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|  Interstate Commission for Juveniles | Policy Number: 04-2009 | Page Number: 1 |
| ICJ Administrative Policy Alcohol Consumption | Dated: October 16, 2009 | |

I. Objectives

- A. This policy advocates the responsible use of alcohol at business functions for the Interstate Commission for Juveniles and ensures the prudent use of ICJ funds in the conduct of official business. By defining procedures for authorized consumption of alcohol, this policy encourages compliance with all applicable laws concerning the service and consumption of alcoholic beverages.

II. Authorized Expenses

- A. The Interstate Commission for Juveniles will not incur the cost of or reimburse for the consumption of alcohol. Should a member of the Commission choose to consume alcohol at a Commission event, it is to be at the member's expense.

III. Consumption Guidelines

- A. A contracted non-drinking server or bartender is required for serving Commission members, guests, and employees; they may not prepare their own drinks.
- B. If consuming alcohol, food and non-alcoholic beverages must also be available.
- C. All employees and vendors shall follow the applicable state alcohol laws, including vendor responsibility for denying service of alcohol to any person under the age of twenty-one (21); or to visibly intoxicated persons who by their significant uncoordinated physical actions or dysfunction appear to be intoxicated.