



INTERSTATE COMMISSION FOR JUVENILES

Finance Committee Meeting *Minutes*

May 22, 2012
11:00 a.m. EDT

Committee Members in Attendance:

1. Philip Cox (OR) Treasurer
2. Alicia Ehlers (ID) Designee
3. Gerry Prine (IA) Designee
4. Paul Gibson (KY) Commissioner
5. Letta Porter-Jones (VA) Designee

Committee Members Not in Attendance:

1. Lisa Bjergaard (ND) Chair
2. Sharon Harrigfeld (ID) Commissioner
3. Thomas Southard (IA) Commissioner
4. Pat Welcome (VI) Commissioner
5. Mark Gooch (VA) Commissioner
6. Shelley Hagan (WI) Commissioner
7. Chris Newlin (NCAC) Ex-Officio

Guests in Attendance:

None

ICJ Staff in Attendance:

1. Ashley Lippert, Executive Director
 2. Emma Goode, Administrative and Logistics Coordinator
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Call to Order

Treasurer Cox called the meeting to order at 11:03 a.m. EDT.

Roll Call

A. Lippert called the roll. Five of the twelve members were present. Five of the eight *voting* members were present, establishing a quorum.

Agenda

Treasurer Cox presented the agenda and approved by acclamation.

Minutes

P. Gibson (KY) made the motion to approve the March 20, 2012 meeting minutes, G. Prine (IA) seconded. The motion passed to approve the minutes as presented.

Discussion

2012 Budget Update

- A. Lippert presented expenditures for the fiscal year 2012 budget through April 30, 2012.
- The Finance Committee reviewed the report and concurred with the expenditures presented.
- A. Lippert reported FY 2012 with two months remaining is on track to finish under budget. She highlighted and clarified the following:

Line 21 Software Purchase

The budgeted line item #21 was increased to reflect the Executive Committee's approval to purchase JIDS help desk software. The amount includes the initial \$100 setup fee and \$600 per year for every year thereafter.

Line 28 Video Conferencing

The budgeted line item #28 was increased to reflect the Executive Committee's approval to purchase software for self-paced training. The amount includes the initial \$2,200 setup fee and \$2,400 per year for every year thereafter. The approval was made at the recommendation of the Training Committee.

Line 30 Consulting

P. Gibson (KY) proposed allocating the budgeted \$25,000 in line item #30 to JIDS. A. Lippert clarified the consulting services includes expenditures by the National Office to assist states with training and technical assistance. She share examples and noted an increase in usage.

Line 42 Annual Meeting

The budgeted line item #42 was increased to reflect the Executive Committee's approval to provide breakfast on Tuesday and Wednesday during the 2012 Annual Business Meeting. The amount includes an additional \$3,400 for food and beverage.

Line 51 JIDS

The budgeted line item #51 was increased to reflect the Executive Committee's approval to budget \$20,000 for JIDS enhancements. The approval was made at the recommendation of the Technology Committee.

2013 Budget Update

- A. Lippert reported issuing the FY 2013 Dues Invoices.

2014 Budget Update

- A. Lippert updated on the Executive Committee's approval of the FY 2014 Budget as recommended by the Finance Committee and the location of the 2013 Annual Business Meeting in Tempe, Arizona.
- L. Porter-Jones (VA) questioned the Finance Committee's review of budget items prior to the Executive Committee's approval, i.e. the annual business meeting. A. Lippert clarified the breakdown and research presented to the Executive Committee when budgeting for the annual meeting.

Other

- G. Prine (IA) requested a status update on Georgia. A. Lippert updated that nothing has changed since the last contact with Georgia's Legal Counsel, Tracy Masters. Mr. Masters accepted an invitation to attend the 2012 Annual Business Meeting. P. Gibson (KY) suggested extending an invitation to Mr. Masters to attend the South Region Meeting.

Old Business

There was no old business.

New Business

There was no new business.

Adjourn

G. Prine (IA) made a motion to adjourn, P. Gibson (KY) seconded. The motion passed. The meeting adjourned at 11:20 p.m. EDT.

DRAFT