



INTERSTATE COMMISSION FOR JUVENILES
EXECUTIVE COMMITTEE

Minutes
January 26, 2017
11:30 a.m. EST

Committee Members in Attendance:

1. Traci Marchand (NC) Chair
2. Michael Lacy (WV) Vice Chair
3. Jeff Cowger (KS) Treasurer
4. Michael Farmer (CA) Compliance Committee Chair
5. David Barrett (ME) Finance Committee Chair
6. Julie Hawkins (MO) Rules Committee Chair
7. Shelley Hagan (WI) Technology Committee Chair
8. Anne Connor (NV) Training and Human Trafficking Ad Hoc Committees Chair
9. Maria Genca (CT) East Region Representative
10. Nina Belli (OH) Midwest Region Representative
11. Mia Pressley (SC) South Region Representative
12. Jessica Eldredge (UT) West Region Representative
13. Trudy Gregorie, Victims Representative
14. Rick Masters, Legal Counsel

Committee Members Not in Attendance:

1. None

Guests in Attendance:

1. Ashley Lippert, immediate past Executive Director

ICJ National Office Staff in Attendance:

1. Emma Goode, Administrative and Logistics Coordinator
 2. Jenny Adkins, Project Manager
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Call to Order

Chair Marchand called the meeting to order at 11:31 a.m. EST.

Roll Call

The National Office (J. Adkins) called the roll and a quorum was established.

Agenda

- Chair Marchand moved the West Region Report on the agenda to accommodate Representative Eldredge.

- **A. Connor (NV) made a motion to approve the agenda as amended. N. Belli (OH) seconded. The motion passed.**

Minutes

- **S. Hagan (WI) made a motion to approve the December 8, 2016 and December 20, 2016 meeting minutes. M. Pressley (SC) seconded. The motion passed.**

National Office Report (presented by Emma Goode)

2017 Dues

- Fiscal Year 2017 dues remain outstanding for one state operating an October 1 – September 30 fiscal year. In accordance with the dues policy, this item will go to the Compliance Committee should dues not be received by February 1.

Age Matrix

- The National Office issued a survey to all states requesting an update for the *civil age of majority* and in addition to include the *age at which a juvenile can be prosecuted as an adult*. The updated matrix is now available on the Commission's website.

Executive Committee Face-to-Face Meeting

- The National Office has contracted with The Brown Hotel in Louisville Kentucky for the Executive Committee Face-to-Face Meeting on Tuesday, March 28, 2017.

2018 Annual Business Meeting

- The National Office issued a 2018 ABM Location Survey to Commissioners to cast their vote for one of the following three cities: Atlanta, New Orleans, or Tampa. The results revealed New Orleans as the first choice followed by Tampa and Atlanta. E. Goode updated on the success of the site visit to New Orleans and the Executive Committee agreed on the Marriott on Canal Street in New Orleans for the 2018 Annual Business Meeting.
- **S. Hagan (WI) made a motion to approve New Orleans as the 2018 Annual Business Meeting location. N. Belli (OH) seconded. The motion passed.**

ICJ National Office Staff

- Shawn Robinson resigned as the ICJ Training Administrator and Coordinator position last week. The previous training coordinator, Morgan Wolford, reached out to the National Office after reading the weekly newsletter. The National Office contracted with Morgan to remotely assist with trainings until the vacancy is filled.

West Region (presented by Jessica Eldredge)

- Representative Eldredge reported that the West Region met January 11, 2017. The Executive Committee and state updates were provided. The Nevada ICJ office will be moving on January 30th. Nathan Foo has been name Hawaii Commissioner and awaits official appointment.
- The West Region discussed the process of intrastate relocations and the consensus was that when the family dynamics change, a new home evaluation is requested.

If the juvenile moves with the approved family, the receiving state's internal protocol is followed and forms are updated accordingly.

- The next meeting is April 25, 2017.

Commission Chair Report (presented by Traci Marchand)

Executive Director Search

- Chair Marchand updated on the number of candidates that have applied to date for the ICJ Executive Director position. The vacancy was posted January 1, 2017 and will close January 31, 2017. The Executive Director Search Committee will meet next week to review qualifying candidates.
- S. Hagan (WI) questioned the next steps to filling the position. A. Lippert updated that the recruiter will perform the initial screening of the applicants. The recruiter will rank and forward qualifying candidates to the search committee. The search committee will decide how to proceed with the interview process.

Committee Updates

Finance Committee (presented by Dave Barrett)

- Chair Barrett reported that the Finance Committee has not met since the last Executive Committee meeting. The next meeting is scheduled for February 21, 2017.

Technology Committee (presented by Shelley Hagan)

- Chair Hagan reported that the Technology Committee met January 17, 2017. She highlighted the timeline for the JIDS upgrade with a projected go live date of April 10, 2017. Discussions on the non-rules based final travel plan form were deferred to the next meeting.
- The committee discussed a recommendation from the Human Trafficking Ad Hoc Committee regarding a tracking mechanism within JIDS for suspected human trafficking. The discussion was deferred to the next meeting.
- The Technology Committee approved modifications to Forms I, II, IV, & VII. The forms are currently under review by the Rules and Executive Committees for 30 days.

