



## INTERSTATE COMMISSION FOR JUVENILES

### EXECUTIVE COMMITTEE MEETING

#### *Minutes*

Thursday, July 28, 2011

11:00 a.m. EDT

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#### **Committee Members in Attendance:**

1. Terry Clark (PA) Chair
2. Judy Miller (AR) Designee
3. Mark Boger (ME) Commissioner
4. Rose Ann Bisch (MN) Commissioner
5. Lisa Bjergaard (ND) Commissioner
6. Dale Dodd (NM) Commissioner
7. Gary Hartman (WY) Commissioner
8. Trudy Gregorie (DC) Victims Ex-Officio

#### **Committee Members Not in Attendance:**

1. Summer Foxworth (CO) Vice Chair
2. Jean Hall (FL) Commissioner
3. Clarence Powell (MS) Designee
4. Donna Bonner (TX) Past Chair Ex Officio
5. Rick Masters, Legal Counsel

#### **Staff in Attendance:**

1. Ashley Lippert, ICJ Executive Director
  2. Jack Branum, Project Manager
  3. Jimmy Frazier, MIS Project Manager
  4. Emma Goode, Administrative and Logistics Coordinator
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#### **Call to Order**

Chair Clark called the meeting to order at 11:03 a.m. EDT.

#### **Roll Call**

J. Branum called the roll. Eight of the fourteen members were present. Seven of the eleven *voting* members were present, establishing a quorum.

#### **Agenda**

Chair Clark asked for a motion to approve the agenda. **M. Boger (ME) moved to approve the agenda as presented, R. Bisch (MN) seconded. The motion passed.**

#### **Minutes**

Chair Clark asked for a motion to approve the minutes from the previous meeting. **J. Miller (AR) moved to approve the minutes of the June 23, 2011 meeting. M. Boger (ME) seconded. The motion passed to approve the minutes as clerically amended.**

## **Executive Director Report** (presented by Jack Branum)

J. Branum presented the Executive Director's report on behalf of A. Lippert.

### *Commissioner Updates*

New Commissioner appointments were made for Arizona (Charles Flanagan), Indiana (Jane Seigel), Kansas (Brad Burke), and Michigan (Ted Forrest). States awaiting Commissioner appointments include Delaware, the District of Columbia, New Hampshire, New York, and Ohio.

### *AJCA Update*

- R. Masters prepared an agreement between ICJ and AJCA relative to the dissolution of AJCA and use of the remaining funds. The National Office forwarded the proposed agreement to Ron Lefler for review on behalf of AJCA and awaits his response.
- Chair Clark confirmed the intent of the agreement is to transfer AJCA's remaining funds to ICJ which are earmarked for the national data base project.

### *Member State Update*

- All states, with the exception of Georgia, are now members of ICJ for a total of 51.
- The National Office continues to work with new member states and their Commissioner appointments.
- A follow-up letter went to Tina Piper, Legal Counsel for Georgia's Department of Juvenile Justice, to arrange a meeting with Georgia Officials, ICJ Legal Counsel, and ICJ Executive Director.
- The committee questioned and discussed the proposed agreement being circulated by Georgia so they may do business with ICJ member states.

### *Annual Report Update*

- The National Office is finalizing the ICJ 2011 Annual Report and anticipates a draft to be available in August.

### *2011 Annual Business Meeting*

- To date, 15 Commissioners/Designees and 2 additional state attendees have completed the online registration for the 2011 Annual Business Meeting. The deadline to register is September 19, 2011.
- The National Office presented for consideration an Ex-Officio Scholarship Application from Chris Newlin, Ex-Officio representative to the National Child Advocacy Center.
- The Committee discussed and agreed to reimburse lodging and per diem expenses for Mr. Newlin to attend the 2011 Annual Business Meeting.
- **J. Miller (AR) made the motion to approve the ex-officio scholarship application from Chris Newlin, Ex-Officio representative to the National Child Advocacy Center, reimbursing lodging and per diem expenses to attend the 2011 Annual Business Meeting. D. Dodd (NM) seconded. The motion passed.**

## **Committee Reports**

**Executive Committee** (presented by Terry Clark)

### *Treasurer Vacancy*

- Chair Clark reported that due to an organizational restructure in the state of Kansas, Dennis Casarona will no longer serve as the ICJ Commissioner; he therefore resigned as Commission Treasurer.
- The resignation of Dennis Casarona creates a vacancy in the Treasurer Officer position. In accordance with Article IV, Section 4, the Executive Committee shall appoint a successor to hold the office for the unexpired term.
- Chair Clark presented Lisa Bjergaard, North Dakota Commissioner and Finance Committee Chair, for consideration.
- **G. Hartman (WY) made the motion to appoint L. Bjergaard (ND) for the position of Commission Treasurer for the unexpired term. J. Miller (AR) seconded. The motion passed.**
- L. Bjergaard (ND) accepted the appointment while continuing her current role as Finance Committee Chair.
- The Executive Committee members expressed their appreciation for the expertise that Dennis provided to the Commission since ICJ was established in 2008.

