

Analysis of the Interstate Compact for Juveniles: 2009 IT Committee Survey

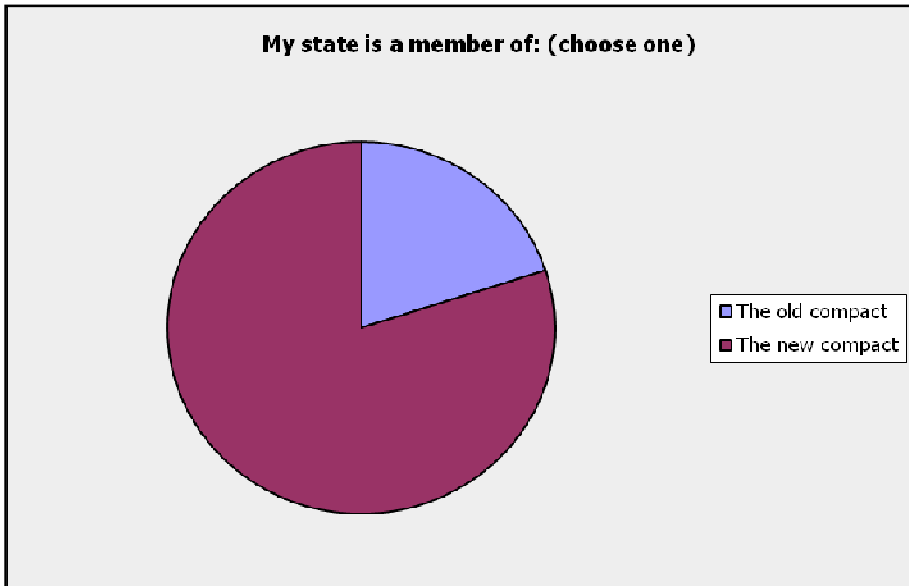
Summary of Findings

- A total of 39 utilizable surveys were received, out of a total sample (and population size) of 52, representing a 75% response rate. Although this is a rather large response rate, one must be careful not to make assumptions or predictions about the remaining 13 that did not respond based on these results, as the small population size does not allow inferential statistical analysis.
- Surveys were collected via Survey Monkey, an online survey creation and administration service.
- All those who identified which type of operating system they utilize (36 respondents) indicated they use some form of Microsoft.
- Nearly all respondents (94.3% with 33 respondents) indicated they use some form of Microsoft Word as their primary word processing software. There was significant variation among respondents in the version of Microsoft Word utilized. Two respondents indicated they used Corel Word Perfect X3 instead.
- 80.6% of respondents stated that their office has a computer to track outgoing referrals, 16.7% stated that they do not have a computer to track these referrals, and 2.8% stated that they did not know.
- 83.3% of respondents indicated that their system distinguished between probation and parole cases.
- A minority of respondents (30.6%) indicated that their automated system is web-based, while 8.3% stated that they don't know if their system is web-based.
- Although 100% of respondents can receive attachments electronically, only 91.7% can send attachments electronically.
- Most respondents (77.8%) stated that their agency has restrictions regarding the use of email.
- 100% of those responding stated that their office or agency uses an anti-computer virus application.
- All of those responding stated that they have at least one computer in their office equipped to connect to the internet.
- 41.7% of those responding stated that they are current using scanning to send ICJ materials, while 52.8% of those responding stated that they are using scanning to receive ICJ materials.
- 77.1% of those responding indicated that they keep ICJ forms or templates installed on their systems.
- 17 respondents provided additional information for the open-ended section of the survey.

Question 1

My state is a member of: (choose one)

Answer Options	Response Percent	Response Count
The old compact	20.0%	7
The new compact	80.0%	28
<i>answered question</i>		35
<i>skipped question</i>		4



Question 2

Please provide the number of staff positions in your office assigned to Interstate Compact for Juveniles (ICJ) tasks.

