



## INTERSTATE COMMISSION FOR JUVENILES

### EXECUTIVE COMMITTEE MEETING

*Minutes*

Thursday, May 31, 2012

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#### **Committee Members in Attendance:**

1. Terry Clark (PA) Chair
2. Summer Foxworth (CO) Vice Chair
3. Phil Cox (OR) Treasurer
4. Judy Miller (AR) Designee
5. Jean Hall (FL) Commissioner
6. Mark Boger (ME) Commissioner
7. Rose Ann Bisch (MN) Commissioner
8. Dale Dodd (NM) Commissioner
9. Traci Marchand (NC) Commissioner
10. Gary Hartman (WY) Commissioner
11. Rick Masters, Legal Counsel

#### **Committee Members Not in Attendance:**

1. Lisa Bjergaard (ND) Commissioner
2. Trudy Gregorie (DC) Victims Ex-Officio

#### **Guests in Attendance:**

1. Donna Bonner (TX) Commissioner

#### **Staff in Attendance:**

1. Ashley Lippert, ICJ Executive Director
  2. Jack Branum, MIS Project Manager
  3. Emma Goode, Administrative and Logistics Coordinator
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#### **Call to Order**

Chair Clark called the meeting to order at 11:05 a.m. EDT.

#### **Roll Call**

A. Lippert called the roll. Eleven of the thirteen members were present; ten of the eleven voting members were present, establishing a quorum.

#### **Agenda**

**J. Hall (FL) made a motion to approve the agenda, G. Hartman (WY) seconded. The motion passed to approve the agenda as amended.**

#### **Minutes**

**M. Boger (ME) made a motion to approve the April 10, 2012 meeting minutes, J. Miller (AR) seconded. The motion passed to approve the minutes as amended.**

## **National Juvenile Multi-Track Training Institute Report**

- D. Bonner (TX) expressed her appreciation to the Commission for allowing her to represent ICJ at the planning meeting for a Multi-Track Training Institute in Las Vegas, Nevada on April 10, 2012, organized by Scott Peterson, CEO /Owner, Global Youth Justice and Michael Jones, Managing Director, National Partnership for Juvenile Services (NPJS).
- D. Bonner (TX) recapped her written report explaining the multi-track training concept and discussions by the attendees regarding proposed training scenarios, attendance, and funding. The training would initially be held on a smaller scale in Las Vegas in April and ICJ would be one of five or six affiliates presenting. D. Bonner (TX) summarized the concept as a “one-stop” training offering a wide spectrum of professional development for juvenile justice personnel. Chair Clark noted state’s support for national organizations to collaborate as a cost savings measure. D. Bonner (TX) remarked Scott Peterson volunteered to partner with ICJ for federal grants.
- D. Bonner (TX) recommended that while ICJ would be well-suited for the concept, the multi-track training could not replace the Annual Business Meeting and would be difficult to conduct simultaneously. Additionally, Pam Clark (NPJS) requested that ICJ present at the next Juvenile Services Symposium to be held October 14 -18, 2012 in Las Vegas, Nevada.
- Chair Clark thanked D. Bonner (TX) for her report and mentioned that the Executive Committee would consider a response at a later date.
- Chair Clark and the Executive Committee expressed their gratitude to retiring Texas Commissioner Donna Bonner for her dedicated years in the juvenile justice system, AJCA, and ICJ.

## **Executive Director Report** (presented by Ashley Lippert)

### ***Commissioner Appointments***

- A. Lippert updated on communications with Oklahoma who indicated that a Commissioner will be appointed upon the completion of their legislative session.

### ***NCJFCJ***

- A. Lippert reported that NCJFCJ agreed to spotlight the ICJ self-paced Judicial Training on their website and in their membership newsletter.

### ***2012 Annual Business Meeting***

- A. Lippert updated that the following have accepted invitations to attend the 2012 ICJ Annual Business Meeting:
  - Tracy Masters, Georgia DJJ
  - Michael Heavican, CCJ new Ex-Officio member
  - OJJDP – invite pending

### ***2013 Annual Business Meeting***

- A. Lippert reported finalizing the contract for the 2013 Annual Business Meeting at the Tempe Mission Palms in Tempe AZ.

