



## INTERSTATE COMMISSION FOR JUVENILES

### Finance Committee Meeting

#### *Minutes*

September 20, 2011

11:00 a.m. EDT

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#### **Committee Members in Attendance:**

1. Lisa Bjergaard (ND) Chair and Treasurer
2. Paul Gibson (KY) Commissioner
3. Shelley Hagan (WI) Commissioner
4. Alicia Ehlers (ID) Ex-Officio

#### **Committee Members Not in Attendance:**

None

#### **Guests in Attendance:**

None

#### **ICJ Staff in Attendance:**

1. Ashley Lippert, Executive Director
  2. Jack Branum, Project Manager
  3. Emma Goode, Administrative and Logistics Coordinator
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#### **Call to Order**

Chair Bjergaard called the meeting to order at 11:04 a.m. EDT.

#### **Roll Call**

A. Lippert called the roll. Four of the four members were present. Three of the three voting members were present, establishing a quorum.

#### **Agenda**

S. Hagan (WI) made the motion to approve agenda as presented. P. Gibson (KY) seconded. The motion passed.

#### **Minutes**

P. Gibson (KY) made the motion to approve the minutes of August 23, 2011 as presented. S. Hagan (WI) seconded. The motion passed.

#### **Discussion**

##### *Committee Membership*

- A. Lippert updated the Finance Committee on their membership changes. With the resignation of Dennis Casarona, Lisa Bjergaard agreed to fill the remaining portion of the

Treasurer's term. In addition, Delaware appointed a new Commissioner resulting in Susan Burns stepping down from the Finance Committee. Delaware's new Commissioner, Karen Triolo, declined the invitation to serve on the Finance Committee.

- Chair Bjergaard noted this as the last meeting with the current membership.

#### *FY '12 Budget Update*

- A. Lippert updated the Finance Committee with a report of the actual expenditures for the FY '12 Budget through August 31, 2011.
- P. Gibson questioned the increase in video conferencing.
- A. Lippert clarified the amount includes a one-time charge by WebEx to increase user accounts. The expansion was necessary to accommodate the growth of ICJ training and teleconference meetings.

#### **Old Business**

There was no old business.

#### **New Business**

There was no new business.

#### **Adjourn**

**Chair Bjergaard adjourned the meeting by acclamation at 11:19 a.m. EDT.**