



INTERSTATE COMMISSION FOR JUVENILES
Finance Committee Meeting
Minutes

January 23, 2018
2:30 p.m. EST

Commissioners/Designees in Attendance :

1. David Barrett (ME) Chair
2. Shelley Hagan (WI) Treasurer
3. Pat Pendergast (AL) Designee
4. Barbara Murray (AK) Commissioner
5. Jane Seigel (IN) Commissioner
6. Jeff Cowger (KS) Commissioner
7. Angela Bridgewater (LA) Commissioner
8. Jedd Pelander (WA) Commissioner

Commissioners/Designees Not in Attendance :

None

Guests in Attendance :

None

ICJ Staff in Attendance :

1. MaryLee Underwood, Executive Director
 2. Emma Goode, Administrative and Training Specialist
 3. Jenny Adkins, Project Manager
 4. Monica Gary, Administrative and Logistic Coordinator
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Call to Order

Chair Barrett called the meeting to order at 2:32 p.m. EST.

Roll Call

Director Underwood called the roll and a quorum was established.

Agenda

J. Seigel (IN) made a motion to approve the agenda. J. Pelander (WA) seconded. The motion passed.

Minutes

B. Murray (KS) made a motion to approve the November 28, 2017 meeting minutes. J. Seigel (IN) seconded. Motion passed.

Discussion

Fiscal Year 2018 Budget Update

- Director Underwood presented information regarding the “FY 18 Working Budget,” including expenditures and investment accounts.
- Director Underwood noted that funding had not been allocated for the re-printing of the Bench Book. Chair Barrett noted that expenditures for the 2017 Annual Business Meeting were underbudget, thus funds could be reallocated to pay for the printing.
- Chair Barrett opened the floor for any questions. He noted that the budget presented represented expenditures for the first 6 months of the year, and that 44.9% of budget had been expended.
- J. Pelander asked for clarification regard line 47 (Annual Business Meeting). Chair Barrett noted that was for the 2017 ABM, which was held during FY18 and reported that all related expenses have been paid.

Special Projects Ad Hoc Committee Update

- Chair Barrett asked for an update on the Special Projects Ad Hoc Committee.
- J. Cowger (KS) reported the first meeting held January 17, 2018 and includes representatives of all the regions.
- J. Cowger (KS) replied that the first focus will be considering technology needs. A survey will be conducted regarding technology needs, focusing on experiences with JIDS. It is based on a previously conducted SWOT analysis.
- Director Underwood provided a timeline for when the survey would go out to Commissioner, Designees, and Compact offices.
- Chair Barrett asked how often the Special Projects Committee would meet and J. Cowger (KS) responded every other month.
- Director Underwood clarified that the recommendations would go to the Finance Committee then be sent to the Executive Committee.

Old Business

There was no old business.

New Business

Next meeting April 24, 2018 at 2:30 EST

Adjourn

- **Chair Barrett adjourned the meeting at 2:55 EST.**