



INTERSTATE COMMISSION FOR JUVENILES

EXECUTIVE COMMITTEE MEETING

Minutes

Thursday, June 23, 2011

11:00 a.m. EDT

Committee Members in Attendance:

1. Terry Clark (PA) Chair
2. Judy Miller (AR) Designee
3. Summer Foxworth (CO) Vice Chair
4. Jean Hall (FL) Commissioner
5. Mark Boger (ME) Commissioner
6. Rose Ann Bisch (MN) Commissioner
7. Clarence Powell (MS) Designee
8. Lisa Bjergaard (ND) Commissioner
9. Dale Dodd (NM) Commissioner
10. Gary Hartman (WY) Commissioner
11. Donna Bonner (TX) Past Chair Ex Officio
12. Rick Masters, Legal Counsel

Committee Members Not in Attendance:

1. Dennis Casarona (KS) Treasurer
2. Trudy Gregorie (DC) Victims Ex-Officio

Staff in Attendance:

1. Ashley Lippert, ICJ Executive Director
2. Jack Branum, Project Manager
3. Jimmy Frazier, MIS Project Manager
4. Emma Goode, Administrative and Logistics Coordinator

Call to Order

Chair Clark called the meeting to order at 11:02 a.m. EDT.

Roll Call

A. Lippert called the roll. Twelve of the fourteen members were present. Ten of the eleven *voting* members were present, establishing a quorum.

Agenda

Chair Clark asked for a motion to approve the agenda. **R. Bisch (MN) moved to approve the agenda as presented, G. Hartman (WY) seconded. The motion passed.**

Minutes

Chair Clark asked for a motion to approve the minutes from the previous meeting.

M. Boger (ME) moved to approve the minutes of the May 26, 2011 meeting, D. Dodd (NM) seconded. The motion passed to approve the minutes as clerically amended.

Executive Director Report (presented by Ashley Lippert)

2011 Annual Report

- A. Lippert reported that the National Office received all committee and regional reports for inclusion into 2011 Annual Report.

2011 Annual Business Meeting

- A. Lippert reported that the online registration for the 2011 Annual Business Meeting would open on July 6, 2011.

Commissioner Updates

- A. Lippert reported that Arizona Commissioner, Michael Branham, is retiring effective July 9, 2011.
- A. Lippert reported that Michigan has not appointed a Commissioner in six months. Michigan's Governors office assured the appointment would occur within the next two weeks.
- The Committee discussed and agreed to defer considering this as a non-compliant issue until the next meeting, allowing Michigan additional time to confirm an appointment.

AJCA Update

- A. Lippert reported recent communications with Ron Leffler (IN), acting AJCA President, regarding the dissolution of AJCA. He requested that the ICJ Executive Committee consider the transfer of the remaining AJCA funds.
- A. Lippert reported that the AJCA website will expire in September and the National Office plans to transfer the archived documents to ICJ for document storage.
- R. Bisch (MN) commented that the money could not transfer without the approval of the states who are still party to the AJCA.
- R. Masters, Legal Counsel, recommended an agreement between the two organizations establishing specifics and use of funds. The Committee discussed and agreed.
- **R. Bisch (MN) made the motion that the Interstate Commission for Juveniles (ICJ) enters into an agreement with the Association of Juvenile Compact Administrators (AJCA) to transfer the remaining AJCA funds to ICJ and that the funds are earmarked for the Technology Data Base Project. S. Foxworth (CO) seconded. The motion passed.**

HTML Rules Demo

- A. Lippert summarized the features of the HTML format for the ICJ Rules available on the Commission's website.
- J. Frazier demonstrated the features of viewing and searching the ICJ Rules in the HTML format.
- The Executive Committee members complimented the product and approved the National Office to activate for public view.

Committee Reports

Executive Committee (presented by Terry Clark)

Chair Clark had nothing additional to report.

Finance Committee (presented by Lisa Bjergaard)

- Chair Bjergaard reported the Finance Committee met on June 21, 2011 with guest speaker, Wade Littrell, Council of State Governments Chief Finance Officer. Mr. Littrell presented a long-term investment option available to all CSG affiliates.
- The Finance Committee agreed to acquire additional information relative to the National Data Base Project from the Technology Committee prior to making an investment recommendation.
- A. Lippert expanded on the presentation and reported that the FY '11 Budget is on track to finish approximately six percent under budget.
- Chair Bjergaard complimented A. Lippert for her oversight of the Commission's budget.