### ***National Runaway Switchboard***

- A. Lippert updated that ICJ Ex-Officio Maureen Blaha requested a letter of support from the ICJ to accompany a Federal Grant application allowing National Runaway
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Switchboard to continue services. The Executive Committee discussed the services provided by the National Runaway Switchboard for runaways and homeless youth and agreed to honor their request.

- **G. Hartman (WY) made a motion that the Executive Director prepare a letter of support to the National Runaway Switchboard to accompany its Federal Grant application without any further obligation by ICJ. S. Foxworth (CO) seconded. The motion passed.**

## **Committee Reports**

### **Executive Committee** (presented by Terry Clark)

#### **ICPC-ICJ MOU**

- Chair Clark updated that the ICPC-ICJ Memorandum of Understanding document is complete and the fully executed document is available on the Commission's website.
- R. Bisch (MN) updated on the ICPC Annual Conference wherein the MOU document was approved by ICPC.
- Chair Clark acknowledged the work of the Commission on this major accomplishment and R. Bisch (MN) for her endeavors as the MOU Work Group Co-Chair.

#### **AJCA**

- Chair Clark updated on the status of the dissolution of AJCA.
- The Committee discussed barriers causing delays in AJCA's dissolution and potential resolutions to expedite such action.
- R. Bisch (MN) agreed to email the states that did not repeal the old Compact (GA, HI, IL, ME, MN, IN, NC, OK, WV, WI).

### **Finance Committee** (presented by Phil Cox)

- Treasurer Cox reported the Finance Committee met on May 22 to review the FY 12 and FY 13 Budgets. He updated that the FY12 Budget continues to be on track to finish the year under budget.
- Treasurer Cox highlighted line item adjustments in the FY 13 Budget resulting from approvals for: self-paced training development, providing breakfast at the 2012 annual business meeting, and funding for JIDS enhancements.

### **Training, Education & Public Relations Committee** (presented by Jean Hall)

- Chair Hall reported the Training Committee conducted an informal meeting on May 24.
- Chair Hall reported that five self-paced training scripts were reviewed and emailed to the members for approval as follows:
  1. Introduction of ICJ Rules
  2. Transfer of Supervision
  3. Supervision in the Receiving State
  4. Return of Juveniles
  5. Legal Issues
- Chair Hall reported the Training Committee discussed various topics for the 2012 Annual Business Meeting training sessions. The Committee recommended that the National Office begin to develop training curriculums for:
  - AAICPC/ICJ MOU
  - JIDS
  - Transferring Sex Offenders

### Rules Committee (presented by Gary Hartman)

- Chair Hartman reported the Rules Committee met telephonically three times during May and scheduled a meeting June 6 to complete their review of the proposed 2012 Rule Amendments prior to their being posted for comment. The Rules Committee will meet face to face August 2 in Louisville, Kentucky to review comments.
- R. Bisch (MN) questioned the dates for the comment period. A. Lippert clarified the posting would occur no later than June 11, 2012 and remain available for 30 days.

### Compliance Committee (presented by Dale Dodd)

- Chair Dodd reported the Compliance Committee has not met. Chair Dodd updated that he followed-up with the six non-responsive states regarding the formation of a state council and provided the following update:
  - IL, no council, no response
  - KY, council formed
  - MD, council formed
  - MA, no comment
  - OK, no council, no response
  - VT, no comment

### Technology Committee (presented by Traci Marchand)

#### JIDS

- Chair Marchand reported that updates on JIDS continue to be provided via the JIDS Newsletter noting the topics included to date and the newsletters accessibility on the website.
- Chair Marchand updated that the National Office would complete testing soon. She explained the User Acceptance Testing (UAT) and would include field staff in Pennsylvania and Indiana. At the request of Chair Marchand, the National Office displayed and highlighted screen shots of JIDS.
- Chair Marchand reported testing revealed configuration corrections by the vendor; consequently postponing the launch date from July 1 to August 1; the user load date from June 15 to July 13; and the legacy load date from June 30 to July 20. A. Lippert reminded and the Executive Committee understands the JIDS project timeline is fluid and dates may fluctuate.

