



**INTERSTATE COMMISSION FOR JUVENILES**  
**EXECUTIVE COMMITTEE**

*Minutes*  
**April 28, 2016**  
**11:30 a.m. EDT**

---

**Committee Members in Attendance:**

1. Traci Marchand (NC) Chair
2. Michael Lacy (WV) Vice Chair
3. Jeff Cowger (KS) Treasurer
4. Michael Farmer (CA) Compliance Committee Chair
5. Julie Hawkins (MO) Rules Committee Chair
6. Anne Connor (NV) Training Committee Chair
7. Dale Dodd (NM) West Region Representative
8. Lea Quam (ND) Technology Committee Chair
9. Nina Belli (OH) Midwest Region Representative
10. Mia Pressley (SC) South Region Representative
11. Rick Masters, Legal Counsel

**Committee Members Not in Attendance:**

1. Patrick J. Pendergast (AL) Past Chair
2. Avery Niles (GA) Finance Committee Chair
3. Patricia Welcome (VI) East Region Representative
4. Trudy Gregorie, Victims Ex officio

**Guests in Attendance:**

None

**ICJ National Office Staff in Attendance:**

1. Ashley Lippert, Executive Director
  2. Emma Goode, Administrative and Logistics Coordinator
  3. Shawn Robinson, Administrative and Training Coordinator
  4. Jenny Adkins, Project Manager
- 

**Call to Order**

Chair Marchand called the meeting to order at 11:30 a.m. EDT.

**Roll Call**

A. Lippert called the roll and a quorum was established.

**Agenda**

**A. Connor (NV) made a motion to approve the agenda. L. Quam (ND) seconded. The motion passed.**

## Minutes

**J. Cowger (KS) made a motion to approve the February 25, 2016 and March 9, 2016 meeting minutes. N. Belli (OH) seconded. The motion passed.**

## Executive Director Report (presented by Ashley Lippert)

### FY 17 Dues

- A. Lippert reported issuing the 2017 fiscal year dues invoices.

### 2016 Performance Measurement Assessment

- A. Lippert reported issuing notices for the 2016 performance measurement notices and that all would be evaluated in May.

### 2015 State Council Update

- A. Lippert updated that all states have reported state council information for 2015. The national office is assisting Rhode Island, Illinois, and Hawaii with their state council appointments.

### FY 16 Annual Report

- A. Lippert updated that the national office has begun working on the 2016 Annual report and requested direction on the inclusion of the airport surveillance statistics.
- A. Connor (NV) voiced concern that the accuracy of the surveillance state statistics in JIDS hinges on the completion of the information by the sending and receiving states.
- The Executive Committee directed the national office to gather the information by running a JIDS report and verifying the information with each state to be included in the 2016 Annual Report.

### National Sheriff's Association (NSA)

- A. Lippert reported contacting Fred Wilson, Director of Operations and Support for the National Sheriff's Association (NSA), regarding a NSA ex-officio appointment to ICJ. She will follow up on the appointment and is hopeful a representative will attend the 2016 ABM.

### Coalition for Juvenile Justice (CJJ) Annual Conference

- A. Lippert reported attending the Coalition for Juvenile Justice (CJJ) conference last week in Washington, DC and meeting Marie Williams, CJJ Executive Director, along with Naomi Smooth, Senior Policy Associate. Ms. Williams suggested CJJ collaborate with ICJ to develop a white paper and a series of Webinars to gain a better understanding of the organizations. Marie Williams welcomed the invitation by Executive Director Lippert to attend the ICJ 2016 Annual Business Meeting.

### Dispute Minnesota and South Carolina

- A. Lippert briefed on a recent dispute between Minnesota and South Carolina regarding the transfer of a juvenile sex offender, which brought into question the mandatory acceptance rule. The national office is receiving inquiries regarding parental guardianship and when it is transferred to a family member or the parent remains in the sending state but no longer has parental rights.

- R. Masters commented to the business of ICJ, which is to act in the best interest of the juvenile and public safety noting that perhaps the rules should be tweaked for clarity when custody is given to another family member but the parental rights are not relinquished.
- J. Hawkins (MO) agreed there are different interpretations of the rules regarding mandatory acceptance and the new definition of Legal Guardian. She will bring before the Rules Committee for discussion.

