



INTERSTATE COMMISSION FOR JUVENILES

EXECUTIVE COMMITTEE MEETING

Minutes

Thursday, June 28, 2012

Committee Members in Attendance:

1. Terry Clark (PA) Chair
2. Summer Foxworth (CO) Vice Chair
3. Phil Cox (OR) Treasurer
4. Jean Hall (FL) Commissioner
5. Mark Boger (ME) Commissioner
6. Rose Ann Bisch (MN) Commissioner
7. Dale Dodd (NM) Commissioner
8. Traci Marchand (NC) Commissioner
9. Lisa Bjergaard (ND) Commissioner
10. Gary Hartman (WY) Commissioner
11. Trudy Gregorie (DC) Victims Ex-Officio
12. Rick Masters, Legal Counsel

Committee Members Not in Attendance:

1. Judy Miller (AR) Designee

Guests in Attendance:

None

Staff in Attendance:

1. Ashley Lippert, ICJ Executive Director
 2. Jack Branum, MIS Project Manager
 3. Emma Goode, Administrative and Logistics Coordinator
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Call to Order

Chair Clark called the meeting to order at 11:01 a.m. EDT.

Roll Call

A. Lippert called the roll. Twelve of the thirteen members were present; ten of the eleven voting members were present, establishing a quorum.

Agenda

J. Hall (FL) made a motion to approve the agenda, G. Hartman (WY) seconded. The motion passed to approve the agenda.

Minutes

S. Foxworth (CO) made a motion to approve the May 31, 2012 meeting minutes, P. Cox (OR) seconded. The motion passed to approve the minutes.

Executive Director Report (presented by Ashley Lippert)

Commissioner Vacancies

- A. Lippert updated on the status of Commissioner vacancies in Oklahoma, Texas, and the District of Columbia.

Annual Report Update

- A. Lippert updated that all reports have been submitted. Upon receipt of the final budget figures and states' statistical data, the drafted report will be forwarded to the Executive Committee for approval prior to print.

Age Matrix Survey

- A. Lippert reported the National Office conducted a survey at the request of Commissioner Hawkins (MO) to collect information on states' age of majority. Nearly 100 percent of the states responded to the survey and the final results are currently posted on the Commission's website.

APPA

- A. Lippert reported that the American Probation and Parole Association (APPA) approved ICJ to present at their August Training Institute in Indianapolis, Indiana. Commissioner Bisch (MN) has agreed to conduct the presentation as she will already be attending the conference on behalf of ICAOS.

Legal Opinion Requests

Advisory Opinion #03-2012 - age of majority (OH)

- R. Masters, Legal Counsel, presented ICJ Advisory Opinion #03-2012 as requested by R. Peterson (OH) seeking clarification on the laws that apply when a juvenile being returned has reached the age of majority in their state of residence, but not in the holding state.
- The Executive Committee reviewed and debated the reference to Rule 4-104 which addresses supervision of juveniles on probation or parole. Members shared their interpretation of the opinion and believed the question implied returning non-supervised juveniles.
- At the request of the Executive Committee, R. Masters agreed to seek clarification from Ohio regarding the intent of the opinion and modify Advisory Opinion #03-2012 accordingly.

Travel Permit (WI)

- A. Lippert reported the National Office received an advisory opinion request from S. Hagan (WI) questioning the travel of juveniles pending adjudication. R. Masters and A. Lippert are reviewing the request and will submit an opinion at the next meeting.

ICJ Supervision in treatment facilities (HI) West Region

- A. Lippert reported an advisory opinion request resulted from discussions during the West Region Meeting regarding whether or not ICJ can supervise violent juvenile offenders transferred to treatment facilities without the placement and supervision of ICPC.
- Upon a formal written request from Commissioner Yamada (HI), R. Masters and A. Lippert will submit an opinion at the next meeting.

Ex-Officio Update and 2012 Annual Business Meeting

- A. Lippert updated that the ex-officio representative for the International Association of Chiefs of Police (IACP) will soon be appointed.

- A. Lippert reported that registration for the 2012 Annual Business Meeting would begin the week of July 2, 2012. A. Lippert recommended reimbursing the newest ex-officio member, the Conference of Chief Justices (CCJ), replacing AJCA as one of the ten reimbursable ex-officio members to the annual business meeting. The Executive Committee concurred.
- **D. Dodd (NM) made a motion that ex-officio member Conference of Chief Justices (CCJ) replace ex-officio member Association of Juvenile Compact Administrators (AJCA) as one of the ten reimbursable ex-officio members to the annual business meetings. R. Bisch (MN) seconded. The motion passed.**

Committee Reports

Executive Committee (presented by Terry Clark)

National Juvenile Multi-Track Training Institute

- Chair Clark commented on the National Juvenile Multi-Track Training Institute as presented by D. Bonner (TX) last month noting he will be in contact with A. Lippert to discuss and present recommendations to the Executive Committee at the next meeting.

