



**INTERSTATE COMMISSION FOR JUVENILES  
Finance Committee Meeting**

*Minutes*  
**December 7, 2010  
11:00 a.m. EST**

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**Committee Members in Attendance:**

1. Lisa Bjergaard (ND) Finance Committee Chair
2. Dennis Casarona (KS) Commission Treasurer
3. Paul Gibson (KY) Commissioner
4. Alicia Ehlers (ID) Ex-Officio

**Committee Members Not in Attendance:**

1. Susan Burns (DE) Commissioner
2. Damian Seymour (DE) Designee
3. Shelley Hagan (WI) Commissioner

**Guests in Attendance:**

None

**ICJ Staff in Attendance:**

1. Jack Branum, Project Manager
  2. Jimmy Frazier, MIS Project Manager
  3. Emma Goode, Administrative and Logistics Coordinator
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**Call to Order**

Chair Bjergaard called the meeting to order at 11:10 a.m. EST.

**Roll Call**

J. Branum called the roll. Four of the seven members were present. Three of the five *voting* members were present, establishing a quorum.

**Agenda**

Chair Bjergaard requested a motion to approve the agenda. **P. Gibson (KY) made the motion to approve the agenda as presented. D. Casarona (KS) seconded. The motion passed.**

## **Minutes**

Chair Bjergaard requested a motion to approve the minutes. **P. Gibson (KY) made the motion to approve the minutes of October 26, 2010. D. Casarona (KS) seconded. The minutes were approved as presented.**

## **Discussion**

### *Budget Update*

- Treasurer Casarona reported the FY '11 Budget to be in good financial standing. He explained that 40% of the annual budget expended through October 31, 2011 is reflective of major front-end one-time line items such as the 2010 ABM, functional requirements document, and bench book being expensed in the first quarter.
- P. Gibson (KY) questioned the receipt of dues by all states.
- J. Branum advised the Committee on the status of outstanding dues for four states currently delinquent in their dues.
- The Committee discussed the reserves against the high costs to develop a National System.
- P. Gibson (KY) questioned the status of the remaining non-member states regarding additional revenue.
- J. Branum updated the Committee of the current progress for the remaining six non-member states.

## **Old Business**

There was no old business.

## **New Business**

### *Form 990*

Chair Bjergaard updated the Committee that the IRS accepted the Income Tax Exempt Form 990 on behalf of the Interstate Commission of Juveniles.

## **Adjourn**

Chair Bjergaard noted the proposed meeting dates for 2011 and adjourned the meeting by acclamation. The meeting adjourned 11:30 a.m. EST.