

Interstate Commission for Juveniles  
Executive Committee Conference Call  
1/21/2009

***Roll Call – Keith A. Scott***

- 1) Donna Bonner – Chair, TX
- 2) Larry Callicut – Vice Chair, ID
- 3) Dennis Casarona – Treasurer, KS
- 4) Terry Clark – Eastern Regional Rep, PA
- 5) Judy Miller – Southern Regional Rep, AR
- 6) Lisa Bjergaard – Midwestern Regional Rep, ND
- 7) Dale Dodd – Western Regional Rep, NM
  
- 8) Rick Masters – CSG
- 9) Keith Scott – CSG
- 10) Amy Vandervort- Clark – CSG
- 11) Crady deGolian – CSG

***Approval of Agenda – Donna Bonner***

- Donna Bonner moved to have the agenda approved and Dale Dodd seconded.
  - Keith Scott made a request that everybody identify themselves when speaking.
  - There were no objections to the agenda – hearing no objections the agenda was approved.

***Approval of Minutes***

- Donna Bonner requested the meeting minutes from the 12/17/08 Executive Committee Meeting held in Las Vegas following the Commission Meeting be approved – Dennis Casarona made motion and Larry Callicutt seconded.
  - 12/17/09 executive committee meeting minutes were approved.
- Donna stated the protocol for 1<sup>st</sup> Annual Meeting Minutes is that they will be approved by entire membership at next annual meeting.
  - Rick Masters noted that this has been standard from previous compacts. The minutes are generally approved when the entire commission meets. This is typically the next annual meeting.
  - Minutes will be made available on web site for review once that is fully active.

***Regional Reports – Regional Representatives***

- Terry Clark from PA went first – nothing to report.
- Judy Miller from AR received a report outlining what states are in each region.

- Donna Bonner noted that everybody should have received a list of non-member states from Crady deGolian yesterday. (inserted change, per Judy Miller)
- Lisa Bjergaard from ND had nothing new to report.
- Dale Dodd from NM had discussions about reintroduction in HI and discussion with Pablo Sedillo in AZ about strategies to get dues paid by his state.
- Keith Scott also noted that any State Council updates would be appropriate during this time.
  - Dale Dodd is working to recommend names from NM for State Council – only update from his region he is aware of.
  - Terry Clark is hosting the first PA State Council conference call today.
    - Various appointees from Gov. Rendell will be present.
    - Will be reviewing the Las Vegas meeting and also the compact language.
  - Judy Miller spoke with Ron Angel about State Council – have several names for consideration and will likely hold first meeting of council following the conclusion of the legislative session in approximately April.
  - Larry Callicutt will be hosting his next State Council meeting on 2/27/09 at 1:00 PM MST.
    - Offered to let anyone listen in if they think it will be beneficial.

#### ***CSG/NCIC Report – Keith Scott***

- Secretariat MOU.
  - The Executive Committee should review and comment on the MOU.
    - Keith requested that if the group has not already reviewed it they do so soon.
  - Rick Masters will also be discussing this later on in the call.
  - Judy Miller noted the possibility of a typo on page 5 under the letter J – Rick and Keith both agreed that the current wording was correct.
- Executive Director hiring process.
  - Will primarily be an executive committee function – with the assistance of CSG.
    - A search team will be put together that is comprised of members of the executive committee – three to four members at the most to put together a job description that is approved by the entire executive committee.
    - Will then need to decide how the search will be conducted.
      - Will it be done just by the group itself or a more wide reaching effort (on-line, newspapers, trade magazines).
    - Once process begins, the search will be paired down to 3 or 4 candidates and final interviews will be conducted, most likely, in Lexington.
      - How those details will be worked out will need to be decided upon by the executive committee – including the possibility of a personality test, which CSG has used previously for similar hires. The committee would specify the desirable criteria.

- Cost does need to be a factor in this process. While this is something that should be started relatively quickly, it is not something that needs to be completed quickly. Will likely move at a quicker pace than the adult compact – which waited until after the second annual meeting.
    - Larry Callicutt raised the question to Rick Masters about reviewing the template from the adult compact search. Rick thought this was a good idea.
  - Dennis Casarona made the suggestion that each member express their interest in participating in the search.
  - Hiring of staff members will likely occur in line with the executive director search – may need to identify what positions are vital immediately and then determine what can be deferred until later.
    - Likely will want the executive director to have input into the hiring of their staff.
- Connections – semi-annual publication about what is happening at The National Center for Interstate Compacts. (inserted change, per Judy Miller)
  - Does not specifically deal with this compact, though it will report on the compact from time to time.
    - Keith did acknowledge the error in the first story – NCIC is currently looking into it.
  - Judy Miller asked about how to subscribe – simply an electronic publication.
    - Keith noted that we can update our current database to include the commission.
    - Donna Bonner asked that an e-copy be sent to the commissioners.
- Non-compacting states.
  - Not a great deal to report. The movement that is occurring is noted in the spread sheet Donna Bonner developed that was provided yesterday along with the meeting agenda.
  - Keith did briefly discuss MA – Fred White and Senator McGee are both optimistic the bill will pass this session.
    - There is an ongoing battle between the executive and judicial branches in the state about who will be the controlling entity – that had been the holdup previously.
  - MS has also introduced – hopeful this time, but history has not been real good.

***Victims Representative Report – Donna Bonner***

- Nothing to report now, though Donna Bonner asked when we might expect a representative to come.
  - Rick Masters noted that this may have been the one item we overlooked at the commission meeting.

