



INTERSTATE COMMISSION FOR JUVENILES

Training Education and Public Relations Committee Meeting Minutes November 14, 2017 2:00 p.m. EDT

Commissioners/Designees in Attendance:

1. Cathlyn Smith (TN) Chair
2. Patrick Pendergast (AL) Designee
3. Maria Genca (CT) Designee
4. Jeff Cowger (KS) Commissioner
5. Traci Marchand (NC) Commissioner
6. Anne Connor (NV) Commissioner
7. Mia Pressley (SC) Commissioner
8. Charles Frieberg (SC) Commissioner

Non-Voting Committee Members:

1. Kaki Sanford (AL)
2. Ellen Hackenmueller (AK)
3. Daniel Horacek (AZ)
4. Jessica Wald (ND)
5. Dawn Bailey (WA)

Members Not in Attendance:

1. Agnes Denson (FL) Commissioner
2. John Davis (MS) Commissioner
3. Eavey-Monique James (VI) Commissioner

ICJ Staff in Attendance:

1. MaryLee Underwood, Executive Director
 2. Emma Goode Administrative and Training Specialist
 3. Jenny Adkins, Project Manager
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Call to Order

Chair Smith called the meeting to order at 2:02 p.m. EST.

Roll Call

M. Underwood called the roll and a quorum was established.

Agenda

A. Connor (NV) made a motion to approve the agenda. T. Marchand (NC) seconded. The motion passed.

Minutes

A. Connor (NV) made a motion to approve the meeting minutes of July 13, 2017. T. Marchand (NC) seconded. The motion passed.

Training Education and Public Relations Discussion

Staff Update

Chair Smith reported that LaVonne Rutten resigned from her position and Emma Goode is transitioning into the new role at the national office.

Training

- Chair Smith reported that 185 JIDS and 752 ICJ on demand trainings were completed for a total of 937 completions between July 13 and November 13, 2017. The online self-paced trainings continue to be a valuable training resource.
- Chair Smith noted the importance of completing the training form on the Commission's website to report all intrastate training.
- The ICJ policies applicable to specific committees are being highlighted in the first meeting of each of the committees. The Training Committee reviewed the two ICJ policies applicable to training.

2017 and 2018 Annual Business Meeting (ABM)

- The Training Committee reviewed the results from the 2017 Annual Business Meeting survey regarding the three training sessions on Tuesday and the judicial panel discussion on Wednesday. Of the total 106 persons attending the meeting, 36 completed the survey. The overall responses indicated the trainings met or exceeded expectations. The scenario style training received high marks and was requested for future trainings.
- A. Connor (NV) recognized the 2017 ICJ Training Committee and the ABM presenters for their exceptional work and attributed their commitment to the success of the trainings. Chair Smith commended Anne Connor for her leadership chairing the Training Committee and her many contributions to ICJ and training.
- Chair Smith requested that members forward to the national office any notes they may have taken during the judicial panel discussion. The collection of notes will be shared at the next meeting.
- Chair Smith highlighted the 2018 Annual Business Meeting training suggestions from the 2017 ABM survey. A. Connor (NV) commented on the interest shown during the 2017 trainings and supported the scenario-based model. Additionally, ways to gain audience participation and the 10 year anniversary of ICJ will be considerations for the 2018 ABM.

ICJ Rules Effective March 1, 2018

- Chair Smith reported that the rule amendments that passed during the 2017 ABM will be effective March 1, 2018. Rule amendment training is planned for February, followed by the new full rules trainings. New and returning members were encouraged to lead one or more rules amendments, rules, or JIDS trainings in 2018.
- A. Connor (NV) commented that the interest and success of the live WebEx trainings comes from sharing examples during the presentations. She shared the success of co-presenting last year and an excellent opportunity to start out as a presenter noting past presenters would be willing to co-present.

Completed Conferences and Training and Technical Assistance (TTA)

- Chair Smith highlighted the conferences and training and technical assistance trainings listed below completed between July 13 and November 14.
- Conference attendees present commented on their participation at their respective conferences.

National Council of Juvenile and Family Court Judges (NCJFCJ) 80th Annual Conference

July 16-19, 2017 in Washington, DC
MaryLee Underwood and Trudy Gregorie

Tennessee Juvenile Court Services Administrators (TJCSA)

August 13-16, 2017 in Nashville, Tennessee
Cathlyn Smith, TN Compact Staff, Anne Connor, and LaVonne Rutten

APPA 42nd Annual Training Institute

August 27-30, 2017 in New York, New York
Anne Connor and Traci Marchand

2017 ICJ Annual Business Meeting

September 25-27, 2017 in San Diego, California

Hawaii Judiciary Symposium

September 28-30, 2017
Rick Masters on site and Anne Connor remote

2017 ICAOS Annual Business Meeting

October 9-11, 2017
MaryLee Underwood, ICJ Ex Officio

Coalition for Juvenile Justice (CJJ)

October 23, 2017
Traci Marchand

Upcoming Training and Public Relations Opportunities

- Chair Smith highlighted the upcoming conferences, TTA, and other opportunities listed below. Members present commented on the preparation and plans for attendance at their respective conferences.

NCJFCJ

December 4-5, 2017 in Reno, Nevada
Anne Connor will participate with NCJFCJ and OJJDP in the rewrite of the Juvenile Delinquency Guidelines

Council of State Governments (CSG) Annual Conference

December 14-16, 2017 in Las Vegas, Nevada
MaryLee Underwood, Panelist

2018 New Mexico Children’s Law Institute

January 10-12 in Albuquerque, New Mexico
Booth: Dale Dodd and NM Staff

2018 APPA Winter Training Institute

January 21-24 in Houston, Texas
Traci Marchand and Jenny Adkins

2018 NCJFCJ National Conference

March 18-21 in Coronado, California - proposal submitted

2018 CJJ Annual Conference

June 27-30 in Washington, DC - request for proposals pending

NCJFCJ 81st Annual Conference

July 22-25 in Denver, Colorado - proposal submitted

2018 APPA 43rd Annual Training Institute

July 29 - August 1 in Philadelphia, Pennsylvania - request for proposals pending

Old Business

States in Transition

- Chair Smith updated that the States in Transition template developed by the Training Committee last year was approved. The template has been added to the States in Transition Best Practice, uploaded to the Commission’s website, and emailed to all Commissioners/Designees.
- State completed forms will be housed with the state’s respective region representative.

New Business

Monthly Meeting Calendar

- Chair Smith presented a monthly meeting schedule for the second Thursday of the month at 2:00 p.m. EST.
- The Training Committee concurred with the calendar presented and agreed not to meet in December.

Adjourn

- The next meeting of the Training Committee is January 11, 2018 @ 2:00 p.m. EST.
- **Chair Smith adjourned the meeting at 2:32 p.m. EST by unanimous consent.**