



**INTERSTATE COMMISSION FOR JUVENILES
EXECUTIVE COMMITTEE**

Minutes

**October 22, 2015
11:30 a.m. EDT**

Committee Members in Attendance:

1. Traci Marchand (NC) Chair
2. Michael Lacy (WV) Vice Chair
3. Jeff Cowger (KS) Treasurer
4. Patrick J. Pendergast (AL) Past Chair
5. Michael Farmer (CA) Compliance Committee Chair
6. Avery Niles (GA) Finance Committee Chair
7. Lea Quam (ND) Information Technology Committee Chair
8. Julie Hawkins (MO) Rules Committee Chair
9. Anne Connor (NV) Training Committee Chair
10. Mia Pressley (SC) South Region Representative
11. Dale Dodd (NM) West Region Representative
12. Rick Masters, Legal Counsel
13. Trudy Gregorie, Victims Ex officio

Committee Members Not in Attendance:

1. Patricia Welcome (VI) East Region Representative
2. Nina Belli (OH) Midwest Region Representative

Guests in Attendance:

None

ICJ National Office Staff in Attendance:

1. Ashley Lippert, Executive Director
 2. Emma Goode, Administrative and Logistics Coordinator
 3. Morgan Wolford, Administrative and Training Coordinator
 4. Jenny Adkins, Project Manager
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Call to Order

Chair Marchand called the meeting to order at 11:31 a.m. EDT

Roll Call

A. Lippert called the roll and a quorum was established.

Agenda

A. Niles (GA) made a motion to approve the agenda. A. Connor (NV) seconded. The motion passed.

Minutes

- **A. Connor (NV) made a motion to approve the September 24, 2015 meeting minutes. A. Niles (GA) seconded. The motion passed.**

Executive Director Report (presented by Ashley Lippert)

Dues Update

- A. Lippert updated that three states operating on the October 1 – September 30 fiscal year will be issued the 30-day reminder on November 1 should their dues not be received by that date. The states operating on the July 1 – June 30 fiscal year with dues outstanding will be addressed during the Compliance Committee Report.

2015 ICAOS Annual Business Meeting

- A. Lippert reported attending the Interstate Commission for Adult Offender Supervision (ICAOS) Annual Business Meeting in Portland, Oregon. The session entitled “What Works in Reducing Recidivism and the Importance of Using and Applying Risk Assessment” by Dr. Edward J. Latessa was an exceptional presentation and adaptable for juveniles.

JJDPA Update

- A. Lippert updated on the Juvenile Justice and Delinquency Prevention Act (JJDPA) regarding ICJ’s exemption to hold juveniles in secure detention. The bill continues to move through congress. The National Office has been contacted by states requesting an update and a copy of the bill.
- A. Lippert suggested providing a brief update during each of the region meetings next month under new business. The West and South Region Representatives concurred.

2017 Annual Business Meeting

- A. Lippert updated on the results of the 2017 Annual Business Meeting location survey. The first choice was San Diego, California with Palm Springs, California, and Tacoma, Washington tied for second. The National Office will conduct a site visit with the first choice location and requested input for a second choice location. The Executive Committee reached a consensus to select Tacoma, Washington as the second choice.
- **A Niles (GA) made a motion to approve a site visit to the first choice location (San Diego, California) and to select Tacoma, Washington, as the second choice location. A. Connor (NV) seconded. The motion passed.**

Committee Reports

Executive Committee (presented by Traci Marchand)

2015 Annual Business Meeting

- Chair Marchand presented a draft of the 2015 General Session meeting minutes. The Executive Committee reviewed and agreed to approve posting the draft minutes as presented. The full commission will finalize and approve during the 2016 Annual Business Meeting in Boston.

- **P. Pendergast (AL) made a motion to approve the draft 2015 Annual Business Meeting General Session minutes. A. Niles (GA) seconded. The motion passed.**

Region Chair Goals: States in Transition

- Chair Marchand commended the trainers and others who have assisted states with the training of new staff. A. Connor (NV) shared the appreciation exhibited by Montana and Iowa for the assistance ICJ provided at the onset of their new hires.
- Chair Marchand tasked the region chairs to expand on the ICJ Best Practice: States in Transition to propose detailed strategies and goals and to share those strategies with the Executive Committee at the January 28 meeting.

ICJ National Office Staff

- Chair Marchand acknowledged the contributions by Morgan Wolford, the National Office Administrative and Training Coordinator. The Executive Committee wished her a fond farewell in her future endeavors.

Compliance Committee (presented by Michael Farmer)

- Chair Farmer reported that the Compliance Committee met October 19 and presented the following recommendations and updates.