Answer Options	Response Percent	Response Count
Full Time Positions	78.4%	29
Part Time Positions	62.2%	23
<i>answered question</i>		37
<i>skipped question</i>		2

Question 2 continued

Respondent	Full Time Positions	Part Time Positions
------------	---------------------	---------------------

1	1	0
2	1	0
3	2	0
4	1	no answer
5	1	0
6	2	no answer
7	no answer	1
8	0	1
9	no answer	1
10	1	no answer
11	1	1
12	4	0
13	1	no answer
14	1	no answer
15	1	0
16	1	no answer
17	3	no answer
18	1	no answer
19	no answer	1
20	6	no answer
21	0	5
22	no answer	1
23	5	2
24	1	0
25	2	no answer
26	2	no answer
27	1	no answer
28	no answer	2
29	no answer	2
30	1	1
31	1	0
32	2	1
33	no answer	1
34	no answer	3
35	1	no answer
36	1	no answer
37	2	1

Question 3

Please identify the operating system your office computer currently uses (i.e. Microsoft Windows XP, Microsoft Windows Vista, Linux, etc).

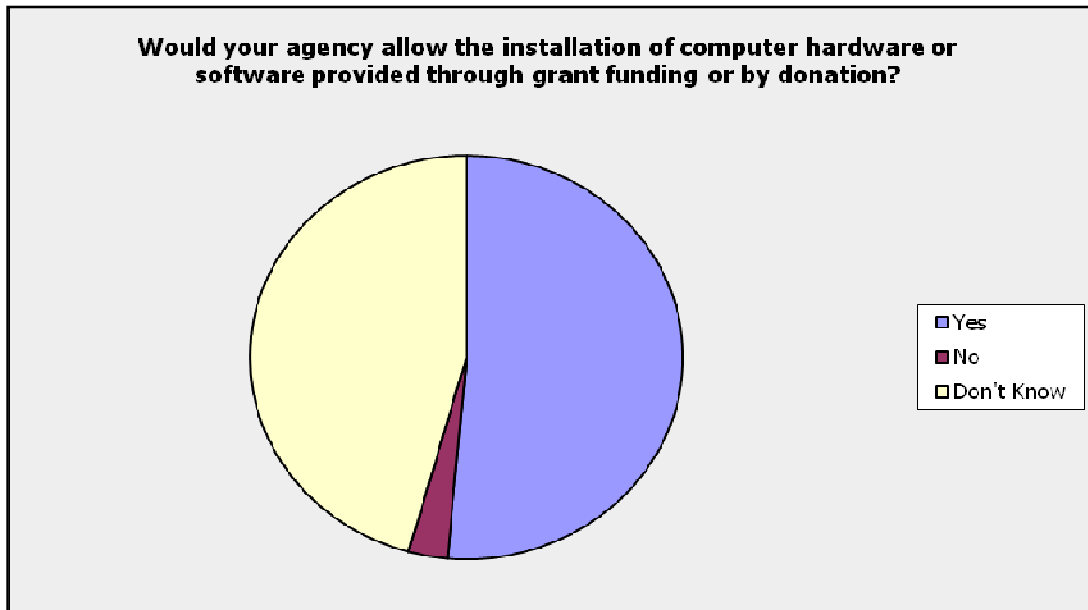
Answer Options	Response Count
	36
<i>answered question</i>	36
<i>skipped question</i>	3

Respondent	Response
1	Microsoft Windows XP Professional
2	MS Windows XP Professional SP2
3	Microsoft Windows XP
4	Microsoft Windows
5	Windows XP
6	Microsoft Windows XP
7	Microsoft Windows XP
8	Vista
9	Microsoft
10	Microsoft Windows 2000 Professional
11	Microsoft XP
12	Microsoft Office Windows XPt
13	Microsoft Windows XP
14	Microsoft Windows XP
15	Microsoft Windows XP
16	WIndows XP
17	Microsoft Windows XP
18	Windows XP
19	Windows XP
20	Microsoft Windows XP
21	Microsoft Windows XP
22	Microsoft Windows, Microsoft Excel, Microsoft Access, Microsoft PowerPoint
23	Microsoft Windows XP
24	Microsoft Windows XP
25	Microsoft Windows XP
26	Microsoft Windows Corel
27	Microsoft Windows XP
28	Microsoft Windows XP
29	Microsoft Windows
30	Microsoft XP
31	Windows XP
32	Microsoft Windows XP
33	Microsoft Windows XP
34	Windows XP
35	Microsoft Windows XP
36	Windows XP

Question 4

Would your agency allow the installation of computer hardware or software provided through grant funding or by donation?

