



## INTERSTATE COMMISSION FOR JUVENILES

### EXECUTIVE COMMITTEE MEETING

#### *Minutes*

Thursday, December 08, 2011

11:00 a.m. EST

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#### **Committee Members in Attendance:**

1. Terry Clark (PA) Chair
2. Phil Cox (OR) Treasurer
3. Jean Hall (FL) Commissioner
4. Rose Ann Bisch (MN) Commissioner
5. Clarence Powell (MS) Designee
6. Dale Dodd (NM) Commissioner
7. Gary Hartman (WY) Commissioner
8. Rick Masters, Legal Counsel

#### **Committee Members Not in Attendance:**

1. Summer Foxworth (CO) Vice Chair
2. Judy Miller (AR) Designee
3. Mark Boger (ME) Commissioner
4. Lisa Bjergaard (ND) Commissioner
5. Trudy Gregorie (DC) Victims Ex-Officio

#### **Guests in Attendance:**

None

#### **Staff in Attendance:**

1. Ashley Lippert, ICJ Executive Director
  2. Jack Branum, Project Manager
  3. Emma Goode, Administrative and Logistics Coordinator
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#### **Call to Order**

Chair Clark called the meeting to order at 11:03 a.m. EST.

#### **Roll Call**

A. Lippert called the roll. Eight of the thirteen members were present; seven of the eleven voting members were present, establishing a quorum.

#### **Agenda**

**J. Hall (FL) moved to approve the agenda. R. Bisch (MN) seconded. The motion passed to approve the agenda as presented.**

#### **Minutes**

**J. Hall (FL) moved to approve the minutes of the October 24, 2011 meeting. G. Hartman (WY) seconded. The motion passed to approve the minutes as presented.**

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## **Executive Director Report** (presented by Ashley Lippert)

### *Dues*

A. Lippert updated that all Fiscal Year 2012 dues have been paid except one. Should payment not be received by December 31, 2011, the Virgin Islands will receive a 90-day delinquent letter. Commissioner Welcome informed the National Office that she is working with the VI Governor's office and anticipates payment.

### *Commissioners*

A. Lippert updated that Nebraska has appointed a new Commissioner (Kari Rumbaugh). Nebraska is a bifurcated state and toggles the appointment between probation and parole every two years. New Jersey Commissioner Veleria Lawson has retired and the position is currently vacant. New Hampshire continues to delay appointing a Commissioner due to state restructuring.

### *Rule Infraction*

A. Lippert updated that Wisconsin filed a rule infraction report against Michigan.

### *Ex-Officio*

A. Lippert updated that the Conference of Chief Justices (CCJ) accepted ICJ's invitation to become an Ex-Officio member. Chief Justice Michael Heavican of the Nebraska Supreme Court has been appointed the CCJ Ex-Officio Representative.

### *ICPC Annual Conference*

A. Lippert updated that ICPC requested ICJ present at their annual spring conference in Orlando, Florida. ICJ/AAICPC Work Group Co-Chair Bisch agreed to present. The National Office will assist with travel arrangements and presentation materials.

### *Outreach*

#### Puerto Rico

A. Lippert reported that the Coalition for Juvenile Justice (CJJ) Southern Region Conference will be held January 27-29, 2012 in San Juan, Puerto Rico. She completed an online request for presenters. To date, there has been no response. Communication efforts with Puerto Rico have been unsuccessful.

#### Article

A. Lippert updated that the Council of State Governments (CSG) agreed to assist with writing an article on ICJ for publication in various Ex-Officio newsletters. CSG editor Mary Branham agreed to write a continuation to the article published at the inception of ICJ in 2008. Ms. Branham requests to interview random ICJ Commissioners and other appropriate individuals. Rick Masters, Terry Clark, Phil Cox, and Jean Hall agreed to be interviewed for the article. The volunteers agreed to review the original article and ICJ annual reports prior to being interviewed.

## *New Policy*

A. Lippert presented a proposed Posthumous Resolution Policy. The intent of the new policy is to recognize Commissioners, Designees, Compact Administrators, and Deputy Compact Administrators engaged in the business of the Compact who have passed away. **R. Bisch (MN) made the motion to approve the Posthumous Resolution Policy as presented. P. Cox (OR) seconded. The motion passed.**

## **Committee Reports**

### **Executive Committee** (presented by Terry Clark)

Chair Clark had nothing new to report.

