



## INTERSTATE COMMISSION FOR JUVENILES

### Finance Committee Meeting *Minutes*

March 25, 2014  
11:00 a.m. EST

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#### **Committee Members in Attendance:**

1. Shelley Hagan (WI) Chair
2. Phillip Cox (OR) Treasurer
3. Pat Pendergast (AL) Designee
4. Summer Foxworth (CO) Commissioner
5. Alicia Ehlers (ID) Designee
6. Pat Welcome (VI) Commissioner

#### **Committee Members Not in Attendance:**

1. Sharon Harrigfeld (ID) Commissioner
2. Jeff Patnode (WA) Commissioner
3. Gloria Soja (MT) Ex-Officio

#### **Guests in Attendance:**

None

#### **ICJ Staff in Attendance:**

1. Ashley Lippert, Executive Director
  2. Morgan Rhodes, Training and Administrative Coordinator
  3. Emma Goode, Administrative and Logistics Coordinator
  4. Jennifer Adkins, Project Manager
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#### **Call to Order**

- Chair Hagan called the meeting to order at 11:03 a.m. EDT.

#### **Roll Call**

- A. Lippert called the roll. Six *voting* members were present, establishing a quorum.

#### **Agenda**

- **P. Pendergast (AL) made a motion to approve the agenda. S. Foxworth (CO) seconded. The motion passed.**

#### **Minutes**

- **P. Cox (OR) made a motion to approve the February 25, 2014 meeting minutes. P. Pendergast (AL) seconded. The motion passed.**

## Discussion

### *FY 2014 Budget Update*

- A. Lippert reported the fiscal year 2014 actual expenditures to be 56.9 percent of budget through February 28, 2014. New budget line items were incorporated into the budget to track the long-term investment account. Carried Over Reserves (line item 6) reflects the annual contributions. Long-Term Investment Fund (line item 54) indicates the monthly contributions. Dividend Income (line item 9) reports the year-to-date quarterly earnings. Line item 7 - Contributions (AJCA) in the amount of \$9,704.92 confirms the remaining AJCA funds transferred to ICJ. Line item 30 the web/video conference reflects the WebEx annual fee paid in one lump sum.

### *FY 2015 Budget Updates*

### *FY 2016 Budget Proposed*

- A. Lippert reported line item modifications to the fiscal year 2015 budget and presented a proposed fiscal year 2016 budget.
  - Due to a significant increase in employer contributions to the Kentucky Employee Retirement System (KERS), which all CSG affiliate organizations are required to participate, Employee Benefits (line item 15) reflects a twelve percent increase in fiscal year 2015 budget and an additional two percent in the proposed fiscal year 2016 budget. P. Cox (OR) questioned the line item 15 to indicate solely retirement. A. Lippert clarified the line item encompasses all employee benefits (retirement, hospitalization, dental, vision, etc.).
  - Dues Assessment (line item 5) reflects an anticipated revenue increase for Georgia joining the Compact.
  - Interest Income (line item 10) shows a decrease by 50 percent in savings account interest.
  - Telephone and website hosting renewals incurred a modest increase and printing costs were lowered. The Annual Meeting (line item 44) will be adjusted upon finalization of the location sites. JIDS (line item 53) includes hosting costs plus \$20,000 for enhancements.
- **P. Cox (OR) made a motion to recommend to the Executive Committee the adoption of the 2016 Fiscal Year Budget as presented. S. Foxworth (CO) seconded. The motion passed.**

## Old Business

There was no old business.

## New Business

There was no new business.

## Adjourn

- At the request of Chair Hagan, the Finance Committee agreed to adjust the start time of the committee meetings to 11:15 a.m. eastern time. The next Finance Committee meeting is April 22, 2014 at 11:15 a.m. EDT.
- **Chair Hagan adjourned the meeting by acclamation at 11:23 a.m. EDT.**