

**Interstate Commission for Juveniles
Executive Committee Call
8/27/2009**

In Attendance:

- 1) Donna Bonner (TX) Commissioner – Chair
- 2) Dennis Casarona (KS) Commissioner – Treasurer
- 3) Gary Hartman (WY) Commissioner – Rules Committee Chair
- 4) Jean Hall (FL) Commissioner – Training, Education, and Committee Chair
- 5) Summer Foxworth (CO) Commissioner – Compliance Committee Chair
- 6) Lisa Bjergaard (ND) Commissioner – Finance Committee Chair, Midwest Regional Representative
- 7) Terry Clark (PA) Designee – Eastern Regional Representative
- 8) Judy Miller (AR) Designee – Southern Regional Representative
- 9) Dale Dodd (NM) Commissioner – Western Regional Representative (joined the call late)
- 10) Rick Masters, CSG
- 11) John Mountjoy, CSG
- 12) Crady deGolian, CSG

Absent:

- 1) Ray Wahl (UT) Commissioner – Vice Chair, IT Committee Chair, Executive Director Search Sub-Committee Chair

Roll Call – Crady deGolian, CSG

- Crady deGolian called the roll. Nine of ten Committee members were present, ensuring there was a quorum.

Approval of Agenda – Donna Bonner, Chair

- Jean Hall motioned to approve the agenda and Summer Foxworth seconded. The agenda was approved.

Approval of Minutes – Donna Bonner, Chair

- Judy Miller motioned to approve the minutes from the July 23, 2009 call and Summer Foxworth seconded.
 - The minutes as amended were approved and will be posted accordingly on the webpage.
- Jean Hall next motioned to approve the minutes from the August 3-4, 2009 meeting in Lexington, KY. Judy Miller seconded and the minutes were approved as amended. The minutes will be updated accordingly on the webpage.

Committee Reports

Executive Committee – Donna Bonner, Chair

- AJCA Annual Meeting: Chair Bonner provided an update at AJCA's Annual Meeting on August 5-6, 2009, which followed the Executive Committee's meeting in Lexington.
 - AJCA is an Ex-Officio member of the Commission and paid for her travel to attend and speak at their meeting. Chair Bonner asked the Committee to provide

travel reimbursement to the AJCA representative for the Commission's upcoming Annual Meeting as previously approved with other reciprocal organizations.

- Rick Masters agreed with this suggestion.
- Lisa Bjergaard made the motion for the AJCA representative to receive travel reimbursement for the Commission's Annual Meeting and Terry Clark seconded. The motion carried.
- Chair Bonner also asked the Committee to submit feedback on the Mission, Vision, and Values and the Strategic Plan documents.
 - She would like each Committee member to submit their comments to Crady deGolian by Tuesday, 9/8/09.

Executive Director Search Sub-Committee – Crady deGolian, CSG

- Ray Wahl was unable to join the call so Crady deGolian provided the Committee an update about the Executive Director Search process.
 - He advised the Committee that the first round of phone interviews is scheduled for 9/1/09 and 9/3/09.
 - A date for the second round of interviews has not been set.
 - Crady added that approximately 200 people applied for the job.

Finance Committee – Lisa Bjergaard, Committee Chair

- Chair Bjergaard asked John Mountjoy to present the proposal he developed concerning CSG's continuing staff support to the Commission.
 - John noted that the one area that is not covered by the MOU is temporary staff support provided by CSG.
 - The proposal developed by John addresses temporary staff support prior to the Commission hiring a full time staff.
 - John also noted that the proposed figures are caps. He thought it was possible that CSG's time may be less than what is budgeted.
 - Lisa Bjergaard noted that the Finance Committee recommended the Executive Committee accept the proposal made by John.
 - Lisa motioned to accept the modified proposal and Terry Clark seconded. The motion carried.
- Treasurer Casarona next outlined the changes he made to the budget.
 - Dennis noted that he is continuing to update the budget and presented his most recent set of changes.
 - Dennis made a motion to accept the revised budget and Jean Hall seconded the motion.
 - During discussion, Chair Bonner requested that Dennis insert a column entitled *Legal Reserve Fund*.
 - Rick Masters previously had recommended including this line item in the budget in the event that a legal dispute arises.
 - The motion as amended carried.
- Treasurer Casarona next discussed the timing of the Annual Business Meeting.
 - The Finance Committee discussed possibly changing the date of the Annual Meeting so that it corresponds more closely to the beginning of the fiscal year.

- Dennis stated that changing the date would make it easier to develop and maintain the budget throughout the year.
 - Chair Bonner agreed and suggested that the full Commission discuss it during the next Annual Meeting.
 - She also thought it may be appropriate to discuss this topic with Rick Masters.
- Chair Bjergaard concluded by suggesting that an action item to amend the 2010 budget be added to the second Annual Meeting agenda.
 - Crady deGolian will include this item on the draft agenda.

Training, Education, and PR Committee – Jean Hall, Chair

- Chair Hall is still waiting on comments from the Executive Committee on the three sets of power points slides developed by the Training, Education, and PR Committee.
 - Chair Hall asked that the Executive Committee make their suggestions by close of business on 9/8/09.
- Chair Hall also notified the group that the Training, Education, and PR Committee is working to develop a newsletter.
 - Jean is planning to distribute the newsletter via e-mail.
 - Crady deGolian added that the newsletter can also be posted on the webpage.
 - Chair Hall made the motion to distribute the newsletter monthly and Judy Miller seconded. The motion carried.
- Chair Hall next discussed Hands on America, which is an online vendor that AJCA has used to order give-away items.
 - Jean agreed to circulate the web address to the Executive Committee for additional consideration.