### **Finance Committee** (presented by Ashley Lippert)

- In the absence of Chair Bjergaard, A. Lippert updated on the actions by the Finance Committee during the December 6, 2011 meeting.
- A. Lippert presented an endorsement by the Finance Committee to approve the recommendation to create a line item in the budget for the ICPC Work Group and to fund with \$2,000 from the reserve funds.
- Chair Clark questioned the amount. A. Lippert clarified the amount was derived by calculating the actual meetings and costs incurred by the Work Group to date.
- **P. Cox (OR) made the motion to approve a new ICJ Budget Line Item for the ICPC Work Group funded from the reserves in the amount of \$2,000. J. Hall (FL) seconded. The motion passed.**

### **Training, Education & Public Relations Committee** (presented by Jean Hall)

Chair Hall reported that the Training Committee is scheduled to meet December 15.

### **Rules Committee** (presented by Gary Hartman)

Chair Hartman reported that the Rules Committee is scheduled to meet December 14.

### **Compliance Committee** (presented by Dale Dodd)

- Chair Dodd reported that the Compliance Committee scheduled a meeting November 17 to discuss a state's non-payment of dues which was subsequently cancelled upon payment.
- Chair Dodd reported the Compliance Committee will begin to consider efforts by states to form state councils. The Committee debated the difficulties states face and methods to provide assistance.

### **Technology Committee** (presented by Clarence Powell)

- Chair Powell reported that the Technology Committee met in November and approved moving forward with a proposal submitted by InStream.
- A. Lippert provided a summary update of the solutions offered and presented the InStream breakdown as follows:
  - Meets ICJ criteria
  - Design and Installation \$87,142
  - Annual Maintenance and Support \$42,132
  - One Year Hosting \$21,600

- P. Cox (OR) questioned InStream's performance record and references. A. Lippert provided clarification and cited references. Chair Clark requested a copy of the references.
- R. Bisch (NM) questioned the hardware requirements by local offices. Chair Powell advised the web-based system would require internet access.
- Chair Powell updated that a final draft agreement will be presented to the Executive Committee in January.

## **Region Reports**

### **Region Representatives**

In the absence of Chair Miller there was no report. A. Lippert updated that Chair Miller contacted the National Office to set up quarterly meeting dates beginning in March.

### **South Region**

In the absence of Chair Miller there was no report.

### **West Region**

In the absence of Chair Foxworth there was no report.

### **East Region** (presented by Terry Clark)

In the absence of Chair Boger, Chair Clark reported the discussion topics from the East Region's October meeting. He highlighted the anticipation of the new Pennsylvania sex offender registration legislation, Virgin Islands concerns regarding their dues assessment, and issues with non-member territory Puerto Rico.

### **Midwest Region** (presented by Rose Ann Bisch)

Chair Bisch reported the discussion topics from the Midwest Region's October meeting. She highlighted the request by one state to survey member state's preferred method to receive information (i.e. fax or email). The Midwest Region agreed to a quarterly meeting schedule beginning January 10, 2012.

### *ICJ/AAICPC Work Group*

- Co-Chair Bisch reported that the ICJ/AAICPC Workgroup met December 01, 2011 to begin Phase II discussions in the area of runaways. The Work Group decided not to issue a new survey and use the April 2010 survey findings submitted by ICJ and ICPC.
- A Venn diagram was developed to visualize the overlapping areas. Both groups will offer training at the next meeting scheduled for January 12, 2012. Additionally, a meeting is scheduled February 9, 2012.
- The National Office will forward the survey findings and Venn diagram to the Executive Committee.

### **Victim's Representative**

In the absence of Ex-Officio Gregorie there was no report.

### **Legal Counsel Report** (presented by Rick Masters)

- R. Masters updated that due to a rule amendment taking effect on March 1, 2012 Advisory Opinion #02-2011 will require annotation. The updated opinion will be re-submitted to the Executive Committee.

- He reported his participation, at no cost to the Commission, in filing a brief in the California Court of Appeals denying the authority of a state to unilaterally amend the Compact.

**Old Business**

There was no old business.

**New Business**

There was no new business.

**Adjourn**

**Chair Clark adjourned the meeting by acclamation at 12:07 p.m. EST.**