



**INTERSTATE COMMISSION FOR JUVENILES  
Compliance Committee Meeting**

*Minutes*  
**August 02, 2018  
2:00 p.m. ET**

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**Voting Members in Attendance:**

1. Jacey Rader (NE) Chair
2. Summer Foxworth (CO) Commissioner
3. Anne Connor (ID) Designee
4. Jane Seigel (IN) Commissioner
5. Jeff Cowger (KS) Commissioner
6. Amy Welch (KY) Commissioner
7. Roy Yaple (MI) Commissioner
8. Dawn Marie Rubio (UT) Commissioner

**Voting Members Not in Attendance:**

1. Angel Bridgewater (LA) Commissioner

**Non-Voting Members in Attendance:**

1. Jen Baer (ID)
2. Abbie Christian (NE)
3. Corrie Copeland (TN)

**Guest in Attendance:**

1. Matt Charton (NY)
2. Felicia Dauway (SC)
3. Katherine Pierson (SC)
4. Rick Masters, Legal Counsel

**National Office Staff in Attendance:**

1. MaryLee Underwood, Executive Director
  2. Jenny Adkins, Project Manager
  3. Monica Gary, Logistics and Administrative Coordinator
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**Call to Order**

Chair Rader called the meeting to order at 2:00 p.m. EDT.

**Roll Call**

Director Underwood called the roll and a quorum was established.

## Agenda

**A. Connor (ID) made a motion to approve the agenda. D.M. Rubio (UT) seconded. The motion passed.**

## Minutes

**A. Connor (ID) made a motion to approve the July 05, 2018 meeting minutes. A. Welch (KY) seconded. Chair Rader asked for discussion and J. Cowger (KS) commented that his ‘nay’ vote on 2 motions was not recorded. A. Connor (ID) made a motion to approve the July 05, 2018 meeting minutes as amended. D.M. Rubio (UT) seconded. The motion to approve the minutes as amended passed.**

## Discussion

### Compliance Issues:

- Chair Rader (NE) provided an update on the Compliance Committee’s recommendations to the Executive Committee to find South Carolina in default based upon formal complaints by New York and North Carolina. She reported that at the July 26, 2018 meeting, the Executive Committee found South Carolina in default of the New York and North Carolina complaints. Both complaints were found to be Type IV Major Violations. A fine of \$75,000 was imposed for the New York complaint and no fine was imposed for the North Carolina complaint.
- A. Christian (NE) summarized the Technical and Training Assistance provided to South Carolina since mid-July:
  - South Carolina authorized a JIDS account for Training and Technical Assistance provider, A. Christian
  - The National Office transferred assignments to A. Christian to work on the backlog
  - The number of pending assignments has been drastically reduced
  - Requesting and obtain home evaluations from South Carolina locals has been a top priority
  - South Carolina has reached out to local offices to determine if there are any outstanding requests for transfer of supervision to other states
  - Current focus is to complete home evaluations for incoming transfers of supervision and submit referral packets to other states where the juvenile may be in the receiving state already
- Chair Rader (NE) led the committee in a review of South Carolina’s draft Corrective Action Plan. Highlights include:
  - ICJ Office will address pending NY and NC cases no later than August 16
  - ICJ Office will complete overdue assignments on or before August 31
  - Staffing changes include appointing a Compact Administrator and Deputy Compact Administrator, determining who the Commissioner should be, and ensuring that a back-up is in place at all times
  - ICJ Office will notify the National Office of any changes in staff within 1 week of the change
  - Set up a shared office email distribution list so that multiple people receive ICJ-related notifications
  - Provide current policies and procedures and institute additional procedures for oversight and accountability
  - ICJ Office will provide monthly reports detailing overdue assignments and total juveniles transferred in and out of South Carolina to the Deputy Director of the Department of Juvenile Justice

- ICJ Office will establish and maintain JIDS accounts maintained for the ICJ Office and Regional Administrators
- ICJ Office will utilize the “Compact Office Assign” fields in JIDS to identify and sort incoming and outgoing cases by region
- ICJ Office will request all South Carolina counties provide a list of compact cases and travel permits issued since November 2017
- ICJ Office staff and the Deputy Director of the Department of Juvenile Justice have participated in ICJ training
- Regional Administrators will participate in training on August 30 and 31
- ICJ Office will request further training from the Commission if needed
- ICJ Office will respond to emails from the Technical Assistance provider
- ICJ Office will provide written progress reports to the National Office on the first Friday of every month
- South Carolina will submit a final progress report for the Executive Committee’s review no later than November 2
- South Carolina will notify the National Office and Executive Chair if any further compliance issues arise

**A. Connor (ID) made a motion to recommend that the Executive Committee accept South Carolina’s Corrective Action Plan. J. Cowger (KS) seconded the motion. The motion passed.**

- J. Rader (NE) asked the committee to consider sending A. Christian to South Carolina for on-site Training and Technical Assistance.

**A. Connor (ID) made a motion to send A. Christian to South Carolina for on-site Training and Technical Assistance. D.M. Rubio (UT) seconded the motion. The motion passed.**

### **Old Business**

- There was no old business.

### **New Business**

- A. Connor (ID) asked the Compliance Committee to review the three ICJ Compliance Policies that were approved in 2009 in light of Article XI of the compact statute to determine if the policies can be improved. These include:
  - 01-2009 “Compliance Enforcement - Investigating Allegations of Non-Compliance”
  - 02-2009 “Compliance Enforcement - Investigation Process”
  - 03-2009 “Guidelines for Resolving Compliance Issues”
- A. Connor (ID) suggested that the committee work to draft a sample Corrective Action Plan template to help guide states when such a plan is needed or required.
- A. Connor (ID) further recommended that the committee review the compliance matrix in ICJ Compliance Policy 02-2017 “Sanctioning Guidelines” to clarify any confusion regarding the examples listed for violation types.
- J. Rader (NE) agreed to all suggestions and said the committee will address after the Annual Business Meeting.

### **Adjourn**

**Chair Rader adjourned the meeting acclamation at 2:25 p.m. EDT.**