FY16 DUES

- To date, three states (Illinois, Pennsylvania, and New Hampshire) operating on a July 1 – June 30 Fiscal Year have not paid their 2016 dues. New Hampshire has paid half with the intent to pay in full upon approval of a final budget. The default and recommendation align with past practices for the non-payment of dues. The Compliance Committee recommends the Executive Committee find these three states to be in default and should dues not be paid in full by November 1, 2015, issue a letter from Legal Counsel.
- **A. Connor (NV) made a motion that Illinois, New Hampshire, and Pennsylvania are in default of the Compact for the non-payment of dues and authorized Legal Counsel to issue a letter of default should dues not be received in full by November 1, 2015. D. Dodd (NM) seconded. The motion passed.**

COMMISSIONER APPOINTMENT

- To date, the Pennsylvania Commissioner position remains vacant and has been vacant since the departure of Terry Clark in April 2015. Several attempts have been extended to Pennsylvania to resolve to no avail. The Compliance Committee finds the state of Pennsylvania in default for not appointing a Commissioner. The Executive Committee discussed the failure of Pennsylvania to pass a budget and the impact to both the dues payment and Commissioner Appointment. R. Masters advised that the failure to approve a budget does not excuse states from its statutory obligation. The recommendation from the Compliance Committee is to write a letter, which like the dues letter would provide an additional 30 days to cure the default before applying sanctions, which is consistent with past practices.
- **M. Farmer (CA) made a motion that state of Pennsylvania is in default for not appointing a Commissioner and authorized Legal Counsel to issue a letter of default should an appointment not be made by November 1, 2015;**

and to combine both the Commissioner non-appointment and non-payment of dues defaults into one letter. A. Connor (NV) seconded. The motion passed.

PERFORMANCE MEASUREMENT PLAN 2016

- The Compliance Committee considered the reassessment of Rule 5-101(4) in the 2016 Performance Measurement Plan to the 44 states performing at 80 percent or less on this standard. The Compliance Committee agreed not to reassess this standard to the 44 states in 2016 and recommend to the Training Committee that they develop a training tool to outline steps in JIDS for the Quarterly Progress Report.
- Chair Farmer reported an issue being monitored whereby a few states appear to be circumventing the JIDS process by completing workflows before completing the forms and consequently avoiding late reporting. The Compliance Committee is leaning towards a focus on training and education next year and will continue discussions at the next meeting.

Finance Committee (presented by Avery Niles)

- Chair Niles reported the Finance Committee met October 20. The fiscal year 2016 budget is on track to date. The Finance Committee will continue to meet each quarter to review the budget.

Information Technology Committee (presented by Lea Quam)

- Chair Quam reported the Technology Committee met October 20. JIDS and form modifications will be handled in two bundles.

Bundle #1

- The first bundle includes all forms and workflow processes due to the rule amendments and the unlocking of fields as approved last year which the Technology Committee approved October 20. The approved form modifications are currently out for the 30-day review by the Executive and Rules Committees.
- M. Farmer (CA) questioned the addition of new enhancements to the forms that are included in the first bundle. Chair Quam confirmed that the modifications in the first bundle go into effect February 1. Due to the time constraints for approving, testing, and implementing the modifications by February 1, 2016, no additional changes will be considered.

Bundle #2

- The second bundle will be JIDS enhancements for the improvement of the system. The Technology Committee will begin new enhancements discussions at the next meeting.

Rules Committee (presented by Julie Hawkins)

- Chair Hawkins reported the first meeting of the Rules Committee will be November 4, 2015.

Training, Education & Public Relations Committee (presented by Anne Connor)

- Chair Connor reported the first meeting of the Training Committee will be November 12 and recognized Morgan Wolford for her assistance with the Training Committee throughout her tenure at the National Office.
- Chair Connor reported she will present ICJ during the NCJFCJ conferences in March (Las Vegas, NV) and July (Monterey, CA). A new scenario-based presentation is being developed that appeals to the judicial audience.

- Chair Connor updated on the JIDS trainings completed in September and October for field staff and ICJ Compact office staff. Additionally, training and technical assistance was provided to Montana and Iowa for their Compact office staff.
- Chair Connor updated that the Human Trafficking Ad Hoc Committee is chaired by Damian Seymour and will conduct its first meeting on November 10.

Region Reports

East Region (presented by Ashley Lippert)

- In the absence of Representative Welcome, A. Lippert reported the East Region will meet November 5, 2015.

Midwest Region (presented by Ashley Lippert)

- In the absence of Representative Belli, A. Lippert reported that the Midwest Region met October 15. The Midwest Region states are actively conducting rules and JIDS trainings and plan to meet again in February 2016.

South Region (presented by Mia Pressley)

- Due to a temporary loss of connection, A. Lippert reported the South Region will meet November 12, 2015. Representative Pressley affirmed the date.

West Region (presented by Dale Dodd)

- Representative Dodd reported the West Region will meet November 3, 2015.

Legal Counsel Report (presented by Rick Masters)

Compliance Committee Recommendations

R. Masters acknowledged the approved legal actions above under the Compliance Committee Report.

Virginia Case

R. Masters updated on the New Jersey and Virginia case involving a juvenile being held in custody in Virginia and appealing the request to return to New Jersey. R. Masters reported communications with both the New Jersey Deputy Attorney General and the Virginia Assistant Commonwealth Attorney to file a petition to move the case to the U.S. District Court in Virginia followed by a request to transfer the case to either the District of Columbia or the U.S. District Court for the Eastern District in Kentucky to determine whether the Compact has been properly interpreted or enforced. R. Masters will update on the filing at the next Executive Committee meeting.

Victim's Report (presented by Trudy Gregorie)

- T. Gregorie welcomed the opportunity to serve another term as the ICJ Victim's Representative and reported that she will attend and present "Working with Juvenile Victims" at the Michigan State Supreme Court Human Trafficking Conference next week. Additionally, President Obama declared October as National Youth Justice Awareness month.

Old Business

There was no old business.

New Business

There was no new business.

Adjourn

Chair Marchand adjourned the meeting by unanimous consent at 12:40 p.m. EDT.