Finance Committee (presented by Lisa Bjergaard)

- Chair Bjergaard Treasurer reported that the Finance Committee met June 26 and the FY12 Budget continues to be on track to finish the year under budget. The year-end final figures will be received mid-August therefore the Finance Committee will not meet again until August 21.
- A. Lippert updated that the Finance Committee agreed with the D&O insurance renewal for the same amount and premium as last year.

Training, Education & Public Relations Committee (presented by Jean Hall)

- Chair Hall reported the Training Committee did not meet in June; the next meeting is scheduled for July 11, 2012.
- A. Lippert updated that five on-demand training modules are available on the Commission's website. The training modules include quizzes, completion certificates, and offer the ability for states to run reports on their state's participation and use.

Rules Committee (presented by Gary Hartman)

- Chair Hartman reported the Rules Committee met on June 6 and completed their review of the proposed 2012 Rule Amendments.
- Chair Hartman updated that the proposed rule amendments are posted on the Commission's website for comment until July 11, 2012. The Rules Committee will meet face to face August 2 in Louisville, Kentucky to review all comments.

Compliance Committee (presented by Dale Dodd)

- Chair Dodd reported the Compliance Committee has not met since the last meeting and updated on his efforts to obtain a response from Illinois which has not responded on the status of their state council. Chair Dodd noted a Compliance Committee meeting will be scheduled to determine if the non-response necessitates any further action.

Technology Committee (presented by Traci Marchand)

JIDS Development

- Chair Marchand updated on her JIDS update to all four regions highlighting common questions from across the regions and from the Technology Committee during their June

26 meeting. Chair Marchand reported positive feedback to the JIDS newsletters, FAQs, and screen shots reviewed during the region meetings. She updated that states continue to prepare for the July 13 User Load and the July 20 Legacy Load.

- A. Lippert updated on the development of JIDS reporting on the work flow processes tested and their functionality. The National Office continues to test and collaborate with the vendor to address issues prior to launch.
- S. Foxworth (CO) questioned adhering to the August 1 launch date. A. Lippert affirmed August to be ambitious in light of the extensive testing process. Chair Marchand noted a new launch date will be established upon completion of testing.
- Chair Marchand reported on a tool tip feature in JIDS that eliminates the need for the form instructions.
- Chair Marchand reported on the training schedule for JIDS. The Executive Committee discussed the training time frames, scheduling, number of sessions, duration of sessions, and multiple training materials that will be available.
- Chair Marchand updated the next Technology Committee meeting is scheduled for July 24, 2012.

Region Reports

East Region (presented by Mark Boger)

- Representative Boger reported the East Region met June 18 to discuss the proposed rule amendments. Additional items discussed were the processing of Form IA/VI and state council updates. The East Region appreciated the JIDS update by Chair Marchand.

Midwest Region and AAICPC/ICJ Work Group (presented by Rose Ann Bisch)

- Representative Bisch reported the Midwest Region met June 19 to discuss the proposed rule amendments and recommendations for comment. The Midwest Region appreciated the JIDS update by Chair Marchand.

AAICPC/ICJ Work Group

- Co-Chair Bisch reported the AAICPC/ICJ Work Group met June 13. Co-Chair Bisch will request two legal advisory opinions on behalf of the work group as they near their completion of runaway scenarios and begin residential scenarios.
- Co-Chair Bisch reported a manual will be developed to house the series of guidelines and scenarios developed by the work group and the next meeting will be July 12.

West Region (presented by Summer Foxworth)

- Representative Foxworth reported the West Region met June 19 to discuss the proposed rule amendments and recommendations for comment. The West Region voiced no issue regarding the completion of Form IA/VI and appreciated the JIDS update by Chair Marchand. Hawaii will request a legal opinion regarding residential treatment centers. The next West Region meeting is September 18, 2012.

Legal Counsel Report (presented by Rick Masters)

- R. Masters, legal counsel, acknowledged the feedback regarding the Advisory Opinion #03-2012. He will revisit the opinion and submit the two additional requests for the next meeting.

Old Business

There was no old business.

New Business

There was no new business.

Adjourn

- **R. Bisch (MN) made a motion to adjourn. P. Cox (OR) seconded. The motion passed, Chair Clark adjourned the meeting at 12:01 p.m. EDT.**