#### Dispute Tennessee and Texas

- A. Lippert updated on the dispute between Tennessee and Texas regarding the return of a juvenile to Tennessee who was emancipated by a Texas Judge.
- Rick Masters commended the Tennessee and Texas Commissioners for their collaboration in handling the issues expeditiously. The juvenile has retained a lawyer and the Texas Judge agreed to conduct a hearing mid-June to review the merit of issues raised by the lawyer. R. Masters will continue to offer information and availability as needed to resolve the situation.

#### AAICPC and ICJ Workgroup Update

- A. Lippert updated that the AAICPC and ICJ Workgroup met March 24 and have another meeting scheduled late May. Although a quorum was not established in March, the attendees informally discussed the Q & A section of the scenario guide. ICJ Co-Chair Maria Genca (CT) will attend the AAICPC Annual Conference in White Plains, New York, May 13-16.

### **Committee Reports**

#### **Executive Committee** (presented by Traci Marchand)

##### Strategic Planning Report

- Chair Marchand presented the Strategic Planning Report received from Fahy Mullaney summarizing the work accomplished during the strategic planning session March 8, 2016 in Lexington, Kentucky. The report includes Mr. Mullaney's insightful observations of the positive progression of the Commission, strong Executive Committee, and close working relationship with the Executive Director. The report lists five core values and four strategic initiatives identified during the session.

##### Core Values

1. We honor the Compact's spirit of communication, collaboration and mutual respect among all parties in the Compact.
2. We hold ourselves accountable to our compact agreements.
3. We expect and support continuous knowledge and skill development.
4. We seek sustainability of ICJ via leadership development and national visibility.
5. We ensure that everything we do supports the outcomes stated in our mission

##### Strategic Initiatives

1. Utilize and promote the State Council to increase national awareness/visibility at the state level.
2. Enhance communications and collaboration to foster better outcomes for juveniles.

3. Use data to analyze and evaluate performance and enforce/monitor compliance.
  4. Develop sustaining leadership via training and professional development.
- Chair Marchand acknowledged the remaining work to develop action goals and establish time frames to finalize the report that will be submitted to the Commission at the 2016 Annual Business Meeting.
  - **A. Connor (NV) made a motion to approve the four core values and five strategic initiatives identified in the 2017-2020 Strategic Initiative Report as presented. M. Lacy (WV) seconded. The motion passed.**
  - Chair Marchand tasked the Executive Committee, Training Committee, Compliance Committee and others to develop the action goals and time frames for each of the strategic initiatives as follows:
    1. Utilize and promote the State Council to increase national awareness/visibility at the state level. – Mike Lacy, Trudy Gregorie, and Ashley Lippert
    2. Enhance communications and collaboration to foster better outcomes for juveniles. – Training Committee
    3. Use data to analyze and evaluate performance and enforce/monitor compliance. – Compliance Committee
    4. Develop sustaining leadership via training and professional development. – Region Representatives, National Office, and Training Committee
  - Committee chairs will work with the national office to set up any necessary teleconference calls. All assignments are to be presented for approval before the July Executive Committee meeting.

**Compliance Committee** (presented by Michael Farmer)

- Compliance Committee Chair Farmer reported that in order to allow states time to train and implement the new rules effective February 1, 2016 only one standard will be evaluated in the 2016 performance measurement - the removal of inactive JIDS users. The Compliance Committee is in the process of determining the standards to be evaluated in 2017.
- Chair Farmer reported the Compliance Committee met April 25 and presented a *Non-Compliance Matrix* recommended by the committee to serve as a guide when assessing states for non-compliance.
- The Executive Committee debated the Non-Compliance Matrix Administrative Policy as presented. J. Cowger (KS) questioned whether the matrix was similar to the adult compact. R. Masters updated that the adult compact does have a matrix and advised that a rubric would be helpful.
- M. Lacy (WV) questioned the penalty assessment amounts and others voiced concern to the monetary penalty. A. Lippert briefed on a past default which assessed a \$25,000 penalty assessment gaining the state's attention. As a result, a viable action plan was implemented curing the default and the penalty was abated. J. Cowger (KS) commented that states can be assessed now without the policy and matrix. The policy merely serves as a guide when assessing states for non-compliance. M. Pressley (SC) commented that the proposal as written appears to assess a fine for each incident rather than stipulating the disciplinary steps that would occur prior to assessing a monetary penalty.
- **A. Connor (NV) made a motion to approve the Non-Compliance Matrix as recommended by the Compliance Committee. J. Cowger (KS) seconded.**

- **A. Connor (NV) made a motion to table the motion until the Compliance Committee can revisit the proposal. L. Quam (ND) seconded. The motion passed.**
- Chair Farmer will have the Compliance Committee re-visit the proposed policy.

