



## INTERSTATE COMMISSION FOR JUVENILES

### Finance Committee Meeting *Minutes*

September 25, 2012  
11:00 a.m. EDT

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#### **Committee Members in Attendance:**

1. Lisa Bjergaard (ND) Chair
2. Philip Cox (OR) Treasurer
3. Alicia Ehlers (ID) Designee
4. Gerry Prine (IA) Designee
5. Paul Gibson (KY) Commissioner
6. Mark Gooch (VA) Commissioner

#### **Committee Members Not in Attendance:**

1. Sharon Harrigfeld (ID) Commissioner
2. Thomas Southard (IA) Commissioner
3. Letta Porter-Jones (VA) Designee
4. Pat Welcome (VI) Commissioner
5. Shelley Hagan (WI) Commissioner
6. Chris Newlin (NCAC) Ex-Officio

#### **Guests in Attendance:**

None

#### **ICJ Staff in Attendance:**

1. Ashley Lippert, Executive Director
  2. Jack Branum, MIS Project Manager
  3. Emma Goode, Administrative and Logistics Coordinator
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#### **Call to Order**

Chair Bjergaard called the meeting to order at 11:08 a.m. EDT.

#### **Roll Call**

A. Lippert called the roll. Six of the twelve members were present. Six of the eight *voting* members were present, establishing a quorum.

#### **Agenda**

**P. Gibson (KY) made a motion to approve the agenda, G. Prine (IA) seconded. The motion passed to approve the agenda as presented.**

#### **Minutes**

**P. Gibson (KY) made a motion to approve the August 21, 2012 meeting minutes. P. Cox (OR) seconded. The motion passed to approve the minutes as presented.**

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## **Discussion**

### *2013 Budget Update*

- A. Lippert updated the fiscal year 2013 budget expenditures through August 31, 2012 denoting the Rules Committee face to face meeting completed under budget, the 2012 Annual Business Meeting expenditures are beginning to be incurred, and the administrative line items are on track.
- The Finance Committee reviewed and concurred with the expenditures as presented.
- A. Lippert updated that to date four states operating on a July 1 - June 30 fiscal year have not paid FY 13 dues.

### *2012 Annual Meeting Report*

- A. Lippert presented the Finance Committee Report presentation to be presented by Chair Bjerggaard and Treasurer Cox at the 2012 Annual Business Meeting.
- G. Prine (IA) questioned the bullet point - *delay in a national office staffing position*. A. Lippert clarified the position has been vacant awaiting the implementation of JIDS to best determine job requirements for the position formerly held by Jack Branum.
- A. Lippert noted the FY 14 budget as presented does not account for a new next lowest tier in the dues structure.
- A. Lippert recommended three separate votes for clarity at the annual meeting for the following:
  1. Approval of a new next lowest tier in the dues structure
  2. Approval the proposed FY 14 Budget
  3. Acceptance of the Finance Report
- The Finance Committee reviewed the budget information and concurred with the information as presented.

## **Old Business**

There was no old business.

## **New Business**

There was no new business.

## **Adjourn**

**P. Cox (OR) made a motion to adjourn, P. Gibson (KY) seconded. The motion passed, Chair Bjerggaard adjourned the meeting at 11:25 a.m. EDT.**