- Victims Rep can be an ex officio member of the commission with approval from the executive committee.
  - Rick noted that ideally would like to discuss this with Donna with the goal of making some recommendations to the executive committee prior to the next conference call.

***Legal Counsel Report -- Rick Masters***

- Rick Masters has three items total.
  - First item of business pertains to voting – may need some clarification in certain instances to ensure bases are covered.
    - Designees need clear legal authority to act on behalf of a member state. He will get with those states for clear understanding of what is needed and from whom.
  - Next item pertains to the legal function of the regional representatives.
    - One of the roles we would like to involve the regional reps in is assisting non-member states to adopt the compact.
      - Any help that could be provided would be appreciated.
    - Also anticipate regional reps being involved in the rules process.
      - Certain rules might be more relevant to one region than another.
      - Rick suggested reps convene regional meeting to discuss rules.
        - Should speed the process along at the next annual meeting.
    - Another area regional reps can assist with is the development of State Councils in their respective region.
      - This is a legal requirement of the compact – goal is for it to happen as quickly as possible.
    - Regional reps have the freedom to schedule meetings as they see fit – monthly meetings are a reasonable goal once things really get up and running.
  - Final issue Rick wants to discuss is the MOU.
    - Already voted at the commission meeting to be an affiliate of CSG.
    - Only thing Rick wanted to draw the committee’s attention to was the possible amendment of the separate tax statutes of the commission mentioned in section 3-F
      - The current MOU indicates that the commission does not have separate tax status nor has it applied for it.
    - This section may need to be revised – status as a governmental entity permits tax exemption in many states, which ultimately would be in the interests of the organization.
      - Rick recommended amending the MOU to reflect this and then finalize it.

- Group would not need to go to Federal Government to do this – would simply need to get a tax ID number.
- At this point Donna Bonner raised the question about whether we should vote on this today or defer it until a later date.
  - Rick noted that is up to the group. He is willing to act on behalf of the committee and negotiate with CSG to make an amendment to the existing MOU.
  - Donna Bonner entertained a motion to amend section 3F of the MOU to recognize that ICJ has a separate tax status.
    - Dale Dodd made this motion and Dennis Casarona seconded.
      - Rick noted that a similar procedure was followed during with the adult compact and he did not think it would be a problem in this instance.
  - Dennis also noted that he did not get all the attachments. The committee should have an opportunity to review these documents that will be a part of the MOU before accepting it.
    - Rick agreed with this. The executive committee will review all the paper work in advance of the next call.
    - Donna suggested everyone have the opportunity to review the attachments before the next call and also to allow Rick to amend 3F and vote on the amendment during the next call
      - Motion made by Dale to amend 3F and bring back new language to the next executive committee call was adopted.

### ***Old Business – Donna Bonner***

- Committees and appointment of committee chairs
  - Pat Pendergast of AL does have full designee status.
  - Donna did her best to accommodate everyone's committee requests.
    - Was not able to honor everyone's first request.
      - Mike Ruedisale of MI will chair the compliance committee.
        - Five voting members on the compliance committee.
      - Finance members have also been assigned to other committees – assumption was there would not be a lot to do immediately.
        - Lisa Bjergaard will chair.
        - Six voting members on the finance committee.
      - IT committee will be chaired by Ray Wahl of Utah.
        - Five voting members on the IT committee.
      - Gary Hartman will chair the rules committee.

- Nine voting members on the rules committee.
  - Jean Hall agreed to be the chair of the training, education and PR committee.
    - Seven voting members on this committee.
  - At this point, Donna opened the floor to discussion about committees.
    - Rick Masters noted that the Chair has the authority to appoint committees with the approval of the executive committee.
    - Dennis Casarona had a question. There is no one from the east region on the compliance committee. This could be an issue during dispute resolution.
      - Rick noted many of the issues that might come up with compliance can be handled by the staff at CSG.
      - Would like to see regional balance whenever possible.
        - Donna noted she did her best – not everybody signed up for committees.
    - Motion to approve the committee assignments as made by the chair was made by Dennis Casarona and seconded by Larry Callicutt.
      - Motion carried.
- Donna will send out appointment letters to committee chairs.
  - Each committee will need to keep its own minutes and also post any upcoming meetings. This can be posted on the web site to comply with open meeting requirements of the compact.
    - Probably will be appropriate for CSG staff to be involved in committees meetings initially. Regional meetings will work the same way.
      - Group will decide when they will meet and then notify Crady deGolian of the meeting.

***New Business – Donna Bonner***

- North Dakota v Kansas grievance – it is Donna Bonner’s understanding that the issue has been resolved.
  - Dennis Casarona noted that the issue is taken care of.
- In the future grievances will be directed to the compliance committee.
  - Rick Masters noted this was correct. One of the tasks of the compliance committee will be to figure out how to best handle these issues as they arise.
    - Protocol will allow business to be conducted even as the new compact gets organized.
- Final business item is to discuss the next meeting. Likely will need to meet on a monthly basis.
  - Larry Callicutt suggested the fourth Wednesday of each month.

- Keith Scott noted that CSG would like to avoid Wednesdays if possible.
- Fourth Tuesday or Thursday of each month was proposed instead.
  - Tuesday does not work well for Judy Miller.
- Keith suggested Thursday – it appears that will generally work for everyone.
  - Chair suggested we consider the same time of day for the 4<sup>th</sup> Thursday of each month
  - This was simply agreed upon and not voted on – Exec. Comm. will have a standing meeting the 4<sup>th</sup> Thursday of each month at 11 AM eastern time.
    - Next call will be Thursday, February 26, 2009.