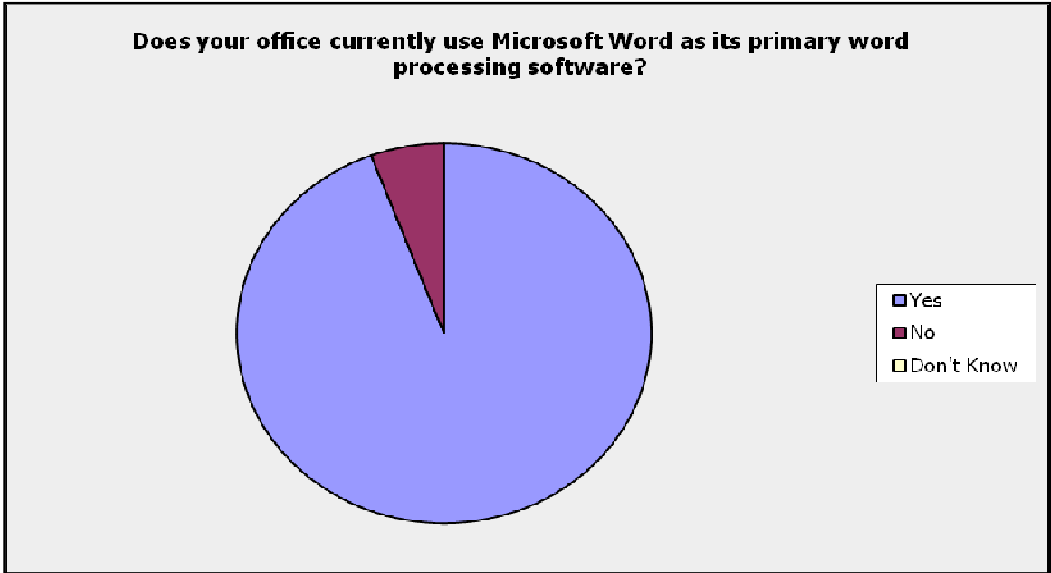
Answer Options	Response Percent	Response Count
Yes	51.4%	18
No	2.9%	1
Don't Know	45.7%	16
<i>answered question</i>		35
<i>skipped question</i>		4



Question 5

Does your office currently use Microsoft Word as its primary word processing software?

Answer Options	Response Percent	Response Count
Yes	94.3%	33
No	5.7%	2
Don't Know	0.0%	0
<i>answered question</i>		35
<i>skipped question</i>		4



Question 6

If you answered "no" to question 5 above, please identify the type and version of word processing software your office currently uses.

Answer Options	Response Count
	2
<i>answered question</i>	2
<i>skipped question</i>	37

Respondent	Response Text
1	Corel WordPerfect X3
2	Corel Wordperfect X3

Question 7

What version of Microsoft Word does your office use? (i.e. 2008)

Answer Options	Response Count
	34
<i>answered question</i>	34
<i>skipped question</i>	5

Question 7 continued

Respondent	Response Text
1	2007
2	MS Word 2000 (9.0.2720)
3	2003, however we will be switching to 2007 later this year.
4	2008
5	2008
6	tttt2003
7	7
8	I don't know what version
9	2000
10	2003
11	2003
12	2007
13	Microsoft Word 2000 SR1-Professional
14	Currently upgrading to 2007
15	2003
16	2007
17	2000
18	2003
19	2003
20	2007
21	Microsoft Word 2003
22	2008
23	2007
24	Some 2003 some user have newer version
25	2003
26	2008
27	2007
28	Windows XP 2002
29	2007
30	2007 or 2005
31	2007
32	2003
33	2003
34	2008

Question 8

Does your office have a computer to track outgoing referrals?		
Answer Options	Response Percent	Response Count
Yes	80.6%	29
No	16.7%	6
Don't Know	2.8%	1
<i>answered question</i>		36
<i>skipped question</i>		3

Question 9

Can your office RECEIVE attachments electronically?		
Answer Options	Response Percent	Response Count
Yes	100.0%	36
No	0.0%	0
Don't Know	0.0%	0
<i>answered question</i>		36
<i>skipped question</i>		3

Question 10

Can your office SEND attachments electronically?		
Answer Options	Response Percent	Response Count
Yes	91.7%	33
No	8.3%	3
Don't Know	0.0%	0
<i>answered question</i>		36
<i>skipped question</i>		3

Question 11

Does your office or agency use an anti- computer virus application?		
Answer Options	Response Percent	Response Count
Yes	100.0%	36
No	0.0%	0
Don't Know	0.0%	0
<i>answered question</i>		36
<i>skipped question</i>		3

