



INTERSTATE COMMISSION FOR JUVENILES
EXECUTIVE COMMITTEE

Minutes
Special Meeting
November 30, 2017
11:30 a.m. EST

Committee Members in Attendance:

1. Anne Connor (NV) Chair
2. Natalie Dalton (VA) Vice Chair
3. Jacey Rader (NE) Compliance Committee Chair
4. David Barrett (ME) Finance Committee Chair
5. Tony DeJesus (CA) Information Technology Committee Chair
6. Gary Hartman (WY) Rules Committee Chair
7. Cathlyn Smith (TN) Training Education and Public Relations Committee Chair
8. Maria Genca (CT) East Region Representative
9. Nina Belli (OH) Midwest Region Representative
10. Mia Pressley (SC) South Region Representative
11. Dale Dodd (NM) West Region Representative

Committee Members and Counsel Not in Attendance:

1. Traci Marchand (NC) Immediate Past Chair
2. Shelley Hagan (WI) Treasurer
3. Rick Masters, Legal Counsel

Guests in Attendance:

None

ICJ National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
 2. Emma Goode, Administrative and Training Specialist
 3. Jenny Adkins, Project Manager
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Call to Order

Chair Connor called the meeting to order at 11:30 a.m. EST.

Roll Call

Director Underwood called the roll and a quorum was established. She noted that Rick Masters was unable to attend because his mother passed away earlier in the week.

Agenda

- **A. Connor (NV) made a motion to approve the agenda. D. Dodd (NM) seconded. The motion passed.**

New Business

Transition Plan for Chair Connor

- Chair Connor announced that she has accepted the position in Idaho as Deputy Compact Administrator and full-time Designee under ICJ Commissioner Sharon Harrigfeld effective December 11, 2017. Her last day as a Nevada employee will be December 8.
- Chair Connor stated she is confident that this change will not impact her ability to fulfill her duties as Chair. The Special Meeting was called to ensure the Executive Committee was aware of the change and had an opportunity to take any action necessary. ICJ Bylaws do not address a scenario such as this.
- Director Underwood added that Article III, Section 4 of the ICJ Bylaws addresses officer vacancies: “Upon the resignation, removal, or death of an officer of the Commission before the next annual meeting of the Commission, a majority of the Executive Committee shall appoint a successor to hold the office . . . until the next regular or special meeting of the Commission . . .” Thus, the Executive Committee has authority to act to ensure that officer positions are not vacant. It is important to have the support of the Executive Committee on record.**D. Dodd (NM) made a motion to retain Anne Connor as the Commission Chair in her transition from Nevada to Idaho. G. Hartman (WY) seconded.**
- D. Dodd asked what would happen if Commissioner Harrigfeld attended another meeting, as she recently attended the 2017 Annual Business Meeting. A. Connor stated that she believed that the Commissioner would not attend in the future, but that she had attended in 2017 primarily in preparation for the retirement of her long-time designee. Underwood stated that each state can only have one member participating in the meeting.
- G. Hartman asked for information regarding how Nevada will fill the vacancy created by her transition. A. Connor will make a recommendation for a new Commissioner to be appointed in Nevada, but is unsure how long it will take for an appointment to be made. Current staff handling day-to-day operations are not expected to change. G. Hartman proposed that a letter be sent from the National Office requesting that a person be appointed as soon as possible.
- **G. Hartman called for the question. The motion passed unanimously.**
- **G. Hartman made a motion that after December 8, M. Underwood send a letter to the Governor of Nevada letting him know of the vacancy and that according to the Interstate Compact and the Bylaws a Commissioner needs to be appointed as soon as possible. VA seconded. The motion passed unanimously.**

Announcement

- N. Belli (OH) informed the Executive Committee that she has accepted the position of Deputy Compact Administrator (DCA) in Oregon effective March 1, 2018. Midwest Representative Belli will leave Ohio February 16, 2018 and step down as the Midwest Region Chair at the next Midwest Region meeting – December 12, 2017.
- The Midwest Regional Meeting will elect a new Midwest Region Chair at the December 12, 2018 meeting.
- Representative Belli expressed her appreciation for the support of the Executive Committee.

Adjourn

- The next meeting is December 14, 2017 @ 11:30 a.m. EST.
- **Chair Connor adjourned the meeting by unanimous consent at 12:01 p.m. EDT.**