# INTERSTATE COMMISSION FOR JUVENILES

## Technology Committee Meeting
***Minutes***
**Wednesday, July 13, 2011**
**11:00 a.m. EST**

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**Committee Members in Attendance:**

1. Clarence Powell (MS) Designee, Chair
2. Paul Gibson (KY) Commissioner
3. Dale Dodd (NM) Commissioner
4. Donna Bonner (TX) Commissioner
5. Michael Farmer (CA) Ex-Officio
6. Alicia Ehlers (ID) Ex-Officio
7. Anne Connor (NV) Ex-Officio

**Committee Members Not in Attendance:**

1. Sherry Jones (MD) Commissioner
2. Shelley Hagan (WI) Commissioner
3. John Gusz (NJ) Ex-Officio

**Guests in Attendance:**

1. Terry Clark (PA) Commission Chair

**Staff in Attendance:**

1. Ashley Lippert, Executive Director
2. Jack Branum, Project Manager
3. Jimmy Frazier, MIS Project Manager
4. Emma Goode, Administrative and Logistics Coordinator

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**Call to Order**

Chair Powell called the meeting to order at 11:05 a.m. EDT.

**Roll Call**

A. Lippert called the roll. Seven of the ten committee members were present. Four of the six *voting* members were present. A quorum was established.

**Agenda**

The agenda was approved by acclamation.

**Minutes**

**P. Gibson (KY) made the motion to approve the December 1, 2010 minutes as presented. D. Bonner (TX) seconded. The motion passed**.

## Discussion

*Update on SEARCH Report*

- A. Lippert provided an overview of the recommendations from SEARCH. In accordance with the SEARCH recommendation, the National Office distributed a Request for Information (RFI) to qualified vendors. A. Lippert presented the a Plan of Action for moving forward:
  - Distribute RFI – Allow vendors 90 Days to Respond (September 28, 2011)
  - Review Vendor Responses – Allow 60 Days to Review (November 28, 2011)
  - Discuss Proposed Solution with Vendor(s) (December 1, 2011)
  - Draft Contract, Service Level Agreement and Procurement Procedures (December 15, 2011)
  - Projected Kick-Off: January 2, 2012
- Chair Powell opened the floor to discussion and questions.
- D. Bonner (TX) spoke in favor of the recommended direction from SEARCH.
- T. Clark questioned the status of ICAOS' agreement with APPRISS. H. Hageman, Executive Director, briefed the Committee on ICAOS' project.
- A. Ehlers (ID) observed the use of travel permits for runaways, escapees, and absconders and the inclusion of JPO workload referenced on page 23 #6 of the SEARCH agreement. Chair Powell noted the observations for future consideration.
- T. Clark advised the RFI is a proposal open to modifications pending the proposed vendor solutions, bids, and the Commission's requirements.
- Chair Powell reported the known funding available for the project.
- T. Clark updated the Committee on an agreement between AJCA and ICJ. Upon dissolution of AJCA, all remaining funds will be forwarded to ICJ and earmarked for the development of the National Data Base System.
- The Committee discussed and reached a consensus to move forward with the proposed plan of action as presented.

## Old Business

There was no old business.

## New Business

There was no new business.

## Adjourn

- Chair Powell welcomed the newest committee member, D. Bonner (TX).
- The Committee will schedule a meeting date after receipt of the vendor responses.
- Chair Powell adjourned the meeting at 11:32 p.m. EDT.