with the recruiting firm in Louisville at a cost of up to \$10,000 as presented. N. Belli (OH) seconded. The motion passed.**
- Chair Marchand proposed that the ICJ Executive Director Search Committee consist of the ICJ Officers and Executive Director Lippert. N. Belli (OH) questioned who would make the final decision for the Executive Director. R. Masters advised that the search committee would make a recommendation to the Executive Committee who acts on behalf of the full Commission and therefore would make the final decision. A. Lippert updated on the process used by ICAOS whereby the first and second choice candidates were approved by the Executive Committee.
- **M. Lacy (WV) made a motion that the ICJ Executive Director Search Committee consist of the ICJ Officers and Director Lippert and present a recommendation to the ICJ Executive Committee for final approval. J. Hawkins (MO) seconded. The motion passed.**

Adjourn

- The next meeting is January 26, 2017 @ 11:30 a.m. EST next meeting.
- **Chair Marchand adjourned the meeting by unanimous consent at 12:03 p.m. EST.**