



**Interstate Commission for Juveniles
Executive Committee Meeting
12/01/2009**

1:00 p.m. MST

- 1) Donna Bonner (TX) Commissioner – Chair
- 2) Ray Wahl (UT) Commissioner – Vice Chair, IT Committee Chair
- 3) Dennis Casarona (KS) Commissioner – Treasurer
- 4) Gary Hartman (WY) Commissioner – Rules Committee Chair
- 5) Lisa Bjergaard (ND) Commissioner – Finance Committee Chair, Midwest Regional Representative
- 6) Summer Foxworth (CO) Commissioner – Compliance Committee Chair
- 7) Terry Clark (PA) Designee – Eastern Regional Representative
- 8) Dale Dodd (NM) Commissioner – Western Regional Representative
- 9) Judy Miller (AR) Designee – Southern Regional Representative
- 10) Mary McGhee – Victim’s Representative
- 11) Ashley Lippert, Executive Director, ICJ
- 12) Rick Masters, Legal Counsel
- 13) Ashley Matthews, Administrative Assistant, ICJ
- 14) Crady deGolian, CSG
- 15) Nathan Dickerson, CSG

Call to Order

D. Bonner called the meeting to order at 1:00 pm MST.

Approval of Agenda

Motion to approve the agenda was made by D. Casarona, seconded by S. Foxworth. Agenda approved.

Approval of Minutes

Motion to approve the November 19, 2009 minutes made by T. Clark, seconded by D. Casarona. Minutes approved.

Committee Reports

Executive Committee (*Donna Bonner*):

- D. Bonner informed the committee that there was nothing new to report at time of meeting.

Finance Committee (*Lisa Bjergaard*):

- A. Lippert informed the Committee that the proposed budget would go to the Commission for approval.
- A. Lippert informed the group that Illinois and Rhode Island's dues are still in delinquent status at time of meeting. A letter from Legal Counsel went to each state via certified mail.
- A. Lippert said California will be billed in January with six months prorated.

Training, Education, and Public Relations Committee:

- A. Lippert updated the Committee in J. Hall's absence. Dawne Gannon planned to present the Training Committee report to the full Commission.
- A. Lippert stated that the Committee hoped to set a meeting date after the Annual Meeting.

Rules Committee (*Gary Hartman*):

- R. Masters proposed a Transition Rule for doing business with non-member states. R. Masters informed the Committee that this rule would be handled as an emergency rule and would need to be voted as such before the Commission could consider it.
- D. Casarona asked if non-signatory states have to comply with the ICJ rules. R. Masters indicated that the transition rule addressed this issue.
- G. Hartman informed the group that the majority of the work on the rules was completed in August.

Compliance Committee (*Summer Foxworth*):

- S. Foxworth noted that the Compliance Committee did not have any action items.
- D. Bonner proposed an amendment to one of the policies.

IT Committee (*Ray Wahl*):

- R. Wahl informed the group that the IT Committee met with Appriss that morning.
- R. Wahl stated that the Committee developed questions for Appriss, most of which were answered during their presentation. The IT Committee proposed a letter go to Appriss asking them to draft a proposal for defining functional requirements of a national system.
- T. Clark noted that cost was an issue.
- Motion to accept the proposal for Appriss to draft a proposal for defining the functional requirements made by R. Wahl, seconded by S. Foxworth. Motion approved.
- L. Bjergaard asked about costs and working with the Finance Committee once budget is established.
- R. Wahl noted that Appriss suggested basing the program more on forms than rules.
- R. Wahl said that obtaining grants is also an option the Committee is considering. .

Region Reports

East Region (*Terry Clark*):

- T. Clark asked if the Executive Committee approved an ad hoc committee to explore working with other Compacts.
- T. Clark informed the Committee of the issue between PA and OH, regarding juveniles being transferred who belong to ICPC, ICJ, or if they belonged to anyone at all. A county in PA had a contract with a county in OH, and OH believed the contract was in violation.
- R. Masters suggested an ad hoc committee of commissioners from PA and OH, and whoever else was deemed fit.
- D. Bonner said that the incoming chair would appoint an ad hoc committee for relationships with other compacts, as well as for juvenile sex offenders.

South Region (*Judy Miller*):

- J. Miller asked A. Lippert what information was supposed to come out of the regional meetings. A. Lippert referred to items listed in the agenda along with the strategic plan and mission.

Mid-West Region (*Lisa Bjergaard*):

- L. Bjergaard informed the group that the Mid-West region had nothing to report at time of meeting.

West Region (*Dale Dodd*):

- D. Dodd reported that as of January 1, 2010, every state in the region will be a member of the Compact.

Executive Director Report (*Ashley Lippert*)

- A. Lippert informed the committee that the National Office has hired Jack Branum as Project Manager and Ashley Matthews as Administrative Assistant. Offices in the National Office were to be set up the week of December 7, 2009.
- A. Lippert presented the Disaster Policy indicating the S. Bolden-Rivers from Tennessee did review and make comment. Motion to accept the Disaster Policy was made by R. Wahl, seconded by S. Foxworth. Disaster Policy approved.
- A. Lippert presented a Memorandum of Understanding between ICJ and ICAOS for the sharing of resources. Motion to accept MOU was made by L. Bjergaard, seconded by T. Clark. MOU approved. A. Lippert also stated that the MOU can be reviewed annually.
- A. Lippert informed the Committee that Phoenix and Orlando were proposed sites for the 2010 Annual Meeting. She also proposed a joint meeting with ICAOS in San Antonio from September 13 – September 17, 2010.
- A. Lippert to draft cost savings option for San Antonio.
- A. Lippert introduced the ICJ website proposal. The website would include newsletters, document management, and meeting notices, among other things including functionality similar to that of ICAOS' website.

- Motion to accept the website proposal was made by R. Wahl, seconded by T. Clark. Motion approved.

Victim's Representative Report (Mary McGhee):

- M. McGhee is looking forward to getting to know the Committee members as well as getting feedback on state specific victim needs.

Legal Counsel Report (Rick Masters):

- The Committee discussed how the Rules will be presented during the General Session.
- R. Masters noted that an effective date for the Rules needed to be set, but it shouldn't be any earlier than January 1, 2010.
- R. Masters discussed the dispute between OK and TX regarding a juvenile sex offender. R. Masters believes a dispute resolution will result from this issue.

Old Business

- There was no old business to report.

New Business

- A. Lippert informed that the Rules Committee and anyone else that wanted to attend the Public Hearing should feel free to.
 - A. Lippert said that a sign-up sheet for anyone who wished to speak would be outside of the door.

Adjourn

D. Bonner adjourned the meeting at 3:15 pm MST.