



INTERSTATE COMMISSION FOR JUVENILES

Finance Committee Meeting *Minutes*

August 21, 2012
11:00 a.m. EDT

Committee Members in Attendance:

1. Lisa Bjergaard (ND) Chair
2. Philip Cox (OR) Treasurer
3. Paul Gibson (KY) Commissioner
4. Letta Porter-Jones (VA) Designee
5. Pat Welcome (VI) Commissioner
6. Shelley Hagan (WI) Commissioner

Committee Members Not in Attendance:

1. Sharon Harrigfeld (ID) Commissioner
2. Alicia Ehlers (ID) Designee
3. Thomas Southard (IA) Commissioner
4. Gerry Prine (IA) Designee
5. Mark Gooch (VA) Commissioner
6. Chris Newlin (NCAC) Ex-Officio

Guests in Attendance:

None

ICJ Staff in Attendance:

1. Ashley Lippert, Executive Director
 2. Jack Branum, MIS Project Manager
 3. Emma Goode, Administrative and Logistics Coordinator
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Call to Order

Chair Bjergaard called the meeting to order at 11:08 a.m. EDT.

Roll Call

A. Lippert called the roll. Six of the twelve members were present. Six of the eight *voting* members were present, establishing a quorum.

Agenda

S. Hagan (WI) made a motion to approve the agenda, P. Welcome (VI) seconded. The motion passed to approve the agenda as presented.

Minutes

P. Cox (OR) made a motion to approve the June 26, 2012 meeting minutes. S. Hagan (WI) seconded. The motion passed to approve the minutes as presented.

Discussion

2012 Budget Update

- A. Lippert presented the final figures for the FY 12 Budget reporting the year ended almost 30 percent under budget. A. Lippert explained the savings primarily being due to the following:
 - Open staff position in the National Office
 - 2011 Annual Business Meeting concessions
 - JIDS development carrying into the next fiscal cycle
- A. Lippert highlighted FY13 Budget line item 6 and FY12 line item 51 to denote the final JIDS payment will move from FY12 to FY13 payable upon the completion of JIDS.
- P. Cox (OR) questioned the consultant services line item. A. Lippert clarified the amount was allotted two years ago by the Executive Committee for training and technical assistance upon request by states.
- The Finance Committee reviewed the report and concurred with the final FY12 Budget as presented.

2013 Budget Update

- A. Lippert presented the FY13 Budget through July 31, 2012 highlighting line items for: JIDS, the Rules Committee face to face meeting, and the 2012 Annual Business Meeting.
- The Finance Committee reviewed the report and concurred with the expenditures to date as presented.
- A. Lippert updated the receipt of dues payments to be positive from states operating on a July 1 - June 30 fiscal year.

Old Business

- S. Hagan (WI) inquired to the status of the Finance Committee decision regarding a new dues tier structure.
- A. Lippert clarified the Executive Committee approved the recommendation by the Finance Committee to create a new lowest dues tier. The recommendation will go before the full Commission in October. If approved, the new lowest dues tier will impact one member state and will be made retroactive to July 1, 2012 (FY13). A. Lippert updated that state has paid their FY13 dues in full under the current tier structure.
- A. Lippert offered the National Office's assistance in preparing the Finance Committee's Report for the Annual Meeting.

New Business

There was no new business.

Adjourn

Chair Bjergaard announced the next meeting will be September 25, 2012.
Chair Bjergaard adjourned the meeting by acclamation at 11:25 a.m. EDT.