Rules Committee – Gary Hartman, Chair

- Chair Hartman noted that the Rules Committee met on 8/26/09.
 - During that call, the Rules Committee finished the first Rules draft. Crady deGolian will circulate the draft to the full Commission in the next couple of days.
 - After the first comment period closes, the Rules Committee plans to reconvene and discuss suggestions from the member states. A second draft will be circulated to the Commission for additional comment before the Rules draft is finalized and posted 30 days in advance of the Annual Meeting.
- Gary noted that the Committee has been struggling with the issue of sex offenders who cross state lines.
 - ICAOS also struggled with this issue. Eventually, ICAOS appointed an ad-hoc Committee to discuss the issue in greater detail
 - Rick Masters suggested ICJ take a similar approach. Chair Hartman requested that this issue be deferred until next month's call when Rick is available to discuss this issue in more detail.

Compliance Committee – Summer Foxworth, Chair

- The Compliance Committee met last on 8/19/09. During that call, the Committee further discussed the draft compliance policies.
 - A draft of each of the policies has now been circulated to Rick Masters for his review.
 - Once Rick has reviewed the drafts, the Compliance Committee will finalize the policies and forward them to the Executive Committee for approval.
- Chair Foxworth added that Mark Boger has officially joined the Committee and participated on the 8/19/09 call.

IT Committee – Crady deGolian, CSG

- Crady deGolian provided an update on the progress of the IT Committee.
 - The IT Committee met 8/18/09. Harry Hageman from ICAOS participated on the call to discuss the IT Committee’s next steps.
 - Harry suggested having a preliminary discussion with APPRISS, the company that developed the ICOTS system.
 - Harry noted that these discussions would be very informal but should provide the IT Committee with a better idea of how to proceed.
 - Crady noted that the IT Committee is trying to be proactive. When money is available to develop a database, the Committee will be ready to move forward.
 - Chair Bonner asked if APPRISS also hosts ICAOS’ web site.
 - Crady deGolian thought that the web site was developed and hosted by another company.
 - Dennis Casarona added that it may be a good idea to defer a meeting with APPRISS until the Executive Director is hired.
 - He thought it would be beneficial to have the Executive Director involved in the development process.
 - Terry Clark concurred with this suggestion and agreed to present it during the next IT Committee call.

Regional Reports – Regional Chairs

Eastern Region – Terry Clark

- Terry Clark noted that the Regional Representatives are scheduled to meet on 9/11/09.
- He added that the Regional Representatives are still seeking feedback from each state in their regions regarding the Mission, Vision, and Value statements.
 - Terry noted that he has not received any feedback from the states in his region.
 - He is hoping to finalize a draft for the Executive Committee during the next Regional Representative call.
- Terry did not have anything specific to discuss from the Eastern Region.

Southern Region – Judy Miller

- Judy Miller informed the Executive Committee that she has had several discussions with Mississippi regarding their Commissioner and the development of their State Council.
 - Judy expects that Mississippi will have their Commissioner appointed shortly.
- Judy also informed the Executive Committee that Arkansas held their first State Council meeting on 8/20/09.

- The Council is planning to hold their second meeting before the Commission meeting in December.

Midwestern Region – Lisa Bjergaard

- Lisa Bjergaard noted that Nebraska held their first State Council meeting 8/25/09.
 - Lisa added that North Dakota's State Council is scheduled to meet 9/24/09.
- Lisa is also expecting to hear from Robyn Peterson in Ohio regarding the status of legislation in Ohio.
 - Lisa added that she is optimistic Ohio will become a member of the compact by the end of the legislative session.

Western Region – Dale Dodd

- Dale Dodd was no longer on the call and the Western Regional Report was deferred until next month.

CSG/NCIC Report – Crady deGolian, CSG

- Crady deGolian discussed the status of state dues.
 - The Commission has currently collected \$476,000.00 from 28 total states.
 - Presently the Commission is still owed dues from 12 states.
 - Crady also sent an additional round of invoices to the remaining states.
- Crady deGolian next reported on non-member states.
 - Oregon recently became the 40th state to join the compact.
 - Legislation in California has passed the General Assembly, and the bill has been sent to the Senate for consideration.
 - Crady is optimistic that California will be the 41st state to join the compact.

Legal Council Report – Crady deGolian, CSG

- Rick Masters had to leave the call early and asked Crady deGolian to report on his behalf.
 - Crady deGolian noted that the Dues Enforcement Policy has been approved and is ready to be posted on the webpage.
 - Chair Bonner added that the Committee probably needs to discuss when delinquent member states should be referred to this policy.
 - The Committee requested that this issue be discussed under old business on the next call.
 - Crady deGolian discussed the draft letter that Rick Masters prepared for Alicia Ehlers in Idaho.
 - Judy Miller asked that Rick double check the reference to Article XI.C. to ensure that language has not been deleted in Idaho's statute.
 - The Committee agreed to allow Rick to forward his opinion to Idaho once the issue raised by Judy has been discussed and finalized.

Old Business – Donna Bonner, Chair

- Chair Bonner asked that the Committee review the draft agenda for the second Annual Meeting and share their thoughts via e-mail.

- Crady deGolian noted that he would like to include a draft agenda in the registration packet. He would like to get the registration packet in the mail next month at the latest.
- Chair Bonner asked that the discussion about additional liability insurance be tabled until the next Executive Committee call.
 - The Committee agreed with this suggestion.

New Business – Donna Bonner, Chair

- Chair Bonner noted that the next Executive Committee call is scheduled for 9/24/09 at 11:00 AM EDT.
 - Hearing no other old or new business, Chair Bonner adjourned the call.