#### Rules 3-101, 3-102 and 3-103

- Chair Marchand presented the recommendation of the Technology Committee to proposed amendments to Rules 3-101 and 3-102 regarding retaining the list of forms in the rules.
- R. Bisch (MN) questioned the intent of the suggested language at the ICJ Office Level. Chair Marchand explained the suggestion was for clarity for states that will have field staff completing the forms and forwarding to their compact office for data entry into JIDS. R. Bisch (MN) and others agreed recommended language reads that all data entry must be done by the ICJ Compact Office affecting the states that will have local staff using JIDS.
- **D. Dodd (NM) made a motion to reject the proposed amendment to Rule 3-101 as recommended by the Technology Committee. R. Bisch (MN) seconded. The motion passed.**
- **J. Miller made a motion to delete *cases* and insert *forms* in paragraph 1 and to maintain the list of forms in Rule 3-101. J. Hall (FL) seconded. D. Dodd (NM) opposed, R. Bisch (MN) abstained. The motion passed.**

- The Rules Committee discussed and agreed with the Technology Committee's recommendation not to rescind Rule 3-102.
- **P. Cox (OR) made a motion to accept the recommendation of the Technology Committee for Rule 3-102. M. Boger (ME) seconded. R. Bisch (MN) abstained. The motion passed.**
- A. Lippert reminded the Executive Committee that Rule 3-103 governs changes made to forms. The Executive Committee revisited and agreed to maintain their original proposal to rescind Rule 3-103: Form Modifications or Revisions.

#### Next Meeting

- Chair Marchand updated the next Technology Committee meeting is scheduled for June 26, 2012.

### **Region Reports**

#### **Region Representatives** (presented by Judy Miller)

Representative Miller reported the Region Representatives last met on March 15 and the next meeting is tentatively scheduled for August 16, 2012.

#### **South Region** (presented by Judy Miller)

Representative Miller reported the South Region has not met since the last Executive Committee meeting. The next South Region meeting is scheduled for June 21 to discuss proposed rule amendments, Form IA/VI, and JIDS.

#### **East Region** (presented by Mark Boger)

Representative Boger reported the East Region has not met since the last Executive Committee meeting. The next East Region meeting is scheduled for June 18 to discuss proposed rule amendments, Form IA/VI, JIDS, and state council development.

#### **Midwest Region** (presented by Rose Ann Bisch)

Representative Bisch reported the Midwest Region has not met since the last Executive Committee meeting. The next Midwest Region meeting is scheduled for June 19 to discuss proposed rule amendments, JIDS, Form IA/VI, and state councils.

#### *ICJ/AAICPC Work Group*

- Co-Chair Bisch reported a positive response to her ICPC-ICJ training presentation on the 3 Cs (Communication, Collaboration, and Cooperation) at the ICPC Annual Conference in Florida.
- J. Miller (AR) noted the MOU Work Group continues to meet and is actively pursuing the development of case scenarios and guidelines.

#### **West Region** (presented by Summer Foxworth)

- Representative Foxworth reported the West Region has not met since the last Executive Committee meeting. The next West Region meeting is scheduled for June 19 to discuss the same items as previously mentioned by the other region representatives.

#### **Legal Counsel Report** (presented by Rick Masters)

- R. Masters reiterated his attempt to offer legal assistance to Ron Leffler to bring resolution to the dissolution of the AJCA.
- R. Masters reported his positive communications with Tracy Masters, Georgia DJJ, regarding attendance to the annual meeting and the non-member state Georgia.

### **Old Business**

There was no old business.

### **New Business**

There was no new business.

### **Adjourn**

- **S. Foxworth (CO) made a motion to adjourn. P. Cox (OR) seconded. The motion passed, Chair Clark adjourned the meeting at 1:20 p.m. EDT.**