Question 12

Does your agency have any restrictions regarding the use of e-mail?		
Answer Options	Response Percent	Response Count
Yes	77.8%	28
No	16.7%	6
Don't Know	5.6%	2
<i>answered question</i>		36
<i>skipped question</i>		3

Question 13

How many of your office computers, if any, are equipped to access the Internet?	
Answer Options	Response Count
	34
<i>answered question</i>	
34	
<i>skipped question</i>	
5	

Respondent	Response Text
1	1
2	1
3	2
4	1
5	1
6	2
7	2
8	7
9	4
10	5
11	11
12	2
13	1
14	5
15	1
16	3
17	1
18	1

Respondent	Response Text
19	5
20	6
21	5
22	9
23	1
24	2
25	13
26	2
27	7
28	2
29	1
30	3
31	3
32	3
33	1
34	3

Question 14

Does your system distinguish between probation and parole cases?		
Answer Options	Response Percent	Response Count
Yes	83.3%	30
No	16.7%	6
Don't Know	0.0%	0
<i>answered question</i>		36
<i>skipped question</i>		3

Question 15

Is your automated system web-based ?		
Answer Options	Response Percent	Response Count
Yes	30.6%	11
No	61.1%	22
Don't Know	8.3%	3
<i>answered question</i>		36
<i>skipped question</i>		3

Question 16

Does your system have the ability to scan documents?		
Answer Options	Response Percent	Response Count
Yes	80.6%	29
No	19.4%	7
Don't Know	0.0%	0
<i>answered question</i>		36
<i>skipped question</i>		3

Question 17

Are you currently using scanning to SEND ICJ materials?		
Answer Options	Response Percent	Response Count
Yes	41.7%	15
No	55.6%	20
Don't Know	2.8%	1
<i>answered question</i>		36
<i>skipped question</i>		3

Question 18

Are you currently using scanning to RECEIVE ICJ materials?		
Answer Options	Response Percent	Response Count
Yes	52.8%	19
No	41.7%	15
Don't Know	5.6%	2
<i>answered question</i>		36
<i>skipped question</i>		3

Question 19

Do you keep ICJ Forms or templates installed on your systems?		
Answer Options	Response Percent	Response Count
Yes	77.1%	27
No	22.9%	8
Don't Know	0.0%	0
<i>answered question</i>		35
<i>skipped question</i>		4

Question 20

Please answer yes or no to each of the following questions in each of the following categories: Probation Referral and Supervision; Parole Referral and Supervision; Runaways, Escapees and Absconders.

Probation Referral and Supervision

Answer Options	Yes	No	Don't Know	Response Count
Do you have a computer to track incoming referrals?	31	4	0	35
Do you have a computer to track outgoing referrals?	29	6	0	35
Does your system track youth committed or probated as sex offenders?	24	10	1	35
Does your system prompt you when home evaluation reports are due/overdue?	5	29	1	35
Does your system prompt you when progress reports are due/overdue?	4	30	1	35
Does your system track violations or requests for revocation?	4	30	1	35
Does your system prompt you when a case is expiring?	6	28	1	35

Parole Referral and Supervision

Answer Options	Yes	No	Don't Know	Response Count
Do you have a computer to track incoming referrals?	30	5	0	35
Do you have a computer to track outgoing referrals?	28	7	0	35
Does your system track youth committed or probated as sex offenders?	24	10	1	35
Does your system prompt you when home evaluation reports are due/overdue?	5	29	1	35
Does your system prompt you when progress reports are due/overdue?	4	30	1	35
Does your system track violations or requests for revocation?	4	30	1	35
Does your system prompt you when a case is expiring?	6	28	1	35

Runaways, Escapees and Absconders

Answer Options	Yes	No	Don't Know	Response Count
Do you have a computer to track incoming referrals?	21	14	0	35
Do you have a computer to track outgoing referrals?	22	13	0	35
Does your system track youth committed or probated as sex offenders?	15	16	1	32
Does your system prompt you when home evaluation reports are due/overdue?	3	29	1	33
Does your system prompt you when progress reports are due/overdue?	3	30	1	34
Does your system track violations or requests for revocation?	4	29	1	34
Does your system prompt you when a case is expiring?	4	29	1	34

			Question Totals
<i>answered question</i>			37
<i>skipped question</i>			2

Question 21

Does your system track the following on an ongoing basis:

Probation Referral and Supervision

Answer Options	Yes	No	Don't Know	Response Count
Number of probation/parole cases terminated?	21	14	0	35
Number of failed placements (violators)?	6	28	2	36
Number of failed placements (other)?	7	28	1	36
Total number of incoming cases?	26	10	0	36
Total number of outgoing cases?	26	10	0	36
Number of sex offender cases incoming?	21	15	0	36
Number of sex offender cases outgoing?	20	16	0	36
Number of cases closed by category?	16	18	2	36

Parole Referral and Supervision

Answer Options	Yes	No	Don't Know	Response Count
Number of probation/parole cases terminated?	21	15	0	36
Number of failed placements (violators)?	8	26	2	36
Number of failed placements (other)?	8	27	1	36
Total number of incoming cases?	25	11	0	36
Total number of outgoing cases?	25	11	0	36
Number of sex offender cases incoming?	21	15	0	36
Number of sex offender cases outgoing?	19	17	0	36
Number of cases closed by category?	15	18	2	35

Runaways, Escapees and Absconders

Answer Options	Yes	No	Don't Know	Response Count
Number of probation/parole cases terminated?	13	20	0	33
Number of failed placements (violators)?	6	25	2	33
Number of failed placements (other)?	6	25	2	33
Total number of incoming cases?	16	18	0	34
Total number of outgoing cases?	16	18	0	34
Number of sex offender cases incoming?	10	21	2	33
Number of sex offender cases outgoing?	9	22	2	33
Number of cases closed by category?	10	21	3	34

			Question Totals
<i>answered question</i>			38
<i>skipped question</i>			1

Question 22 – Open Ended

Please use the space below if you have any additional comments.

Respondent	Response Text
1	<p>Statistical data is compiled daily via Excel spreadsheets and counted manually each year for annual reporting purposes. This system is adequate for my small state, but does not record a lot of detail required for the annual report, which requires manual review of case files. Also, Excel does not prompt me regarding due dates for investigation reports, progress reports, etc., but the small size of the spreadsheets allows manual monitoring (pending and overdue cases are color coded).</p>
2	<p>We currently use Excel to track all of our cases. I check yes on the prior two pages of the survey because the information is recorded in the workbook we use. The workbook does not automatically prompt for home evaluations, progress reports, expiration, but the information is there and I use filters on a monthly basis to stay current. Also, the workbook does not automatically calculate the number of incoming/outgoing/probation/parole/sex offenders/etc. I do this using filters.</p> <p>We are scheduled to begin using a new information management system at the end of June. After the initial launch phase, we will have the opportunity to request that some of these reporting features be automated. We will use both tracking methods until the YMS system tracks all of the information we need it to.</p>
3	<p>My automated system is not web based and does not track most of the categories needed for ICJ statistics but I have had to develop a separate database in MS Access to track the required information needed for ICJ. My system will not let me scan or accept scans greater than 20 pages.</p>
4	<p>My system doesn't prompt when progress reports or home evaluations are due, but I can periodically write a program for a report that has this information.</p>
5	<p>Some questions are way too broad and interpreting what is actually being asked was difficult.</p> <p>The word "track" needs to be clearly defined in order to accurately answer a number of questions.</p>
6	<p>Because we are a government agency, donation of computer hardware or software may become an issue for us.</p>
7	<p>The current system (MAPPER) is 25 years old. It is very limited in what information can be easily accessed if at all. Reports that it is programmed to generate are inaccurate and unreliable. We rely on hand counts and estimates for data.</p>
8	<p>The SC Dept. of Juvenile Justice is a statewide agency & has a secure protected JJMS system for data pertaining to juveniles in our system. It does have some codes that the PO can key that will show a case as a SC transfer out or Other State transfer in for ICJ.</p> <p>I keep my ICJ data base on Access. I keep information on transfer cases in two different files on Access. One for SC outgoing & one for Other State incoming. The cells of info to be keyed in for these files are for the juvenile's name, address, DOB,</p>