#### **Finance Committee** (presented by Lisa Bjergaard)

- Chair Bjergaard reported that the Finance Committee met on July 26, 2011 to review the preliminary year-end figures for the FY '11. She anticipates closing fiscal year 2011 six to eight percent under budget. The final year-end totals will be available by the next Finance Committee meeting.
- Chair Bjergaard reported that the Finance Committee continues to seek long term investment options to maximize the reserve funds. She reported meeting with the Technology Chair, Commission Chair, Executive Director and Treasurer to discuss the national data base project. The consensus was to defer further consideration of long term investments until after the Technology Committee has completed its review of proposals to gain a better understanding of the timeline and costs for the national data base project.

#### **Training, Education & Public Relations Committee**

In the absence of Training Committee Chair Hall, Chair Clark reported that the Training Committee did not meet in July.

#### **Rules Committee** (presented by Gary Hartman)

- Chair Hartman reported that all comments to the proposed rule amendments will be reviewed at the Rules Committee face to face meeting on August 4, 2011 in Lexington, Kentucky. The proposed final amendments will be prepared and posted 30 days prior to the Public Hearing in Norfolk, VA on October 24, 2011.
- He cautioned of potential future costs caused by rule and/or form amendments after a national system is in place.

#### **Compliance Committee** (presented by Dale Dodd)

Chair Dodd reported that the Compliance Committee had no issues for consideration.

#### **Technology Committee**

In the absence of Chair Powell, there was no report.

### **Region Reports**

#### **Region Representatives**

On behalf of the Region Representatives Chair Foxworth (CO), J. Branum reported the next Regional Representatives meeting is scheduled for August 18, 2011.

## **West Region**

- On behalf of the West Regional Chair Foxworth, J. Branum reported the West Region met on July 12, 2011 and discussed the AAICPC/ICJ MOU, HTML Rules, submitting annual statistics, registering for the Annual Business Meeting and Advisory Opinions 2-2011 & 3-2011.
- The West Region formally requested clarification from General Counsel regarding holding juveniles in secure detention when awaiting return on a failed placement.
- The West Region has decided to try to handle the Georgia cases uniformly and agreed to meet again upon receipt of Georgia's proposed agreement.
- The next scheduled meeting is August 30, 2011.

## **East Region** (presented by Mark Boger)

East Regional Chair Boger (ME) reported the East Region has not met since the last Executive Committee meeting and will meet August 24, 2011 at 10:00 a.m. EDT.

## **Midwest Region** (presented by Rose Ann Bisch)

- Midwest Regional Chair Bisch (MN) reported the Midwest Region has not met since the last Executive Committee meeting and will meet September 6, 2011 at 10:00 a.m. EDT.
- She reported that R. Masters and J. Branum will conduct ICJ training with select local border counties in North Dakota and Minnesota in August.

### *ICJ/AAICPC Work Group*

- ICJ/AAICPC Work Group Co-Chair R. Bisch (MN) reported that the work group met on June 27, 2011. She reported positive progress in the development of a broader MOU.
- The work group will meet August 3, 2011 at 2:00 p.m. EDT.

## **South Region** (presented by Judy Miller)

South Regional Chair Miller (AR) reported the South Region will meet again prior to the annual business meeting. She reported handling inquires relative to Georgia.

## **Victim's Representative** (presented by Trudy Gregorie)

T. Gregorie reported she continues to work on an applicable victims training module.

## **Legal Counsel Report**

In the absence of R. Masters, Legal Counsel, there was no report.

## **Old Business**

There was no old business.

## **New Business**

There was no new business.

## **Adjourn**

- The next meeting of the Executive Committee is August 25, 2011 at 11:00 a.m. EDT.
- **M. Boger (ME) made the motion to adjourn the meeting. R. Bisch (MN) seconded. The meeting adjourned at 12:02 p.m. EDT.**