



**INTERSTATE COMMISSION FOR JUVENILES  
Compliance Committee Meeting**

*Minutes*  
**May 19, 2016**  
**2:00 p.m. EDT**

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**Committee Members in Attendance:**

1. Michael Farmer (CA) Chair
2. Maria Genca (CT) Designee
3. Karen King-Jones (KY) Commissioner
4. Angela Bridgewater (LA) Commissioner
5. Dale Murray (MI) Commissioner
6. Cindy McKenzie (MT) Commissioner
7. Jacey Nordmeyer (NE) Commissioner
8. Natalie Dalton (VA) Commissioner
9. Gary Hartman (WY) Commissioner

**Committee Members Not in Attendance:**

1. Summer Foxworth (CO) Commissioner
2. Rose Ann Bisch (MN) Commissioner
3. Sally Holewa (COSCA) Ex officio

**Guests in Attendance:**

None

**National Office Staff and Legal Counsel in Attendance:**

1. Ashley Lippert, Executive Director
  2. Shawn Robinson, Training and Administrative Coordinator
  3. Jenny Adkins, Project Manager
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**Call to Order**

Chair Farmer called the meeting to order at 2:00 p.m. EDT.

**Roll Call**

A. Lippert called the roll and a quorum was established.

**Agenda**

**C. McKenzie (MT) made a motion to approve the agenda. D. Murray (MI) seconded. The motion passed.**

**Minutes**

**N. Dalton (VA) made a motion to approve the April 25, 2016 meeting minutes. M. Genca (CT) seconded. The motion passed.**

## Discussion

### Non-Compliance Matrix

- Chair Farmer reported that the non-compliance policy recommended by the Compliance Committee was presented to and rejected by the Executive Committee. The consensus of the Executive Committee was that the document appeared to stand alone rather than a process of disciplinary steps occurring prior to a monetary assessment. Additionally the Executive Committee questioned the monetary chart as presented.
- Chair Farmer presented a modified policy entitled Sanctioning Guidelines and highlighted the changes. A. Bridgewater (LA) questioned whether the monetary assessment would be determined by the Compliance Committee. Chair Farmer clarified the Compliance Committee proposes a recommendation for the Executive Committee to approve.
- The Compliance Committee discussed and agreed the revised policy addressed the Executive Committee's concerns and brought further clarity to the Compliance Committee's intent.
- **J. Nordmeyer (NE) made a motion to recommend the Sanctioning Guidelines Policy #01-2016 as presented to the Executive Committee. G. Hartman (WY) seconded. The motion passed.**

### 2017 Performance Measurement Standards

- Chair Farmer presented the Compliance Committee's survey results of the top five performance measurement standards to be considered for assessment in 2017. The Compliance Committee reached a consensus on the standards as set out below.
1. **Rule 4-103\*: Transfer of Supervision Procedures for Juvenile Sex Offenders**  
(a) **States shall not allow juvenile sex offenders to leave the sending state until the sending state's request for transfer of supervision has been approved, or reporting instructions have been issued, by the receiving state. Rule 4-103(2) does not apply.**
  2. **Rule 4-101: Eligibility Requirements for the Transfer of Supervision**  
(a) **States shall not permit a juvenile who is eligible for transfer under this Compact to relocate to another state except as provided by the Compact and these rules.**
  3. **Rule 4-102: Sending and Receiving Referrals**  
(b) **With regard to state committed parole cases, Sending States shall ensure referral documents are complete and forwarded to the receiving state forty-five (45) calendar days prior to the juvenile's arrival.**
  4. **Rule 4-102: Sending and Receiving Referrals**  
(d) **With regard to state committed parole cases where it is necessary for a juvenile to relocate out of state prior to the acceptance of supervision, Sending States shall provide the complete ICJ referral to the receiving state ICJ Office within ten (10) business days of issuing a Travel Permit for that juvenile.**
  5. **Rule 5-102\*: Absconder Under ICJ Supervision**  
(a) **Receiving States shall submit a Violation Report for juvenile absconders that include the juvenile's last known address and phone number, date of the juvenile's last personal contact with the supervising agent, details regarding how the supervising agent determined the juvenile to be an absconder, and any pending charges in the receiving state.**

- Chair Farmer spoke to the difficulty of assessing both standards 1 and 2 in JIDS. A. Lippert confirmed that the assessment of the two standards would rely on states notifying the national office. A. Bridgewater (LA) and C. McKenzie (MT) recommended monitoring standards that have data in JIDS.
- The Compliance Committee discussed the magnitude to correctly enter start dates to effectively track time frames; consequently, JIDS training plays a vital role in the assessment of states.
- The Compliance Committee agreed that both standards #1 and #2 should not be included in the 2017 Performance Measurement Assessment.
- **K. King-Jones (KY) made a motion to remove standards 1 and 2 and to approve standards 3, 4, and 5 from the list presented for the 2017 Performance Measurement Assessment. A. Bridgewater (LA) seconded. The motion passed.**

### 2017 JIDS Standards

- Chair Farmer presented two JIDS Standards to be included in the 2017 Performance Measurement. A. Lippert clarified the standards are currently measured as clean up items. The national office is working on functionality to allow states the ability to run these reports on their own.
1. **Privacy Policy 5.0 – Expectations Regarding Information Gathered and Shared**  
 (a)(10) Allow only authorized users to access the information in JIDS and only for purposes related to the performance of their official duties  
 The Compact Office investigates and manages user accounts that have not accessed JIDS in the previous six month period.
  2. **Privacy Policy 21.0 – Review of Information Regarding Retention**  
 (a) Information will be reviewed periodically for purging.  
 The Compact Office investigates JIDS files with no documents and/or workflow present.
- **J. Nordmeyer (NE) made a motion to approve the JIDS standards 1 and 2 presented as part of the 2017 Performance Measurement Assessment. M. Genca (CT) seconded. The motion passed.**

### Old Business

- There was no old business.

### New Business

- There was no new business.

### Adjourn

- Chair Farmer recommended the Compliance Committee meet in early June to review the performance measurement standards 6-10 from the survey results to determine if two standards should be added to replace the two removed.
- **Chair Farmer adjourned the meeting without objection at 2:30 p.m. EDT.**