



## INTERSTATE COMMISSION FOR JUVENILES

### Finance Committee Meeting *Minutes*

**April 28, 2015**  
11:15 a.m. EDT

---

#### **Committee Members in Attendance:**

1. Phillip Cox (OR) Treasurer, Chair
2. Pat Pendergast (AL) Commission Chair
3. Agnes Denson (FL) Commissioner
4. Avery Niles (GA) Commissioner
5. Alicia Ehlers (ID) Designee
6. Jeff Cowger (KS) Commissioner
7. Dale Dodd (NM) Commissioner
8. Paul Ottati (NY) Ex-Officio

#### **Committee Members Not in Attendance:**

1. Traci Marchand (NC) Commissioner
2. Jeff Patnode (WA) Commissioner
3. Shelley Hagan (WI) Commissioner
4. Patricia Welcome (VI) Commissioner

#### **Guests in Attendance:**

None

#### **ICJ Staff in Attendance:**

1. Ashley Lippert, Executive Director
  2. Morgan Rhodes, Training and Administrative Coordinator
  3. Emma Goode, Administrative and Logistics Coordinator
  4. Jennifer Adkins, Project Manager
- 

#### **Call to Order**

- Chair Cox called the meeting to order at 11:15 a.m. EDT.

#### **Roll Call**

- A. Lippert called the roll. Seven *voting* members were present, establishing a quorum.

#### **Agenda**

- A. Niles (GA) made a motion to approve the agenda. D. Dodd (NM) seconded. The motion passed.

#### **Minutes**

- A. Niles (GA) made a motion to approve the January 27, 2015 meeting minutes. A. Denson (FL) seconded. The motion passed.

## Discussion

### **FY 2015 Budget Update**

- A. Lippert presented the 2015 fiscal year budget through March 31, 2015. The FY 15 Budget is currently at 5 percent under budget and on track to complete the year at 15 percent below budget, which would result in \$200,000 forwarded to reserves.

### **FY 2017 Proposed Budget**

- A. Lippert clarified that the Commission approved the FY 2016 Budget at the 2014 Annual Business Meeting and will approve the FY 2017 Budget at the 2015 Annual Business Meeting.
- A. Lippert highlighted the proposed FY 2017 Budget presented for consideration. The Commission selected Boston, Massachusetts, as the 2016 Annual Business Meeting site with an estimated budget of \$149,000. The amount is approximately \$50,000 higher than meetings in previous years. As a result, keeping other line items static caused the Commission to go into the red for the year. Therefore, five line items were decreased based on their actual disbursement over the past three years. Line items decreased totaling \$14,000 include:
  - Computer Services/Support - \$2000
  - Consultant Services - \$5000
  - Staff travel - \$1000
  - Technology Committee - \$4000
  - Training Committee - \$2000
- P. Pendergast (AL) agreed that the reductions would be more in line with the actuals.
- A. Lippert noted that most line items remain static year to year such as \$20,000 continues to go to JIDS enhancements, while the hosting expense was reduced by \$1,000 in 2017.
- A. Lippert also advised that the national office will renew its lease agreement in March 2016 and there may be a slight increase in 2017.
- A. Ehlers questioned the line item *Carried over Reserves* under Revenue. A. Lippert clarified that the amount represents the funds put in the long term investment account and balances the budget in line item *Long Term Investment Fund* under Other Expense.
- D. Dodd (NM) questioned the \$74,000 for JIDS as the current year was below budget. A. Lippert clarified the FY 15 Budget was prepared and approved prior to the Commission's decision to stabilize the system; therefore, no enhancements or rule proposals would impact JIDS in 2015.
- D. Dodd (NM) commented there may be questions regarding the significantly higher budget for the 2016 Annual Business Meeting in Boston which was approved by the Executive Committee. A. Lippert clarified the Executive Committee approved the location based on the Commission selecting it as their preferred location through a survey. P. Pendergast (AL) noted the 2016 Annual Business Meeting Site Location Survey issued to the full Commission included the estimated costs.
- **P. Pendergast (AL) made a motion to recommend the proposed FY 2017 Budget as presented to the Executive Committee. A. Niles (GA) seconded. The motion passed by a 7-0-0 vote.**

### Old Business

There was no old business.

### New Business

There was no new business.

## **Adjourn**

- The next meeting is July 28, 2015 @ 11:15 a.m. EDT.
- **A. Niles (GA) made a motion to adjourn. D. Dodd (NM) seconded. Chair Cox adjourned the meeting by acclamation at 11:40 a.m. EDT.**