



INTERSTATE COMMISSION FOR JUVENILES
Finance Committee Meeting
Minutes

April 24, 2018
2:30 p.m. EDT

Commissioners/Designees in Attendance:

1. David Barrett (ME) Chair
2. Pat Pendergast (AL) Designee
3. Barbara Murray (AK) Commissioner
4. Jeff Cowger (KS) Commissioner
5. Angela Bridgewater (LA) Commissioner
6. Jedd Pelander (WA) Commissioner

Commissioners/Designees Not in Attendance:

1. Shelley Hagan (WI) Treasurer
2. Jane Seigel (IN) Commissioner

ICJ Staff in Attendance:

1. MaryLee Underwood, Executive Director
2. Emma Goode, Administrative and Training Specialist
3. Jenny Adkins, Project Manager

Call to Order

Chair Barrett called the meeting to order at 2:32 p.m. EDT.

Roll Call

Director Underwood called the roll and a quorum was established.

Agenda

P. Pendergast (AL) made a motion to approve the agenda. B. Murray (AK) seconded. The motion was approved.

Minutes

A. Bridgewater (LA) made a motion to approve the January 23, 2018 meeting minutes. J. Pelander (WA) seconded. The motion was approved.

Discussion

Fiscal Year 2017-19 Working

- Chair Barrett presented information on the FY 2017-2019 workbook. He reported the following:
 - All FY 18 State Dues have been collected.
 - The investment of funds carried over from FY17 has been completed.
 - The Executive Committee voted to increase postage/supplies line item for Bench Book publication.
- Chair Barrett reported that the Vanguard investment account as of March 31, 2018 was \$1,183,488. He compared the current fiscal year versus previous fiscal year and ICJ has a significant increase.
- Chair Barrett shared that the Special Projects Ad Hoc Committee is researching how best to utilize the surplus from the disaffiliation from the Council of State Governments.

Special Projects Ad Hoc Committee Update

- Chair Barrett asked for an update on the Special Projects Ad Hoc Committee.
- J. Cowger (KS) reported that the ICJ Special Projects Ad Hoc Committee met April 17, 2018 and reported the following updates:
 - SWOT Survey was completed by nearly 400 JIDS users. The general trend is that members are open to a new data management system and other suggestions were documented.
 - The Special Projects Ad Hoc Committee agreed to spend monies on hiring a consultant to research options on a new data system and/or upgrading JIDS. A consultant has been identified.
 - The next meeting is May 22, 2018 @ 2PM EDT
- J. Pelander (WA) offered additional information from the Special Projects Ad Hoc. He shared that the other options considered include: increasing funding for others to attend the Annual Business Meeting and additional training resources.
- Director Underwood reported that the consultant group SEARCH has been contacted to provide research on technology options.

Old Business

No Old Business

New Business

- Chair Barrett reported that an additional meeting is needed to approve the proposed FY20 budget. Proposed dates include June 12 and June 13 at 2:30PM EDT.
- Chair Barrett reminded the Committee that he plans to retire and is working on a transition plan.
- Director Underwood reported that ICJ National Office Annual Audit in July 17, 2018.

Adjourn

- **Chair Barrett adjourned the meeting at 3:04 p.m. EDT.**