	<p>race, sex, status (probation, parole, pre-dispo, Requisition I or II), sending/receiving state, sending/receiving county within SC, date the transfer case was processed & sent out to a SC county or other state, date the home investigation was received, date of most recent progress report (I use insert to key over the last date), date the case closes/expires. I can use the filter by selection icon to do pull up basic information. I have only been through Access I training. I understand Access II would teach me more advanced queries to be able to create more detailed data reports, but have not had this training yet.</p> <p>I believe my system could do more than I am currently doing to prompt me on past due reports, etc., but would need more advanced training to do this. I have not been keeping a file or run returns, but I think that would be easy to add (would need some internal technical help to do this).</p> <p>SC DJJ does have internal IT support staff, so when we decide as a compact how we want to track & report nationally, I would have to get their help to set this up.</p>
<p>9</p>	<p>We have a 1-person ICJ unit. All computers in the office have internet capabilities but only 1 person is assigned to ICJ duties. We are in the process of upgrading to Office 2007. We are very interested in a nationwide ICJ database system but probably wouldn't have additional money to offer to this end.</p> <p>Most MO juvenile courts do not have the ability to scan documents locally. While we receive some documents currently as an attachment, this action was unsolicited and undesired. We are not set up in this office for that yet.</p>
<p>10</p>	<p>We do not regularly compile statistics on all categories referenced in the previous section. However, we do have data fields in our database to indicate records within all of these categories, and can use these data fields to compile statistics as needed.</p>
<p>11</p>	<p>The State IT Department and our Department's management team and technology unit would need to review and approve any hardware or software to be used before it could be installed. Any hardware granted to the Department becomes property of the State of Delaware. Software would need to meet standards and be able to be supported by our in-house technology staff.</p> <p>We have 4 full-time and one part-time support staff member who handle all interstate compact matters for the ICJ, ICPC and ICAMA. None of our staff are dedicated solely to the ICJ.</p> <p>While our data-base/workflow management system does not prompt staff about due dates, items are worklisted by date due which serves as a visual reminder.</p>

<p>12</p>	<p>In regard to the questions about sex offenders, cases are entered into the computer system with Texas offense codes. Reports are generated on demand. We know on any given day the number of youth in-state and out-of-state who are on probation/parole for the following offenses: Arson, Assault, CHINS, Drugs, Homicide, Police Obstruction, Property, Robbery, Weapons, Other, and Other Violent/Against Persons. One flaw indentified in the system is that it does not have the ability to provide reports specifically geared to sex offenders.</p> <p>Another flaw is that the system does not capture those cases closed due to violations, whether or not the youth was returned to the sending state or case terminated based on the violation.</p> <p>Thank you for the opportunity to participate in the survey. If additional information is needed, please contact me.</p> <p>Donna Bonner</p>
<p>13</p>	<p>We us "DOCUWARE": A "paperless" system to receive documents over 100 pages by Fax or Scan.</p> <p>Docuware also stores each juvenile's ICJ file, storing an entire caseload electronically!</p> <p>E-mail attachments are made of single or multi-page documents up to a full ICJ Packet (50 pages +), as needed. Docuware has enabled Kansas ICJ to do business with paperless methods.</p> <p>Currently, we have no data field to capture Failed Placements or Revocation requests. Violations are tracked as a case closure reason. Our ICJ Database can be queried for overdue Home Studies, Progress Reports and Expiration Dates. We are not prompted when Reports are late. If this were implemented, staff must be added to control the demand.</p> <p>Staffing: The Deputy Compact Administrator delivers all Training and handles all Operational Tasks with assistance from one Secretary. The Compact Administrator is appointed to the National Commission. The Compact Administrator and other executive staff direct the ICJ State Council, with the DCA in attendance if consultation is requested.</p> <p>"PDF" files are the primary e-mail attachment documents.</p> <p>Some of the survey questions are N/A for Runaways.</p>
<p>14</p>	<p>Recently had a discussion with a IT Representative who was completely clueless concerning the database used by the Interstate Compact Unit</p>
<p>15</p>	<p>Our data base is 13 years old and is beyond upgrade. It will be most helpful for the compact to develop a standardized data base that can be used by all member states.</p>

<p>16</p>	<p>I do not have a 'formal' tracking system for the ICJ cases. It was difficult to answer many of these questions regarding 'my system'.</p> <p>I keep Logs for ICJ Probation and Parole Cases and ICJ Runaways in the computer. The Logs do have follow-up notices for over-due reports, etc.. I log the cases by month and complete a monthly report for our Division.</p> <p>To answer the questions in Number 20 and 21, I have some of this information in my Logs and some I do not have.</p> <p>If more specific information is needed, please contact me.</p> <p>Judy Miller, AR ICJ.</p>
<p>17</p>	<p>Question #13 reflects computers used just by ICJ staff. All computers used by the Utah court system have internet access. We track a lot of the specific information on Excel spreadsheets and there are some reports that produce information, but most of the information is not automated.</p>