Rules Committee (presented by Julie Hawkins)

- Chair Hawkins reported that the Rules Committee has not met since the last Executive Committee meeting. The deadline for proposal submissions to the Rules Committee is February 28. The next meeting of the Rules Committee is February 8, 2017.

Training, Education & Public Relations Committee and Human Trafficking Ad Hoc Committee (presented by Anne Connor)

Training Committee

- Chair Connor reported two rules trainings were completed in January. Registration is open for the two sessions in February. Chair Connor encouraged states to submit a *return of the month* for the monthly newsletter.
- The 2016 ABM training session: *It takes a village to return a juvenile* was rolled into an on-demand training which is now available on the Commission's website.

Additionally, available on the Commission's website is the updated Judicial Training presentation.

- The Training Sub-Committee met January 25 and will meet again January 31 to develop and recommend a transition plan template.
- The 2017 Annual Business Meeting trainings proposed are as follows:
 - 8:30 a.m. Training Session I:
Overcoming Obstacles Adhering to the ICJ Rules with State and Judicial Systems
 - 10:45 a.m. Training Session II:
ICJ Proposed Rule Amendments
 - 1:30 p.m. Training Session III:
Intersection of ICJ and ICAOS Cases

Public Relations

- Chair Connor reported that the ICJ session at the APPA Winter Training Institute in Reno Nevada was well received and sparked several questions regarding the ICJ return process. The ICJ submission for presenting at the National Conference on Juvenile Justice (NCJJ) in February in New York was denied. An application has been submitted and awaits a response to present ICJ at the National Council of Juvenile and Family Court Judges (NCJFCJ) 80th Annual Conference July 16-19, 2017 in Washington, DC.

Human Trafficking Ad Hoc Committee

- Chair Connor reported that the Human Trafficking Ad Hoc Committee met January 10, 2017. The ad hoc committee discussed human trafficking resources and members updated on their state's processes regarding human trafficking. The next meeting is March 14, 2017.

Compliance Committee (presented by Michael Farmer)

- Chair Farmer reported that the issues reported at the last Executive Committee meeting have been resolved. The Compliance Committee has not met since the last Executive Committee meeting. The first quarter Performance Measurement Assessment (PMA) is in progress. The Compliance Committee will discuss the confusion around some of the assessments for improved measures of evaluation at the next Compliance Committee meeting.

Regional Updates

East Region (presented by Maria Genca)

- Representative Genca reported the East Region met January 24, 2017. The East Region approved New York's proposal to address and implement the requirements of the sending state to request that the receiving state grant *reporting instructions*. The reporting instructions are being requested to assist in the supervision of the youth during the gap of time between the referral and the completion of the home evaluation. The proposal impacts amendments to Rules 1-101, 4-103, and 8-101.
- The East Region discussed Rule 4-104(4) with regards to the supervision acceptance of a juvenile when there is no legal guardian in the sending state and there are concerns with the residence.
- The East Region will meet again in April.

Midwest Region (presented by Nina Belli)

- Representative Belli reported the Midwest Region has not met since the last Executive Committee meeting.
- The next meeting is January 31, 2017.

South Region (presented by Mia R. Pressley)

- Representative Pressley reported that the South Region has not met since the last Executive Committee meeting.
- The next meeting is February 15, 2017.

Legal Counsel Report (presented by Rick Masters)

- R. Masters updated on the legal guidance provided to Virginia regarding an interpretation of Rule 7-103. In summary, a Virginia Court issued a Release Order for a juvenile with pending charges, citing the length of time in custody as a potential due process issue. According to Rule 7-103, *Juveniles shall be returned only with the consent of the holding/receiving states or after charges are resolved when pending charges exist in the holding/receiving state.*
- R. Masters recommended that the matter be presented to the Rules Committee for consideration. The ‘interplay’ of the interests and responsibilities of both the sending and holding/receiving states under the ICJ justifies a review of the rule provisions and possible amendment of the rule. Rules Committee Chair Hawkins agreed to add to the agenda for the next Rules Committee meeting.
- M. Farmer (CA) questioned the impact to Rule 7-104 and shared a recent case in California. R. Masters commented that the issue in part stems from judicial decisions based on their state’s due process. A due process rule for consistency has been rejected by ICJ in the past. As a result, ICJ judicial inconsistencies continue to surface in the areas of pending charges, warrants, and due process under states’ constitutions.

Victims Representative Report (presented by Trudy Gregorie)

- T. Gregorie had nothing new to report. R. Masters requested an update on the bill to amend the Reauthorization of the Juvenile Justice Delinquency Prevention Act. T. Gregorie updated there was nothing new to report at this time.

Old Business

There was no old business.

New Business

- Chair Marchand noted that old forms are being used in several states and requested that region representatives remind states to use the updated ICJ forms.

Adjourn

- The next meeting is February 23, 2017 @ 11:30 a.m. EST next meeting.
- **Chair Marchand adjourned the meeting by unanimous consent at 12:18 p.m. EST.**