

**Interstate Commission for Juveniles
Executive Committee Meeting
9/30/09**

In Attendance:

- 1) Donna Bonner (TX) Commissioner – Chair
- 2) Ray Wahl (UT) Commissioner – Vice Chair, Executive Director Search Sub-Committee Chair, IT Committee Chair
- 3) Dennis Casarona (KS) Commissioner – Treasurer
- 4) Gary Hartman (WY) Commissioner – Rules Committee Chair
- 5) Summer Foxworth (CO) Commissioner – Compliance Committee Chair
- 6) Jean Hall (FL) Commissioner – Training, Education, and PR Committee Chair
- 7) Terry Clark (PA) Designee – Eastern Regional Representative
- 8) Judy Miller (AR) Designee – Southern Regional Representative
- 9) Linda Burdine, CSG
- 10) Rick Masters, CSG
- 11) Crady deGolian, CSG

Absent:

- 1) Lisa Bjergaard (ND) Commissioner – Finance Committee Chair
- 2) Dale Dodd (NM) Commissioner – Western Regional Representative

Roll Call:

- Crady deGolian called the roll. Eight of ten Committee members were present, ensuring there was a quorum.

Executive Director Search – Ray Wahl, Executive Director Search Sub-Committee Chair

- Chair Wahl briefly outlined the process for the full Executive Committee.
 - He noted that the process began with approximately 180 applications.
 - Those applications were reviewed and approximately 15 people were interviewed over the phone.
 - Following the phone interviews, the final four candidates were selected and interviewed in person by the Search Sub-Committee, Chair Bonner and CSG staff in Lexington.
 - Chair Wahl informed the Executive Committee that the Search Committee was recommending that Ashley Hassan Lippert be offered the position.
 - Ashley currently serves as the Assistant Director of ICAOS.
- Gary Hartman motioned to accept Ashley Hassan Lippert as ICJ's new Executive Director, and Jean Hall seconded.
 - The motion carried unanimously.
- Linda Burdine, HR Director at CSG, next outlined the process moving forward.
 - The Committee will need to submit an offer letter to Ashley outlining salary and benefits.
 - Ashley will need to sign the offer letter and return it to the HR Department at CSG.

- Linda also noted that all of Ashley's benefits would simply transfer over because she is already an employee of CSG.
 - That should allow for a very smooth transition.
- Terry Clark made the motion to allow Linda to draft an offer letter. The motion also called for some negotiating room regarding salary. Judy Miller seconded the motion, and it carried.
- Chair Bonner noted that she will work with Ray Wahl to contact Ashley regarding the position.
 - Donna is hoping that Ashley will be able to start by October 16th.
 - Ray Wahl also thought it would be a good idea to talk to Harry Hageman about the transition.
 - Ray will also call each of the other three candidates to discuss the position.

Annual Meeting Agenda – Crady deGolian, CSG

- Crady deGolian noted that two major changes were made to the draft agenda for Annual Meeting.
 - The first change was adjusting the time of the Executive Committee from 9:00 a.m. on December 1st to 1:00 p.m. on the same day.
 - This was done so that Committee members could travel on the day of the meeting if possible.
 - The other major change was the addition of a working lunch to allow a presentation from Idaho to discuss their State Council.
 - The presentation was added during lunch to avoid cutting into the rules discussion.
- Chair Bonner added that the agenda is still in draft form. The final agenda is due out no later than 10 days prior to the meeting. Any changes thereafter must be approved by a majority of members present.
- Ray Wahl motioned to approve the updated agenda and invite the State Council from Idaho to present at the meeting and Jean Hall seconded.
 - The motion carried.
- The Committee next discussed how many members from the Idaho State Council to invite to attend the meeting.
 - Ray Wahl added that he would like the discussion to focus on lessons learned during the formation of a State Council.
 - Terry Clark agreed with this suggestion.
 - Crady deGolian added that the structure of Idaho's presentation does not need to be formalized today. Crady thought it would be possible to survey the Commission between now and the meeting to determine how the presentation will be most beneficial.
- Dennis Casarona thought it would be beneficial to have an original member of Idaho's State Council present. He thought this would more effectively allow for a discussion about lessons learned.
- Ray Wahl motioned to cover expenses for two members from Idaho's State Council to attend the meeting. Dennis Casarona seconded the motion, and it carried.
- Chair Bonner asked when the Strategic Plan will be covered at the meeting.

- Crady deGolian added that he did not think there would be time on the agenda to go through the plan point by point.
 - He added that much of the material that is covered in the Strategic Plan will be covered during Committee reports.
- Crady deGolian added that he will send out invitation packets for the meeting in the next few days.

New Business – Donna Bonner, Chair

- Chair Bonner noted that the next Executive Committee call is scheduled for October 22, 2009.
 - Hearing no additional old or new business, Chair Bonner adjourned the call.