



**Interstate Commission for Juveniles  
Executive Committee Meeting  
11/19/09**

**11:00 a.m. EST**

**In Attendance:**

- 1) Donna Bonner (TX) Commissioner – Chair
- 2) Ray Wahl (UT) Commissioner – Vice Chair, IT Committee Chair
- 3) Dennis Casarona (KS) Commissioner – Treasurer
- 4) Gary Hartman (WY) Commissioner – Rules Committee Chair
- 5) Lisa Bjergaard (ND) Commissioner – Finance Committee Chair, Midwest Regional Representative
- 6) Jean Hall (FL) Commissioner – Training, Education, and PR Committee Chair
- 7) Summer Foxworth (CO) Commissioner – Compliance Committee Chair
- 8) Terry Clark (PA) Designee – Eastern Regional Representative
- 9) Dale Dodd (NM) Commissioner – Western Regional Representative
- 10) Judy Miller (AR) Designee – Southern Regional Representative
- 11) Mary McGee – Victim’s Representative
- 12) Ashley Lippert, Executive Director, ICJ
- 13) Rick Masters, CSG
- 14) Mindy Spring, ICAOS

Call to Order

D. Bonner called the meeting to order at 11:04 a.m. EST. Ten members were present establishing a quorum.

Approval of Agenda

Motion to approve the agenda made by R. Wahl, seconded by J. Hall. Agenda approved.

Approval of Minutes

Motion to approve the October 22, 2009 minutes made by R. Wahl, seconded by J. Miller. Corrections for typos requested. Minutes approved as amended.

Committee Reports

Executive Committee (*Donna Bonner*):

- D. Bonner updated the committee on the 2010-2012 Strategic Plan draft. S. Foxworth suggested presenting the Strategic Plan to the Commission.

- Motion to present the Strategic Plan as a final document to the Commission at the upcoming meeting made by J. Hall, seconded by S. Foxworth. Motion approved.

Finance Committee (*Lisa Bjergaard*):

- L. Bjergaard noted D. Casarona chaired the last Finance Committee call which did not obtain a quorum.
- The Executive Committee members in attendance reviewed the new budget format for FY 2010 and 2011.
- A. Lippert gave an update on dues collection.
- A. Lippert announced at the Treasurer's direction, increases in consultant services and allocations for the finance, technology and training committees to prepare for meeting expenditures.
- Motion to accept the proposed FY2011 budget to present at the Commission meeting for formal approval made by D. Casarona, seconded by L. Bjergaard. Motion approved.
- A. Lippert explained the plans to increase the reserve account and presented examples of instances where the committee may want to use reserve funds for future special projects.

Training, Education & Public Relations Committee (*Jean Hall*):

- J. Hall noted the pad folio is in New Mexico.
- The training committee will review a draft technical and training assistance policy at its next meeting.
- J. Hall may not be able to attend the Commission meeting. D. Bonner noted another representative could present on her behalf.

Rules Committee (*Gary Hartman*):

- G. Hartman explained the rule drafting process used to prepare draft rules for the upcoming Commission meeting. The members of the rules committee, Crady deGolian and R. Masters will bring notes to the Commission meeting to explain justifications for rules as needed.

Compliance Committee (*Summer Foxworth*):

- S. Foxworth updated the Committee on the delinquent states and requested that enforcement letters be sent to Rhode Island and Illinois to pay dues within 30 days. Since four invoices have already been sent, the letter should note that judicial enforcement is possible. R. Masters suggested the enforcement letter should come from the general counsel. Copies of the letter will be sent to Compliance Committee members and the Commission Chair. A. Lippert noted the letter is sent by certified mail to the Commissioner of the state.
- R. Wahl noted states that are delinquent can still vote as long as their membership is intact. R. Master noted the Commission would have to suspend that state's membership in order for that state to lose voting rights.
- D. Bonner announced that the Commission meeting's orders of the day will include an explanation on verifying credentials and voting privileges for member

states and will include how delinquency of dues does not remove a state's right to vote.

