



**INTERSTATE COMMISSION FOR JUVENILES
Compliance Committee Meeting**

Minutes
January 4, 2018
2:00 p.m. EST

Voting Members in Attendance:

1. Jacey Rader (NE) Chair
2. Summer Foxworth (CO) Commissioner
3. Jane Seigel (IN) Commissioner
4. Jeff Cowger (KS) Commissioner
5. Angela Bridgewater (LA) Commissioner
6. Roy Yaple (MI) Commissioner
7. Dawn Marie Rubio (UT) Commissioner

Voting Members Not in Attendance:

1. Amy Welch, Commissioner

Non-Voting Members in Attendance:

1. Jen Baer (ID)
2. Abbie Christian (NE)
3. Kelly Palmateer (NY)
4. Rachel Holt (OK)
5. Corrie Copeland (TN)

Guests in Attendance:

None

National Office Staff in Attendance:

1. MaryLee Underwood, Executive Director
 2. Emma Goode, Training and Administrative Specialist
 3. Jenny Adkins, Project Manager
 4. Monica Gary, Logistics and Administrative Coordinator
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Call to Order

Chair Rader called the meeting to order at 2:01 p.m. EST.

Roll Call

Director Underwood called the roll and a quorum was established.

Agenda

**J. Seigel (IN) made a motion to approve the agenda. S. Foxworth (CO) seconded.
The motion passed.**

Minutes

S. Foxworth (CO) made a motion to approve the December 6, 2017 meeting minutes as presented. D. Rubio (UT) seconded. The motion passed.

Discussion

Face to Face Meeting

- Chair Rader announced that the Compliance Committee Face-to-Face Meeting will take place May 17, 2018 in Lexington, KY. The focus will be on identifying what core items will be measured in upcoming audits. Committee members agreed with the date presented.
- Director Underwood suggested finalizing the lodging contract and Chair Rader agreed.
- R. Yaple (MI) asked if the Face-to-Face Meeting would be funded similar to the ABM meeting. Chair Rader clarified that the funding was approved by Executive Committee, so expenses will be paid by the Commission.

Revision of ICJ Policy 02-2014: Performance Measurement Policy and Standards

- Chair Rader presented draft revisions of ICJ Policy 02-2014.
- The Committee previously suggested corrective action plans should be submitted within 45 days. That was changed to 30 business days in the draft presented. Chair Rader explained that this will make tracking easier and more consistent with the other guidelines.
- Chair Rader asked for input regarding how to document state responses. She asked if the report should be amended or the written responses should be attached as part of the report.
- J. Seigel (IN) suggested modifications should be made, especially if a successful dispute changed a score. It is also important that any errors are addressed and explanations are included, given that reports are considered “open records.”
- D. M. Rubio (UT) asked whether a modification would override the initial finding. If it overrides, it would make it hard to track non-compliance overtime.
- A. Christian (NE) expressed concern regarding how timelines for response in JIDS impact audit results. She explained that JIDS does not calculate holidays and may show a state out of compliance if a holiday falls within the response time.
- J. Adkins noted that a separate report could be prepared to reflect the history along with the initial findings. Chair Rader suggested that an “addendum” could be produced to reflect any changes made a result of a successful dispute. Committee members agreed.
- Director Underwood asked the Committee to determine who will make the decision on whether an addendum to the initial assessment report is made. She noted, for example, that the Rules do not account for holidays. So, someone will have to determine whether a holiday-related delay justifies an addendum. Chair Rader responded that the Committee or the Committee Chair could assist with the determination. J. Seigel (IN) agreed that it is important to carefully develop the dispute mechanism. She agreed with Chair Radar that it should be the Chair, with input from the Committee as needed.
- J. Seigel (IN) also inquired about how many standards will be assessed in the audit. Director Underwood responded that typically 4 to 6 standards are assessed.
- Committee members discussed whether a corrective action plan should be required because of score on each standard or total score (an average of all standards). Chair Rader noted that in the most recent audit, no state scored less than 60% on more than 2 standards. Chair Rader noted that committee previously decided to base it on each standard so that support could be provided quickly.
- Chair Rader asked Committee members to consider proposed Section VII. E., which provides: “States have three (3) months from the date of Compliance Committee approval to complete an approved corrective action plan.” She noted that the ICAOS policy addresses this issue differently in that it requires that quarterly reports be submitted during the implementation period. After discussion, members agreed some things could not be

accomplished within three months, and draft should be amended so that quarterly updates be required.

- Director Underwood asked for clarification regarding the timeframe for submitting corrective action plans. After discussion, committee agreed the time frame should be 30 days from either the date of the initial report or, if a dispute is filed, from the date of the addendum.

Response to 2017 PMA Results

- Chair Rader announced that the National Office is drafting a formal report to present at the next meeting in preparation for the Executive Committee Face-to-Face Meeting.
- Chair Rader noted the policy currently being revised would not apply to the 2017 assessment. Instead, it would govern responses to the next performance measurement assessment.

Compliance Issues

- Regarding the matter of non-payment of dues previously referred to the Committee, Director Underwood reported that an email received from Illinois dated December 15, 2017 stated that payment would be released soon. **D. Rubio (UT) made a motion to recommend Legal Counsel send a letter to Illinois if payment is not received by January 19, 2018. S. Foxworth (CO) seconded. Motion passed unanimously.**
- Director Underwood presented the ICJ Commissioner Appointment Enforcement policy for the Committee's review. She noted that Arizona, New Hampshire, and Nevada currently have no Commissioners. Letters were sent to the governors of those states on December 15, 2017. She will report responses to the Committee at its next meeting.
- Chair Rader announced that Rhode Island has resolved its JIDS cleanup compliance issue. Also, she reported that Tennessee and Kentucky had addressed the issue regarding the border agreements. No compliance action was required on either matter. Director Underwood noted that the Commissioners of those states involved in the border agreement issue were instrumental in getting it resolved.

Old Business

There was no old business.

New Business

There was no new business.

Adjourn

Chair Rader adjourned the meeting by unanimous consent at 2:46 p.m. EST.