



INTERSTATE COMMISSION FOR JUVENILES

Finance Committee Meeting *Minutes*

December 18, 2012
11:00 a.m. EST

Committee Members in Attendance:

1. Patrick Pendergast (AL) Chair
2. Philip Cox (OR) Treasurer
3. Summer Foxworth (CO) Commissioner
4. Alicia Ehlers (ID) Designee
5. Paul Gibson (KY) Commissioner
6. Lisa Bjergaard (ND) Commissioner
7. Letta Porter-Jones (VA) Designee
8. Shelley Hagan (WI) Commissioner
9. Gloria Soja (MT) Ex-Officio

Committee Members Not in Attendance:

1. Sharon Harrigfeld (ID) Commissioner
2. Thomas Southard (IA) Commissioner
3. Gerry Prine (IA) Designee
4. Eric Borrin (NH) Commissioner
5. Mark Gooch (VA) Commissioner
6. Pat Welcome (VI) Commissioner
7. Don Jones (WA) Commissioner
8. Jeff Patnode (WA) Designee

Guests in Attendance:

None

ICJ Staff in Attendance:

1. Ashley Lippert, Executive Director
 2. Jack Branum, JIDS Project Manager
 3. Jennifer Adkins, Training and Administrative Coordinator
 4. Emma Goode, Administrative and Logistics Coordinator
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Call to Order

Chair Pendergast called the meeting to order at 11:03 a.m. EST and recognized Washington as the newest member to the Finance Committee.

Roll Call

A. Lippert called the roll. Nine of the seventeen members were present. Seven of the twelve *voting* members were present, establishing a quorum.

Agenda

P. Cox (OR) made a motion to approve the agenda, S Hagan (WI) seconded. The motion passed to approve the agenda as presented.

Minutes

S. Foxworth (CO) made a motion to approve the November 13, 2012 meeting minutes. P. Cox (OR) seconded. The motion passed to approve the minutes as presented.

Discussion

2013 Budget Update

- A. Lippert reported that all FY13 dues are paid in full.
- A. Lippert updated the fiscal year 2013 budget expenditures through October 31, 2012. She highlighted the annual report and half the annual meeting expenditures were posted.
- Chair Pendergast offered to share the monthly CSG balance sheets with the Finance Committee that is currently mailed to the ICJ Officers and Finance Chair. Treasurer Cox recommended staying with the one-page recap spreadsheet due to the length and complexity of the CSG balance sheets. The Finance Committee concurred.
- A. Lippert gave an update on the funds allocated for JIDS enhancements. She reported a current balance of \$7,300, which combined with the contracted service hours, will cover the costs to implement the rule amendments with a JIDS impact. The remaining fund balance, however, limits additional enhancements during FY 2013.
- P. Cox (OR) spoke in favor of increasing the budget for JIDS enhancements due to the critical nature of the system. He noted the Commission's reserve to be sufficient for an increased allocation with a caveat that the funds would be available but not necessarily expended.
- S. Foxworth (CO) spoke in favor of modifying JIDS to meet the expectations of the Commission.
- A. Lippert updated on the variable costs to be contingent on the complexity of the requested enhancement. The Finance Committee discussed and agreed to recommend allocating additional funding to the JIDS Enhancements budget line item.
- **S. Foxworth (CO) made a motion that the Finance Committee recommends to the Executive Committee the approval of an additional \$50,000 to the JIDS Enhancement Funds line item in the FY 2013 Budget. P. Cox (OR) seconded. The motion passed.**

Old Business

There was no old business.

New Business

- L. Porter-Jones (VA) questioned the dues impact to states based on JIDS data. Chair Pendergast clarified the discussions and consensus reached at the last Finance meeting to allow the collection of data for 3-5 years before recommending an adjustment to the dues structure.

Adjourn

- **S. Foxworth (CO) made a motion to adjourn, P. Cox (OR) seconded. The motion passed, Chair Pendergast adjourned the meeting by acclamation at 11:27 a.m. EST.**