#### **Finance Committee** (presented by Jeff Cowger)

- On behalf of the Finance Committee Chair, Treasurer Cowger reported that the Finance Committee met on April 26. The 2016 budget to date is in good standing with 75 percent of the fiscal year complete.
- Treasurer Cowger presented a proposed 2018 fiscal year budget recommended by the Finance Committee commenting that the budget primarily mirrors the 2017 fiscal year budget. M. Pressley (SC) questioned the inclusion of the approved cost of living increase for the national office staff. Treasurer Cowger concurred and explained the inclusion in the operating expenditures and noted the decrease in the annual business meeting line item.
- **M. Pressley (SC) made a motion to recommend to the Commission at the 2016 Annual Business Meeting the proposed 2018 fiscal year budget as presented. N. Belli (OH) seconded. The motion passed.**
- Treasurer Cowger reported the Finance Committee's next meeting to be July 26.

#### **Technology Committee** (presented by Lea Quam)

- Technology Committee Chair Quam reported the Technology Committee met on April 7. A second meeting in April was scheduled which has been rescheduled for May 9. The committee continues to focus on the enhancement list. Chair Quam explained the approved modifications to the workflow edits and additional new custom reports. InStream continues to work on the FileBound upgrade. A few committee members will commence testing the new upgrade once the security issues have been resolved.
- Chair Quam presented the proposed changes to the Form III and Form VII. The modifications are under review by both the Executive and Rules Committees until May 12 with an anticipated live date of August 1, 2016.

#### **Rules Committee** (presented by Julie Hawkins)

- Rules Committee Chair Hawkins reported the rules sub-committee met on April 6 and drafted language regarding records requests. The Rules Committee will discuss the rule proposal at the regular scheduled meeting on May 4.

#### **Training, Education & Public Relations Committee and Human Trafficking Ad Hoc Committee** (presented by Anne Connor)

##### *Training Committee*

- Training Committee Chair Connor reported the Training Committee met in March and April. The 2016 ABM trainings are underway, finalizing presenters and preparing training materials. Fahy Mullaney will present the Team Building and Collaboration Session. A training sub-committee will meet May 2 to discuss the curriculum for the voluntary and non-voluntary runaways training session. Wednesday during the General Session there will be a panel presentation on state councils. The panelists will include a cross section of state council members.
- A training sub-committee developed a best practice for homeless juveniles which was approved by the full committee and is now available on the Commission's website.

### *Public Relations*

- Training Chair Connor reported that she and Gary Hartman (WY) presented ICJ at the NCJFCJ conference in Las Vegas, Nevada, March 21 – 23, 2016. Additionally, ICJ was scheduled for the NCJFCJ conference in Monterey, California in July, but was bumped due to ICJ presenting at the 2015 Annual Conference and the March Juvenile Justice Conference. There is the possibility that ICJ will be returned to the agenda should an opening occur.

### *Human Trafficking Ad Hoc Committee*

- Human Trafficking Ad Hoc Committee Chair Connor reported pooling information for the human trafficking matrix. Chair Connor is working with the national office to assemble the matrix for review by the committee at the May 10 meeting.

## **Regional Updates**

### **East Region**

- In the absence of Representative Welcome, Chair Marchand updated that the next East Region meeting is May 10, 2016 at 10:00 a.m. EDT.

### **Midwest Region** (presented by Nina Belli)

- Representative Belli had nothing new to report. The next Midwest Region meeting is May 12, 2016 at 11:00 a.m. EDT.

### **South Region** (presented by Mia Pressley)

- Representative Pressley had nothing new to report. The next South Region meeting is May 18, 2016 at 10:00 a.m. EDT.

### **West Region** (presented by Dale Dodd)

- Representative Dodd had nothing new to report. The next West Region meeting is May 24, 2016 at 3:00 p.m. EDT.

### **Legal Counsel Report** (presented by Rick Masters)

- R. Masters updated on the Virginia – New Jersey case, which became an immigration matter whereby an immigration Judge issued a deportation order. The Virginia Public Defender continues to be involved and has petitioned the Virginia Supreme Court for a review. The youth continues to remain in Virginia awaiting deportation.

### **Victims Report**

- In the absence of T. Gregorie, Ex-officio, there was no report.

### **Old Business**

There was no old business.

### **New Business**

There was no new business.

## Adjourn

- The next meeting is May 26 @ 11:30 a.m. EDT.
- **Chair Marchand adjourned the meeting by unanimous consent at 1:00 p.m. EDT.**