IT Committee (*Ray Wahl*):

- R. Wahl noted the IT committee met and mapped out an agenda for an upcoming meeting with Appriss. That meeting will take place on December 1, 2009 in New Mexico. Questions for this meeting were drafted to facilitate the discussion after Appriss presents.
- R. Wahl indicated the committee's report at the Commission meeting would not include a recommendation for a vendor.

Region Reports

East Region (*Terry Clark*):

- T. Clark indicated the regional representatives recently met and discussed the election process and decided that non-member states could attend regional meetings. It is hoped that this inclusion along with letters sent out by A. Lippert will help facilitate non-member states in passing the Compact legislation.
- T. Clark has requested states in the east region to send questions regarding state councils to be answered at the annual business meeting.
- A. Lippert explained the nomination process and will add language to T. Clark's script to clarify the process.

South Region (*Judy Miller*):

- J. Miller has worked to get Commissioners appointed in the region. All south region member states have a Commissioner or designee appointed to participate at the Commission meeting.

Mid-West Region (*Lisa Bjergaard*):

- L. Bjergaard noted Nebraska has formed a state council and recently held a meeting.
- Minnesota is close to passing Compact legislation.

West Region (*Dale Dodd*):

- D. Dodd noted Idaho would be proposing questions to be addressed at the Commission meeting.
- Hawaii and Arizona designated representatives to participate at the meeting.
- Washington is looking to establish a state council in January 2010.
- D. Dodd is working on getting a Color Guard for meeting.

T. Clark noted Massachusetts is in the final stages to pass Compact legislation.

Executive Director Report (*Ashley Lippert*)

- A. Lippert indicated Ashley Matthews has been offered the position for administrative assistant and will be attending the Commission meeting. The project position is still in the interview process and Harry Hageman from ICAOS will participate. Offices are being set up for new staff.
- A. Lippert attended the ICAOS annual meeting and talked to non-member states counterparts. The Georgia Commissioner agreed to speak to his adult state council about the issues in getting the juvenile legislation passed.
- A. Lippert updated the Committee on Commissioner appointments, progress on establishing logistics, and the Commissioner dinner as well as registration counts for the business meeting. D. Dodd will work on getting representatives from New Mexico to extend a welcome and open the meeting as well as scheduling the Color Guard.
- A. Lippert noted the next State News (CSG Publication) will feature an article about the Compact.
- A. Lippert will send informative letters to legislatures of non-member states.
- A. Lippert introduced a draft Disaster policy. J. Miller recommended to add “if no document is currently in place” to clarify Article III (A)(3) .
  - Motion for A. Lippert to forward the revised draft to Sherry Bolden Rivers for approval and then present the document again to the Executive Committee for final approval made by R. Wahl, seconded by L. Bjergaard. Motion approved.
- A. Lippert introduced a draft travel reimbursement policy. A. Lippert clarified various topics covered in the policy and noted that CSG processes expenses for attendees but all reports are initially reviewed by the national office.
  - Motion to approve the Travel Policy made by J. Miller, seconded by L. Bjergaard. Motion approved.

Victims Representative Report (Mary McGhee):

- M. McGhee is looking forward to working with the committee and will present her initial report at the next meeting.

Legal Counsel Report (Rick Masters):

- R. Masters is working with the Rules Committee on justifications for the rule proposals and has been working with A. Lippert on other legal matters and training items such as developing a Bench book.
- R. Masters indicated there are concerns with regard to ICJ and ICPC and jurisdiction of MOUs developed between two states. R. Masters recommended an ad hoc committee be appointed to look at issues between member and non-member states.
- D. Dodd inquired if the election of a new governor or new appointing authority creates a need for a Commissioner to be reappointed.
  - R. Masters indicated appointment letters will need to be reviewed to make sure a limitation was not established when the original appointment took place. A new Governor does not always need to reappoint.

New Business

- R. Wahl requested information on ground transportation for the meeting, shuttle, etc. A. Lippert expects Crady to send that information out by the end of the week.
- Lippert will present the ICAOS MOU at the Commission meeting and clarified costs outlined in the MOU regarding reimbursable travel.
- Next meeting is December 1, 2009 at 1:00 pm Mountain Time prior to the Commission meeting.

Adjourn

Meeting adjourned at 12:37 p.m. EST.