



## **INTERSTATE COMMISSION FOR JUVENILES**

### **Information Technology Committee Meeting**

#### *Minutes*

**May 09, 2018**

**11:30 a.m. ET**

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#### **Voting Members in Attendance:**

1. Tony DeJesus (CA) Chair
2. Judy Miller (AR) Designee
3. Anne Connor (ID) Designee
4. Julie Hawkins (MO) Commissioner
5. Pamela Leonard (NH) Commissioner
6. Dale Dodd (NM) Commissioner
7. Daryl Liedecke (TX) Commissioner

#### **Voting Members Not in Attendance:**

1. Natalie Dalton (VA) Commissioner

#### **Non-Voting Members in Attendance:**

1. Jen Baer (ID)
2. Maxine Baggett (MS)
3. Abbie Christian (NE)
4. Joy Swantz (WI)

#### **Guests in Attendance:**

1. Rick Masters, Legal Counsel

#### **Staff in Attendance:**

1. MaryLee Underwood, Executive Director
2. Emma Goode, Training and Administrative Specialist
3. Jennifer Adkins, Project Manager
4. Monica Gary, Administrative and Logistics Coordinator

#### **Call to Order**

Chair DeJesus called the meeting to order at 11:30 a.m. ET.

#### **Roll Call**

Director Underwood called the roll and a quorum was established.

#### **Agenda**

**A. Connor (ID) made a motion to approve the agenda. J. Hawkins (MO) seconded. The motion was approved.**

#### **Minutes**

**J. Miller (AR) made a motion to approve the April 03, 2018 meeting minutes as presented. D. Dodd (NM) seconded. The motion was approved.**

## Discussion

### Form IA/VI Review Comments

- Chair DeJesus reported that the Committee received comments on Form IA/VI from S. Hagan (WI). She opposed the proposed language as follows: “As a condition of being permitted to transfer pursuant to the ICJ, I waive any right that I may have to contest any of the above actions by the sending state”.
- A. Connor (ID) shared that the Idaho ICJ State Council met on April 25, 2018. State Council members expressed concerns regarding addition of overly broad language to the waiver section.
- Chair DeJesus shared that J. Rader (NE) submitted a suggestion to add the following language to the first sentence: “and I hereby waive any right that I may have to contest my return to the sending state”.
- The Committee agreed to use the suggested revised language provide by J. Rader (NE).
- Chair DeJesus asked if the ICJ Technology Committee would need to resubmit the revised language for approval.
- R. Masters recommended that the proposed language to Form IA/VI be resubmitted and approved by the ICJ Executive Committee who has the authority to approve and implement the proposed language.

**D. Liedeke (TX) made a motion to approve the revised language of the Form IA/VI Application for Compact Services and Memorandum of Understanding and Waiver in paragraph three “*and I hereby waive any right that I may have to contest my return to the sending state*” and in the last section: “*Pursuant to the Interstate Compact for Juveniles and the ICJ Rules, permission is hereby granted to the above-named juvenile to apply for a transfer of supervision to the State of \_\_*”. A. Connor (ID) seconded. The motion was approved.**

### Approved Enhancement Quotes

- Chair DeJesus shared the enhancements quotes from InStream and asked that the national office provide insight to the breakdown of the quote. J. Adkins explained the breakdown which included edits to the original request for transfer of supervision workflow enhancement.
- **A. Connor (ID) made a motion to approve the JIDS Enhancements quote provided by InStream as presented regarding the request for transfer of supervision workflow. J. Miller (AR) seconded. The motion was approved.**

### JIDS Enhancement Request: Human Trafficking Identifier

- Chair DeJesus shared that there was a suggestion to add a human trafficking identifier to the file details page.
- J. Adkins informed the Committee that adding an identifier on the file details page will utilize the last available field on the file detail page.
- J. Miller (AR) asked if would be possible to make additional changes to the field later, if the Committee decides to use it for this purpose. J. Adkins stated that once used, the field could not be changed.
- J. Swantz (WI) asked if it could be setup as “special circumstance”.
- The Committee agreed to revisit using the last field for a special identifier at a future meeting.
- The Committee members agreed that the JIDS Enhancements will go live July 1, 2018.

### **Old Business**

There was no old business.

### **New Business**

A. Connor (ID) shared that the workflow regarding the return for failed transfer of supervision does not assign the file to the demanding state's global assignments page when final travel plans are entered into JIDS. The workflow guide correctly states that the demanding state only receives the email notification. The topic can be addressed in future trainings as necessary.

### **Adjourn**

**Chair DeJesus adjourned the meeting by unanimous consent at 12:25 p.m. ET.**