Training, Education & Public Relations Committee (presented by Jean Hall)

- Chair Hall reported that the Committee met on June 9, 2011 and approved the training curricula for the 2011 Annual Business Meeting Training Sessions. The Training Committee continues to recruit moderators and presenters for the four sessions.
- To date 3,041 people have been trained in FY '11.
- The newest Training Bulletin #02-2011- Juveniles and Unarmed Escorts in Air Travel are available on the website.
- The next Training Committee meeting is scheduled for July 14, 2011 at 2:00 p.m. EDT.

Rules Committee (presented by Gary Hartman)

- Chair Hartman reported the proposed rule amendments are posted to the ICJ website and will be open for comment until July 1, 2011.
- The Rules Committee will meet August 4, 2011 for a face-to-face meeting in Lexington, Kentucky to review the comments received and prepare the final amendments.

Compliance Committee (presented by Dale Dodd)

- Chair Dodd reported that the Compliance Committee had no issues for consideration.

Technology Committee (presented by Clarence Powell)

- Chair Powell reported receipt of the SEARCH report for the national data base project. The National Office will issue a new Request for Proposal (RFI) next week with responses due by September 28, 2011.
- The Technology Committee will meet to discuss the SEARCH Report and next steps on July 13, 2011 at 11:00 a.m. EDT.

Region Reports

Region Representatives

- Region Representative S. Foxworth (CO) reported the next meeting is scheduled for August 18, 2011.

West Region (presented by Summer Foxworth)

- Chair Foxworth (CO) reported the next meeting is scheduled for July 12, 2011.

East Region (presented by Mark Boger)

- Representative M. Boger (ME) reported the East Region conducted an informal meeting on May 10, 2011. The discussions focused on the ICJ/AAICPC Memorandum of Understanding and included the bench book distribution and state council updates.
- The region welcomes the news that New York has joined the Compact and New Hampshire is in progress.
- He reiterated the East Region discussions that led to the development of the unarmed escort training bulletin.
- The East Region will meet again in August.

Midwest Region (presented by Rose Ann Bisch)

- Region Representative R. Bisch (MN) reported the Midwest Region met on June 14 to discuss the proposed rule amendments.
- Representatives from Indiana and Ohio were invited however unable to attend.
- The next meeting is scheduled September 6, 2011.

ICJ/AAICPC Work Group Meeting

- AAICPC.ICJ Work Group Co-Chair Bisch reported that the work group met for the second time on June 1, 2011 and will meet again June 27, 2011.
- Co-Chair Bisch and D. Bonner (TX) updated the Committee on the wide spectrum of discussions relative to the level of detail to be included in the proposed Memorandum of Understanding.

South Region (presented by Judy Miller)

- Region Representative J. Miller (AR) reported the primary concern of the South Region to be the impact of doing business with Georgia after June 30, 2011.
- The Committee debated potential scenarios and challenges ahead with Georgia as a non-signatory state.
- The South Region has not met since the last Executive Committee meeting and plans to meet again prior to the 2011 Annual Business Meeting.

Victim's Representative

- In the absence of T. Gregorie, there was no report.

Legal Counsel Report (presented by Rick Masters)

- R. Masters, Legal Counsel, reiterated earlier discussions relative to the Transition Rule deadline and A. Lippert's update on the current status of non-member states: The District of Columbia passed emergency legislation, the states of New Hampshire and Ohio have passed legislation and are acquiring the governors' signatures, and Georgia will not pass legislation this term.
- A. Lippert asked technical questions regarding the deadline and effective dates pursuant to the Governor's signing legislation.
- R. Masters advised that the Governors' signature constitutes enactment although the effective date may be at a later date.
- The Committee debated potential scenarios and agreed to defer further discussion until such time as a decision would be warranted.
- R. Masters informed the Committee of a DC-UT case encompassing ICJ, ICAOS, and ICPC and referenced the importance of the ICJ/ICPC MOU.

Old Business

- J. Miller (AR) questioned the status of redesigning the website directory to differentiate divisions in probation and parole.
- A. Lippert clarified that making such a change would involve additional costs. The Executive Committee preferred not to expend additional money.
- J. Miller (AR) suggested that states be updated on the option to list specific information on the directory for their state.
- The National Office will make an announcement in the weekly newsletter.

New Business

There was no new business.

Adjourn

- The next meeting of the Executive Committee is July 28, 2011 at 11:00 a.m. EDT.
- **R. Bisch (MN) made the motion to adjourn the meeting. S. Foxworth (CO) seconded. The meeting adjourned at 12:32 p.m. EDT.**